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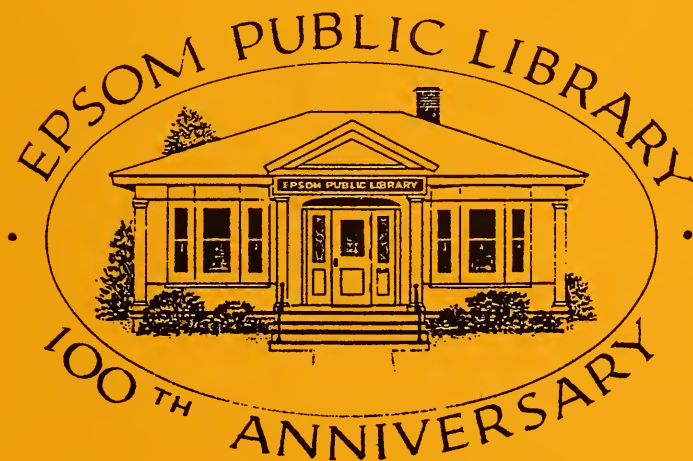
# ANNUAL REPORT

*of the*

## TOWN OFFICERS

*of the*

# TOWN OF EPSOM New Hampshire



*Established at Town Meeting, March 14, 1893.*

*for the year ending*

**December 31, 1992**



**ANNUAL REPORT**

*of the*

**TOWN OFFICERS**

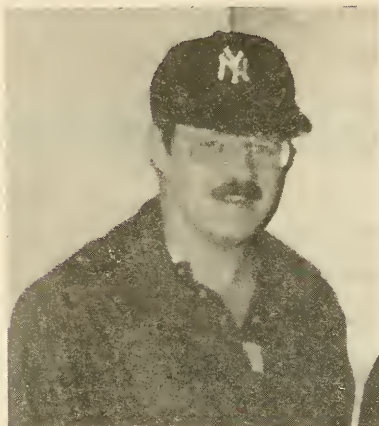
*of the*

**TOWN OF EPSOM  
New Hampshire**

*for the year ending*

**December 31, 1992**

**EPSOM CITIZEN OF THE YEAR**  
**July 14, 1951 - August 11, 1992**



**Stephen A. Arling** - Citizen of the Year 1992! An honor he proudly accepted when presented to him by his son Stephen and friend, Roy Wilcox after " Old Home Day ".

Steve/Dad was the kind of man that wanted to " do it all " and he pretty much did. He was a very dedicated Internal Audit Manager for PSNH and worked for the company for eighteen years. He loved to hunt and fish and do any outdoor type activity. He coached basketball, baseball and soccer in Epsom.

Steve/Dad was a founder of the Epsom Youth Athletic Association which enables children of Epsom to participate in sports. He served on the town Budget Committee and school Space Needs Committee. He resided in Epsom for the past nine years and really cared about his town and community. Anyone that ever knew him or met him for the first time will tell you of the great respect they had for him. We quote a conversation we had with Steve/Dad when we asked him to talk to us about life in general. He replied, "I wish my family and everyone else would wake up to life; and once one commits to life they should respond to others in a kind and responsible way, because we're here for who knows how much time and we should all appreciate each other and what life has given us".

Mary,  
Kandra  
and Stephen



**DORIS E. HUCKINS  
BOSTON POST CANE RECIPIENT**



**Doris E. Huckins 91, has been presented with the Boston Post Cane as Epsom's oldest citizen.**

**She was born on January 12, 1901, to Daniel and Mertie (Marden) Waterhouse. Of interest to Epsom citizens was the fact she was born at the "Mill House" at Short Falls as her grandfather, James C. Marden was. He was the miller at the gristmill located near the Short Falls covered bridge at the time.**

**Doris was educated at schools in Epsom, Rochester and Pembroke and in her earlier days was active in Huckins Oil Co. and Huckins Chevrolet, Inc.**

**Until ill health in recent years, she has been active in New Rye Ladies Aid, Epsom Women's Club, Garden Club, Pleiades Chapter of Eastern Star, Buntin Chapter DAR, Pembroke and at one time was a Red Cross Graylady at the VA Hospital in Manchester.**

**She has three children, Louise Garland of Bradenton, Florida, Gordon (Tom) Huckins of Pittsfield, N.H. and Virginia Yeaton of Epsom.**

**She has nine grandchildren and many great grandchildren living in many areas of the country.**

# Mary Lou Norris



**Mary Lou Norris** was born and brought up in Red Wing, Minnesota. For many years she lived in Milton, Massachusetts where her husband, Albert, taught at Milton Academy. After his retirement, the Norris' settled in their retirement home on Martin Hill Road in Epsom. Al and Mary Lou soon became involved in the Epsom Historical Society and started a collection of pictures and papers relating to the history of Epsom. Mary Lou continued this project after the death of Al and the Library is the repository of this priceless collection of material which will always be available to those interested in Epsom past. Up until her death, November 29, 1992 Mary Lou continued to be active in our community contributing countless hours as a Library Volunteer and as a valuable source of information on the history of Epsom, her adopted Town.

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# **TOWN OFFICERS**

## **Moderator**

Paul E. Martell

## **Selectmen**

John F. Hickey (Chairman)

Sue V. Bickford

Laurence D. Yeaton

Term Expires

1993

1994

1995

## **Town Clerk**

Marilee W. Ellsworth

## **Deputy Town Clerk**

Gail M. Quimby

## **Treasurer**

Paula S. Anderson

## **Tax Collector**

Merilee W. Ellsworth

## **Deputy Tax Collector**

Barbara Barton

## **Representatives to the General Court**

Eleanor Anderson Charles Yeaton

## **Road Agent**

L. James Pero (Resigned) Greogry S. Bowen (Appointed 7/92)

## **Supervisors of Checklist**

Sylvia Pero Lena Worth Shirley Demers

## **Ballot Clerks**

Carolyn Ashby

Barbara Barton

Ruth Bachelder

Marcia Crouse,

Robert Reeves

## **Auditors**

Jon Happnie

Bonnie Finan

## **Library Trustees**

Dorothy J. Duclos Term Expires 1993

Margaret Daniels Term Expires 1994

Theresa Wirtz Term Expires 1995



### **Librarian**

Nancy Y. Claris

### **Cemetery Trustees**

Roland R. LaFleur	Term Expires 1993
Robert O. Backus	Term Expires 1994
William E. Clark	Term Expires 1995

### **Trustee of Trust Funds**

William E. Clark	Term Expires 1994
Beverly M. LaFleur	Term Expires 1994
Roland LaFleur	Term Expires 1995

### **Conservation Commission**

Eric Orff	Term Expires 1993
Constance Pitcher	Term Expires 1993
Elsie Fife	Term Expires 1993
Allison Parodi-Bieling	Term Expires 1993
Linda Hodgden	Term Expires 1994
Michael Th Johnson	Term Expires 1995 (Advisor)

### **Park Commission**

Maurice Patterson  
Allen Bull  
Richard Todd  
George Foster, III  
Philip E. Revitsky  
Ernest Robitaille

## **Zoning Board of Adjustment**

<b><u>Members</u></b>	<b>Term Expires</b>
Albert J. Nolin (Chairman)	1994
H.Roy Wilcox (Replaced Louise Moore 11/92)	1993
Paul Martell	1994
James W. Findlay, Jr.	1995
Marlyn Flanders	1995

### **Alternate Members**

Frank Catanese	1993
Robert Poole	1993

## **Planning Board**

<b><u>Members</u></b>	<b>Term Expires</b>
Keith Cota (Chairman)	1993
Peter Arvanistis	1993
Constance Pitcher	1994
Tony Soltani	1994
Linda Hodgdon	1995
Gary Matteson	1995

### **Alternate Members**

Michael Baker	1994
Andrew J. Spaschak	1994

## **Zoning Compliance Officer**

Maurice L. Dupuis (Resigned) Andrew Spaschak (Appointed)

## **Budget Committee**

	<b>Term Expires</b>
Mary Framback (Chairperson)	1993
Constance Pitcher	1993
Sharon Soltani	1993
Michael Baher (Replaced Steve Arling)	1993
Robert S. Yeaton	1994
H. Roy Wilcox	1994
Joni Amadon	1995
Alan Quimby	1995
David Tucker	1995

## **Police Department**

### **Full-Time Officers**

Chief Cameron Harbinson  
Sgt. Craig Maloney  
Officer Henry Farrin

### **Part-Time Officers**

Eric Bourn  
Michael Dempsey  
Clinton Ellsworth  
Daniel Ward

### **Health Officer**

James T. Lomartire

### **Deputy Health Officer**

Diane R. Lomartire

## **Overseer of Public Welfare**

Patrick L. Hickey

### **Deputy Welfare Officer**

Gail M. Quimby

# **EPSOM FIRE DEPARTMENT**

**1993**

**Paul E. Lavoie  
CHIEF**

**David Cushing  
DEPUTY CHIEF**

<b>Llewelyn (Joe) Barton</b>	<b>Alan Quimby</b>
<b>CAPTAIN</b>	<b>CAPTAIN</b>

<b>Ronald Delgado</b>	<b>William Barton</b>
<b>LIEUTENANT</b>	<b>LIEUTENANT</b>

**Linda Sawyer  
CLERK**

## **FULL TIME**

<b>Steve Auger</b>	<b>Floyd Graham</b>
<b>LIEUTENANT</b>	

## **RESCUE SQUAD**

**R. Stewart Yeaton  
CAPTAIN**

<b>Herbert Hodgdon</b>	<b>Rita Graham</b>
<b>LIEUTENANT</b>	<b>LIEUTENANT</b>

**Cecily McNair  
CLERK**

**L. Gail Brown  
PRESIDENT**

**Donna Moore-Lavoie  
VICE PRESIDENT**

<b>Mary Yeaton</b>	<b>Carolyn Diamond</b>
<b>SECRETARY</b>	<b>TREASURER</b>

## **FOREST FIRE WARDEN**

**Paul E. Lavoie**

## **EMERGENCY MANAGEMENT**

**(Civil Defense)**

**Bruce R. Porter  
DIRECTOR**



## **"1991 TOWN MEETING MINUTES**

**March 14, 1992 the annual Epsom Town Meeting was called to order at 9:35 a.m. by Moderator Paul Martell.**

**The moderator introduced Martha Schmitt of the Epsom Chichester Lions Club, who outlined their new program of providing smoke detectors free of charge to Epsom residents and advised that the detectors could be installed by the Epsom Fire Department personnel.**

**Moderator Martell reviewed rules of order to be followed and advised that he had received petitions to have secret ballot votes on Articles 12, 16 and 17, but have ballot voting on all three at the same time. Article 22 by law requires a secret ballot and will be discussed after the budget. Article 10 is a bond issue which requires a two-thirds vote, having the polls open for a period of not less than one and one-half hours; however, there is a procedural problem associated with this bond issue in that state law requires that a public hearing was not held. Moderator Martell deferred to Fire Chief Paul Lavoie, who indicated his intention to withdraw the warrant article and raise the issue as an amendment to the budget. In as much as bond issues must be the first order of business and the fire chief has withdrawn the issue, there will be no vote on Article 10. The moderator further suggested that because Article 18 through 23 have no budgetary matters, we vote on the budget after Article 17. There was a unanimous vote to conduct the meeting in such a fashion.**

**ARTICLE 4: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO BORROW SUCH SUMS OF MONEY AS MAY BE NECESSARY IN ANTICIPATION OF TAXES. (Majority vote required)**

**Motion to accept Article 4 as read was made by Connie Pitcher, seconded by Jay Hickey. There being no discussion, the article was put to a vote and passed in the affirmative with a majority vote.**

**ARTICLE 5: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO APPLY FOR , ACCEPT AND EXPEND, WITHOUT FURTHER ACTION BY TOWN MEETING, MONEY FROM THE STATE, FEDERAL AND OTHER GOVERNMENTAL UNIT OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE YEAR AND NOT REQUIRED THE EXPENDITURE OF ANY OTHER TOWN FUNDS, IN ACCORDANCE WITH RSA 31:95-B. (Majority vote required)**

Sue Bickford made a motion to accept Article 5 as read, which was seconded by Paul Lavoie. Frank Catanese asked if this means that if selectmen request a grant, they can accept and expend that grant without it coming before the town. Dick Todd's response was in the affirmative and that this is a protection for the townspeople that guarantees a special public hearing before spending town funds or matching funds. Bill French asked how often such funds become available and Barbara Barksdale wanted to know what this kind of special hearing would cost the town. The response was that Selectmen Todd has never seen any money come for such a purpose and that a special hearing would approximately \$500. Larry Yeaton inquired if we could amend this article to make it more permanent so that it would not have to be added to the warrant every year, requiring a vote of the townspeople every year. Dick Todd explained that it was necessary under statute to do it this way. There being no further discussion, Article 5 was put to a vote and passed by a majority.

ARTICLE 6: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO ACCEPT ON BEHALF OF THE TOWN GIFTS, LEGACIES, AND DEVISES MADE TO THE TOWN IN TRUST FOR ANY PUBLIC PURPOSE, AS PERMITTED BY RSA 31:19 (Majority vote required)

A motion to accept Article 6 as read was made by Selectman Sue Bickford, seconded by Gloria Reeves. There being no discussion on Article 6, it was put to a vote and passed with a majority vote.

ARTICLE: 7 TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECTMEN TO CONVEY ANY REAL ESTATE ACQUIRED; BY THE TOWN BY TAX COLLECTOR'S DEED. SUCH CONVEYANCE SHALL BE BY DEED FOLLOWING A PUBLIC AUCTION, OR THE PROPERTY MAY BE SOLD BY ADVERTISED SEALED BIDS, OR MAY BE OTHERWISE DISPOSED OF AS JUSTICE MAY REQUIRE, PURSUANT TO RSA 80:80. (Majority vote required)

A motion to accept Article 7 as read was made by Gloria Reeves, seconded by Connie Pitcher. Jack Kelleher wanted to know what the language "or otherwise disposed of" meant. Dick Todd explained that we have had things given to the Town and that this is simply legal jargon. Dick Todd answered with an "I don't know" when Jack Kelleher asked what powers the Board has and how much latitude in these matters. Pat Hickey wanted to know if property could be acquired by the town that may not be favorable, having no value, which could be disposed of by the Selectmen at their discretion. Further

discussion centered around taking real estate for nonpayment of taxes and the procedure for disposal, whether that be by sale back to the original owner, by public auction or some other way of disposal and if it could be accomplished without public notification or advertisement. Gary Matteson, indicated that in 1986 we voted to dispose of two pieces of property and the Selectmen had not yet done that. There being no further discussion, Article 7 was put to a vote and passed by a majority.

**ARTICLE 8: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO ACCEPT THE DEDICATION OF ANY STREET SHOWN ON A SUBDIVISION PLAT APPROVED BY THE PLANNING BOARD, PROVIDED THAT SUCH STREET HAS BEEN CONSTRUCTED TO APPLICABLE TOWN SPECIFICATIONS AS DETERMINED BY THE BOARD OF SELECTMEN OR THEIR AGENT. (Majority vote required)**

A motion to accept Article 8 as read was made by Ginny Norberg and seconded by Gloria Reeves. Tom Lalish indicated that we presently have a road in town that was approved and accepted, only to the point of winter maintenance. Mr. Todd further stated that all subdivision roads must be inspected by an engineer to make sure they come up to Town specifications and approved by the Planning Board. The Municipal Association suggested this article be added to our warrant because we had no prior mechanism for this procedure. Gary Matteson indicated that the Planning Board felt this is a great idea and should be instituted. Keith Cota also spoke in favor of the article indicating that it would be in the best interests of the Town to establish such a procedure. There being no further discussion, the article was passed with a majority vote.

**ARTICLE 9: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE TRUSTEES OF THE EPSOM PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND, WITHOUT FURTHER ACTION BY THE TOWN MEETING, MONEY FROM THE STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE FISCAL YEAR, IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN RSA 202-A:4-c. SUCH MONEY APPROPRIATE MONEY, NOT REQUIRED THE EXPENDITURE OF OTHER TOWN FUNDS, AND BE EXEMPT FROM ALL PROVISIONS OF RSA 32, RELATIVE TO LIMITATION AND EXPENDITURE OF TOWN MONIES. (Majority vote required)**



A motion to accept Article 9 as read was made by Connie Pitcher, seconded by Barbara Wendler. Keith Cota asked what is the difference between this Article and Article 5, to which Peg Daniel responded it is the same type of Article to allow the Library Trustees to accept money without a Special Town Meeting. There being no further discussion the article was put to a vote and passed with a majority vote.

**ARTICLE 10: TO SEE IF THE TOWN WILL VOTE TO RAISE APPROPRIATE AND EXPEND A SUM NOT TO EXCEED \$185,000 FOR THE PURPOSE OF PURCHASING A NEW RESCUE PUMPER FIRE TRUCK AND NECESSARY RELATED EQUIPMENT; AND FURTHERMORE, TO AUTHORIZE THE SELECTMEN TO ISSUE AND NEGOTIATE SUCH BONDS AND/OR NOTES FOR SAID SUM AND TO DETERMINE THE RATE OF INTEREST THEREON, (SAID SUM TO BE IN ADDITION TO ANY FEDERAL, STATE OR PRIVATE FUNDS MADE AVAILABLE THEREFOR); ALL IN ACCORDANCE WITH THE MUNICIPAL FINANCE ACT (RSA:33) (Two-thirds ballot vote required). (NOT RECOMMENDED BY BUDGET COMMITTEE)**

The article was withdrawn by previous action and therefore required no action.

**ARTICLE 11: TO SEE IF THE TOWN WILL VOTE TO RAISE, APPROPRIATE AND EXPEND A SUM NOT TO EXCEED \$2,000, SAID SUM BEING A PART OF THE TOTAL INTEREST EARNED IN THE LILLIAN MORRISON FIRE DEPARTMENT TRUST FUND, THE TOTAL OF WHICH WAS \$2,000 AS CALCULATED BY THE TRUSTEES OF THE TRUST FUND ENDING 12/31/91, FOR THE PURPOSE OF PURCHASING NEEDED FIRE DEPARTMENT EQUIPMENT (SAID SUM TO BE IN ADDITION TO ANY FEDERAL, STATE OR PRIVATE FUNDS MADE AVAILABLE THEREFOR); AND, FURTHERMORE, TO AUTHORIZE THE WITHDRAWAL OF SAID SUM FOR THIS PURPOSE. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE).**

A motion to accept Article 11 as read was made by Paul Lavoie, seconded by Marlyn Flanders. There being no discussion, Article 11 was put to a vote and passed with a majority.

**ARTICLE 12: TO SEE IF THE TOWN WILL VOTE**

TO RAISE, APPROPRIATE AND EXPEND A SUM NOT TO EXCEED \$15,000 FOR THE PURPOSE OF PURCHASING A NEEDED POLICE CRUISER. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE).

A motion to accept Article 12 as read was made by Sue Bickford, seconded by Ginny Norberg. Frank Cantanese asked if we could discuss this article after Articles 16 and 17. Police Chief Harbison described the cruiser he intended to purchase and the problems with the vehicles presently in service, i.e., the extensive maintenance to the older vehicles, high mileage on the present vehicles and that the Town had voted several years ago to have only two police vehicles. There was discussion about having a 4-wheel drive vehicle which could travel some of the back roads, but the Chief explained that, that could be rather expensive and indicated the 4-wheel Jeep we now have is also a high maintenance vehicle, having been an expense of approximately \$1,800 last year and getting only about 18 miles to a gallon of gas.

Martha Schmitt made a motion to amend Article 12 by increasing the amount of \$15,000 to \$17,800, which was seconded by J. Wirtz. During discussion on the amendment, Selectmen Sue Bickford indicated that the Police Chief was aware he would be giving up one vehicle and returning to a two vehicle force. The Chief explained the Jeep was a special purpose vehicle but that it had been used for patrol when the Ford was out of service. To sell the Jeep would only realize \$1,000-\$2,000. Gary Matteson addressed the amendment by suggesting that we vote on it, that the addition of \$2,800 could possibly come out of the maintenance funds. Jack Kelleher also suggested we vote down the amendment. The moderator asked for a show of hands vote on the amendment, which was defeated.

Returning the original article, there was further discussion on the new vehicle, the need of additional money to equip it, and the Chief indicated that the \$15,000 includes the light and switching assembly, and the cage from the Chevrolet could be adjusted to fit the new Taurus. There being no further discussion, the moderator indicated that Article 12 requires a secret ballot, and rather than go on to Article 13, we would discuss Articles 16 and 17.

ARTICLE 16: TO SEE IF THE TOWN WILL VOTE TO RAISE, APPROPRIATE AND EXPEND A SUM NOT TO EXCEED \$20,000, SAID SUM BEING A PART OF THE TOTAL INTEREST EARNED IN THE LILLIAN MORRISON TOWN TRUST FUND, THE TOTAL OF WHICH WAD \$20,000, AS FOR THE PURPOSE OF DEVELOPING AND PURCHASING



SITE PLANS FOR NEW TOWN FACILITY (SAID PURPOSE OF DEVELOPING AND PURCHASING SITE PLANS FOR NEW TOWN FACILITY (SAID SUM TO BE IN ADDITION TO ANY FEDERAL, STATE OR PRIVATE FUNDS MADE AVAILABLE THEREFOR); AND, FURTHERMORE, TO AUTHORIZE THE WITHDRAWAL OF SAID SUM FOR THIS PURPOSE. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)

A motion to accept Article 16 as read was made by Paul Lavoie, seconded by Marilyn Flanders. Committee members working on proposal: Priscilla Thompson, Nancy Claris, Jack Kelleher, Connie Pitcher, Sharon Dupuis, Dick Todd, Dorothy Duclos and Bob Yeaton. Bob Yeaton spoke to the article that last year the committee looking at this municipal space problem was authorized to proceed. He reminded us that Hazel Steele had given the Town some land, but that it wasn't large enough to provide ample parking and that the committee had been looking at a site north of the traffic circle on Route 28 which the Town Hall and Library are situated. Mr. Yeaton then turned over discussion to Gary Matteson, who referred all to the handout which they had received [copy on file]. Mr. Matteson indicated that the proposal before this body was not to vote on the Town Center as described, but to vote to authorize the Space Needs Committee to engage an engineer for preliminary engineering studies, surveys and site plans. The plan may also include moving the Library to the site, to which Peg Daniel responded that the Library Trustees are pleased. There was also discussion of being able to take fill from the Route 4 improvements to use at the proposed site. Mr. Matteson indicated that this proposal evolved through the Governor's Commission on the 21st Century which identified needs of the Town, not necessarily economic needs, but in community terms, identifying that Epsom has no recognizable Town Center. Mr. Matteson further explained that some of the flood plain and could not be utilized. Keith Cota spoke in favor of the article, indicating that the flood plain area is manageable. Roy Wilcox indicated that the Budget Committee has recommended expending this money by a unanimous vote, but there is some concern as to a legal interpretation of Lillian Morrison's will, at which time he quoted that document as stating that the funds could be utilized for the purchase of "equipment not normally included within the budget of the town". There was lengthy discussion about Mrs. Morrison's intent, which of course, would require a legal determination. Mr. Wilcox wanted to amend the article by making it subject to a legal opinion. It was Jack Kelleher's comment that this article is permission to proceed, but not a mandate and that a broad interpretation of Mrs. Morrison's will would insure that the funds would not be used to offset taxes and that "equipment" may mean anything the Town wouldn't ordinarily buy. Mr. Wilcox was asked to withdraw his amendment. Barbara Barksdale

commented that we shouldn't vote on this article without a legal interpretation and asked why the Selectmen had not acquired such an interpretation prior to this meeting. All three Selectmen agreed that they would approach legal counsel. \$20,000 would not probably be enough for this repair or reconstruction. There being no further discussion on Article 17, the moderator announced that there would now be a ballot vote on all three articles.

At 12:40 p.m. the ballot voting commenced on Article 12, 16 and 17, with the following results:

Article 12:	Yes 139	No 29
Article 16:	Yes 113	No 56
Article 17:	Yes 24	No 143

ARTICLE 13. TO SEE IF THE TOWN WILL VOTE TO RAISE APPROPRIATE AND EXPEND A SUM NOT TO EXCEED THE EARNED INTEREST IN THE LILLIAN MORRISON POLICE DEPARTMENT TRUST FUND (\$3,200.00--THIS AMOUNT BEING EARNED INTEREST BY THE POLICE TRUST FUND FOR 1991, AS CALCULATED BY THE TRUSTEES OF THE TRUST FUND) FOR THE PURPOSE OF PURCHASING NECESSARY AND NEEDED POLICE EQUIPMENT; AND, FURTHERMORE, TO AUTHORIZE THE WITHDRAWAL OF SAID SUM FOR THIS PURPOSE. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)

A motion to accept Article 13 as read was made by Sue Bickford, seconded by Gloria Reeves. There being no discussion, Article 13 was put to a vote and passed by a majority.

ARTICLE 14. TO SEE IF THE TOWN WILL VOTE TO RAISE APPROPRIATE AND EXPEND A SUM NOT TO EXCEED \$2,100 FOR THE PURPOSE OF PURCHASING AND INSTALLING A NEW FURNACE IN THE EPSOM PUBLIC LIBRARY. (Majority vote required) (NOT RECOMMENDED BY BUDGET COMMITTEE)

A motion to accept Article 14 as read was made by Peg Tucker, seconded by Connie Pitcher. Peg Tucker asked the condition of the present furnace and why was it not approved by the Budget Committee. Bob Yeaton commented that it was a unanimous vote of the Budget Committee with the feeling that the Library could probably finance repair work from their present budget. Dorothy Duclos detailed the work to be done and the bids that had been received. There was

discussion about the Trust Funds that are being held for the benefit of the library; one from 1929 in the amount of \$1,000. Could that be used for this purpose? The response was that those funds could only be used for the purchase of books. Jim Preisendorfer indicated that on page 55 in the budget there appears to be \$1,400 that could be utilized for the benefit of the Library and asked if we could amend the article to have an expenditure of \$700 rather than \$2,100. This proposed amendment was seconded by Jack Kelleher. There was discussion on the amendment to query if this was an appropriate use for Trust Funds, after which Mr. Preisendorfer withdrew his motion. Selectmen Bickford explained that the Budget Committee felt that the library could take the \$2,100 from this year's appropriation without creating a hardship. There being no further discussion, Article 14 was put to a vote and passed with a majority.

**ARTICLE 15. TO SEE IF THE TOWN WILL VOTE TO RAISE, APPROPRIATE AND EXPEND A SUM NOT TO EXCEED \$1,000 FOR THE PURPOSE OF MAPPING AND INVENTORYING TOWN RESOURCES FOR THE BENEFIT OF CITIZENS; TOWN OFFICIALS AND THE GENERAL PUBLIC; AND FURTHERMORE, TO AUTHORIZE THE TOWN TO ENTER INTO A CONTRACT FOR THE PURPOSE OF SAID MAPPING AND INVENTORYING BY TOWN RESOURCES. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)**

A motion was made by Eric Orff to accept Article 15 as read, seconded by Marlyn Flanders. Dick Fifield asked for an explanation of Town resources. Eric Orff described the intent of this article was to allow the Conservation Committee to implement a program of natural resources, which includes wetlands, agricultural lands and to create a base map which could be utilized by other committees such as planning for the future or numbering of houses and lots on Town Roads and would include total boundaries of the Town. Much of what this committee wants to do has already been done by the State and we can also draw on the expertise and accomplishments from UNH. There being no further discussion, the article was put to a vote and passed with a majority vote.

The next order of business was the Budget.

**ARTICLE 3. TO SEE WHAT ACTION THE TOWN WILL TAKE UPON THE BUDGET AS SUBMITTED BY THE BUDGET COMMITTEE. (Majority vote required)**



A motion to accept Article 3 as read was made by Paul Lavoie and seconded by Gloria Reeves. Paul Lavoie moved to amend the budget to raise line item 12 to \$41,000 for the sole purpose of lease purchasing a new tanker pumper fire truck, increasing the amount to \$128,975 [Copy on file]. The amendment was seconded by Donna Moore-Lavoie. Paul Lavoie then explained his reasons for withdrawing the articles requesting a new fire truck and then, referring to a handout (see copy attached), addressed the department's needs for this vehicle, which include high maintenance on the present rescue vehicle, the 1965 GMC which has no brakes and the ability to replace two vehicles with one. The GMC had a life expectancy of 20 years, but continued in service for 27. The Fire Chief is proposing a 5 year lease on this vehicle with 6.9% interest and it would require at least 6 months to a year to have this vehicle constructed for our use. He further indicated that this lease purchase arrangement would not affect taxes until commencement of payments, be that this year or 1993.

This expenditure will have to be included as a Warrant Article every year with the townspeople voting to continue the contract. In response to questions, Chief Lavoie outlined the purpose of three pumpers at a fire scene and the proposed use of this new vehicle at motor vehicles accidents, etc. This new piece will have a life expectancy of 30 years. \$2,100 from the Lillian Morrison Trust Fund will be used to reduce this year's lease purchase payment. He indicated that they do need air packs, but the department membership felt this a more important use at this time. Bob Yeaton asked what the department will be looking for next year, stating that he can't afford an increase in taxes and that is why the Budget Committee turned down the request. Selectmen Bickford indicated she would like to see us wait and asked if we could get help from mutual aid. Chief Lavoie indicated we presently utilize the mutual aid compact. Greg Vrakatitsis asked why we still had the \$185,00 on line 69 of the proposed Budget, to which Selectmen Bickford replied that it was a Warrant Article and they were not able to remove the item. Bob Yeaton again addressed the issue of raising funds for this purpose indicating that the Town had voted several years ago to go to a double billing tax period. If that was done, it would save on the borrowing on anticipated tax revenues. There being no further discussion, the amendment was put to a voice vote. A request for a show of hands revealed 79 yea, 60 no.

Selectmen Todd addressed line item 18 of the Budget, \$140,444 for the Solid Waste Disposal advising the amount should be increased to \$146,266. He also indicated that on line 523 of the B.C.E.P. Budget appropriations only \$10,000 was recommended, not \$30,000, but at a later meeting, changed that decision. The purpose of this appropriation was for potential hazardous materials disposal problems associated with the facility and observation wells and testing that may be required. These items will increase the Budget on line 18 to \$146,266, an increase

of \$5,822. Mr. Todd moved to amend the Budget accordingly, which was seconded by Selectmen Bickford. After discussion on the amendment, it was put to a vote and passed in the affirmative. Counsel to be asked for an interpretation before proceeding with an expenditure of these funds for this proposed use. Tom Lalish commented that we shouldn't expend \$20,000 for a project that may not be needed for 20 years or so, that the Town Hall would not be impacted in the near future and that there are 11.4 acres at the school site where the Library could be located. Questions were asked; If we appropriate this \$20,000 and in the future find that the site is not adequate, what would happen with that appropriation and how valid would these surveys be? Further discussion on the proposed plan revealed that it would require a public hearing prior to any approval or expenditure of funds. Barbara Barksdale asked how townspeople would know of legal interpretation of Mrs. Morrison's will and Dick Todd indicated that it would be contained in the minutes of the Selectmen's Meeting at which it was discussed and would be advertised in local newspapers. There being no further discussion, Moderator Martell indicated that we would move on to Article 17.

**ARTICLE 17. TO SEE IF THE TOWN WILL VOTE TO RAISE, APPROPRIATE AND EXPEND A SUM NOT TO EXCEED \$20,000 FOR THE PURPOSE OF REHABILITATING THE EXISTING BRIDGE OVER GULF BROOK; MEETING TOWN DESIGN AND WEIGHT LOAD REQUIREMENTS FOR A SINGLE LANE BRIDGE (BY PETITION) (Majority vote required) (NOT RECOMMENDED BY THE BUDGET COMMITTEE)**

A motion to accept Article 17 as read was made by Ginny Norberg, seconded by Gloria Reeves. Larry Yeaton advised that we should put this off until the University of New Hampshire (UNH) provides a final analysis of the bridge study and design. They have been asked to look at the bridges study and design. They have been asked to look at the bridge and provide us with a ball park figure for repairs. That figure was \$50,000. George Justin spoke in favor of rehabilitating the bridge, stating that if it is put off any longer, it will cost more money to repair and that the bridge is presently unsafe, but has not been properly closed. Larry Yeaton asked how much of an inconvenience this closed bridge causes. Mr. Justin indicated that a problem exists when Police, Fire and Ambulance vehicles cannot access Turnpike Road. Dick Todd indicated that the bridge had been closed in 1990 because it was inadequate to hold heavy trucks and weights. This article was by petition of the bridge committee, who felt it could be accomplished for \$20,000. Possibly we should consider adding some money for engineering services from UNH. Jack Kelleher indicated that the bridge should be replaced, not repaired. There was lengthy



discussion about when the needs of the people on Turnpike Road would be addressed in the list of priorities for necessary repairs or replacement and that Peg Tucker questioned the budget regarding the CAP and VNA items, to which Sue Bickford responded that those items are now included under health. Selectmen Bickford also advised that the Department of Revenue Administration provides them with the form to use for budget.

Discussion then centered around a motion to increase line 16 of the budget by the amount of \$3,000 for repairs to approximately 500 feet of Locke's Hill Road on the Pittsfield end. The motion was seconded by Mr. Wirtz. Several People addressed the issue indicating that residents on that road are unable to access their property during bad weather or spring when the road is muddy and that Pittsfield has changed their classification of the road from Class 5 to Class 6, stating that they would not maintain their end. Comments were made that the budget cannot be amended to instruct where a particular department will spend it's allotted funds. Townspeople can indicate to the selectmen their particular desires, but it is up to the selectmen for authorization. Selectmen Todd indicated we cannot expend money in another town without some legal process and that is why this matter is before the Town Attorney, and indicated that there has been dialogue between the two Towns to resolve this matter. Selectmen Todd indicated that it could possibly cost \$1,000,000 to repair Epsom's end of that road. Gary Matteson spoke in opposition of the amendment, requesting the Selectmen continue to negotiate with the Town of Pittsfield. Neil English stated that Epsom plows the road and we are already spending money on a Pittsfield road and asked if there was some sort of agreement for that. Gary Matteson indicated that it was beyond the ability and authority of this body to resolve this problem and recommended voting it down. Barbara Barksdale asked for a show of hands to indicate support to Selectmen of their intent.

David Tucker asked about the report on Town Administrator. Last year we voted to hire a Town Administrator and we appropriated money to do so. In this year's budget there doesn't seem to be any money for that purpose. He asked if the Selectmen intend to hire an Administrator. Selectmen Todd indicated that he was in favor of a Town Administrator, but indicated that when the Town Offices were located at the Town Hall, there simply was not space enough for another office and since moving to the new location, there doesn't seem to be a need. It was decided by the Selectmen to see if they could handle all aspects of the budget themselves. He also indicated this was a means of saving the Town some money. Barbara Barksdale asked if the Selectmen have the latitude to ignore Town Meeting decisions and Selectman Bickford indicated that the Selectmen are the last word on what will or will not be spent. Selectman Bickford stated that the Board of Selectmen requested a year without an Administrator and

asked if the townspeople realized what they had accomplished. She then outlined those accomplishments. Discussion applauded the selectmen for those accomplishments, indicated that the growth of the Town had slowed and that an Administrator may not be a worthwhile investment at this time.

Line 46 of the budget was the next discussion. It shows an appropriation \$1,092,524 which includes the appropriation for the Fire Department in the amount of \$185,000. This amount is also in estimated revenues. Roy Wilcox indicated that the amount to be raised by taxes should, therefore, be not the \$496,899, but \$496,899 plus the \$185,000, or \$681,894. We have already appropriated another \$43,100. Should the amount of taxes to be raised be changed to \$725,000?

There being no further discussion, a budget of \$1,141,446 was put to a vote and passed in the affirmative.

ARTICLE 18. TO SEE IF THE TOWN DESIRES THE BOARD OF SELECTMEN TO HOLD A PUBLIC HEARING IN REGARDS TO SEEKING OTHER CABLEVISION COMPANIES TO FRANCHISE THEIR SERVICES IN AREAS OF THE TOWN THAT HAVE NOT BEEN SERVICED BY LAKES CABLEVISION COMMUNITY TV (Majority vote required)

A motion to accept Article 18 as read was made by Marlyn Flanders and seconded by Paul Lavoie.

Marlyn Flanders spoke to the article referring to her handout. [copy on file] She outlined the problems presently at hand with Lakes Cablevision/Community TV of areas that have not been serviced, even though that service had been promised, that they are not up to date with their equipment, that customer relations have become a problem. This article is only for authorization from residents to allow the Selectmen to hold a public meeting. M. Schmitt amended the article to include those residents with service from Lakes Cablevision indicating a concern that part of Town will end up with another company. That Aamendment was seconded by Bill French. In response to a question, Marlyn indicated that the Town receives 3% of the cable company's revenue, approximately \$5,500 - \$5,600 last year. A vote on the amendment passed.

There being no further discussion on the amended Article 18, it was put to a vote and passed in the affirmative with a majority.

ARTICLE 18. TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE FOLLOWING TRUST FUNDS PURSUANT TO RSA 31:21, AND TO AUTHORIZE

THE EXPENDITURE OF INTEREST IN THE RESPECTIVE CEMETERY LOTS LOCATED IN THE MCCLEARY CEMETERY, AND FOR THE CEMETERY'S GENERAL WELFARE (Majority vote required).

Conrad Lavoie	\$	150.00
Donald & Pauline Wheeler	\$	100.00
Richard & Priscilla Thompson	\$	500.00
Llewellyn & Martha Barton	\$	150.00
Frank & Ruth Quimby	\$	<u>150.00</u>

TOTAL	\$	1,050.00
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(Majority vote required)

A motion to accept Article 19 as read was made by Sue Bickford, seconded by Jay Hickey. There being no discussion, Article 19 was put to a vote and passed with an affirmative majority.

ARTICLE 20. TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECTMEN O SELL AT PUBLIC AUCTION OR BY ADVERTISED SEALED BIDS, SURPLUS TOWN PROPERTY. (A COMPLETE LIST OF ALL PROPERTY TO BE DISPOSED OF WILL BE MADE AVAILABLE TO THE PUBLIC PRIOR TO THE START OF ANY SALE.) (Majority vote required)

A motion to accept Article 20 as read was made by Paul Lavoie, which drew a second from Marlyn Flanders. Tom Lalish moved to amend the article to include a newspaper publication at least two weeks prior to any sale. That amendment was seconded by Steve Arling. The amendment was put to a vote and passed in the affirmative. There being no further discussion on the amended Article 20, it was put to a vote and passed with an affirmative majority.

ARTICLE 21. TO SEE WHAT ACTION THE TOWN WILL TAKE ON THE FOLLOWING SECTIONS OF OLD ROUTE 28. (EACH SECTION TO BE VOTED ON SEPARATELY)

A) TO SEE IF THE TOWN WILL VOTE TO DISCONTINUE AND RELINQUISH ALL INTERESTS OF THE TOWN THEREIN: A SECTION OF OLD ROUTE 28 ABUTTING THE PROPERTY OF EPSOM MANOR, TAX MAP U-5 LOT 27, PURSUANT TO RSA 231:43, AND



**B) TO SEE IF THE TOWN WILL VOTE TO DISCONTINUE AND RELINQUISH ALL INTEREST OF THE TOWN THEREIN: A SECTION OF OLD ROUTE 28 ABUTTING THE PROPERTY OF W. BEAUCHER (BEAUMAC CO., INC.), TAX MAP U-15, LOT 9, PURSUANT TO RSA 231:43.(Marjority vote required)**

A motion to accept Section A of Article 21 was made by Sue Bickford, seconded by Paul Lavoie. Discussion centered around whether this property had already been deeded to other owners as indicated by John Sawyer and Dick Todd explained the specific area under discussion indicating that it is used by Epsom Manor as a right of way for their supply vehicles and that the Town does not plow or maintain the access. There were several comments about ownership, access, liabililty of the Town and the legal battle presently pending amongst abutting landowners. A vote on Section A of Article 21 DEFEATED the article.

A motion to accept Section B of Article 21 was made by Gary Matteson and seconded by Gloria Reeves. Gary Matteson indicated that this is the driveway in front of Webster Park and of no particular use to the Town. Following discussion, Section B of Article 21 was PASSED in the affirmative.

**ARTICLE 22. SHALL THE TOWN ACCEPT THE PROVISIONS OF RSA:53-B:1 TO 11 INCLUSIVE PROVIDING FOR THE ESTABLISHMENT OF A REGIONAL REFUSE DISPOSAL DISTRICT TOGETHER WITH THE TOWN OF BARNSTEAD, CHICHESTER, PITTSFIELD, AND THE CONSTRUCTION, MAINTENANCE, AND OPERATION OF A REGIONAL REFUSE DISPOSAL FACILITY BY SAID DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF A PROPOSED AGREEMENT FILED WITH THE SELECTMEN. (Ballot vote required) (Majority vote required)**

A motion to accept Article 22 as read was made by Gloria Reeves, seconded by Jay Hickey. Dick Todd advised that we are not forming a district. That was already done in 1989. We are voting for the type of district and the conditions under which the four towns will control, an operating agreement. Mr. Todd made an amendment to redefine the agreement, seconded by Jack Kelleher. Larry Yeaton indicated that no matter which way we vote on this article, we are bound by the agreement anyway. A vote to amend passed. Discussion centered around the Town's liability and responsibility for costs at the disposal site. There was also discussion regarding pertinent statute and the required language to be utilized under RSA: 53-B as opposed to the

new utilized RSA: 53-A. A question was also asked as to why we had been petitioned for a secret ballot. Concern was expressed that by entering into this agreement, the Town of Epsom then becomes a part owner of the disposal site, thereby becoming liable and responsible for any and all problems. It was suggested that if we voted down this article, we would not be permitted to use the site in the future. Selectmen Todd indicated that it is a Town's responsibility to provide a space for rubbish disposal and the question was asked if we could purchase a garbage truck. Several spoke of a concern about the town's liability for clean up, especially in light of the fact that this dump existed long before the Town of Epsom started utilizing the facility. There was a discussion of possibly continuing today's meeting for a vote after we have additional information, are amendments permitted or do we have to accept the entire agreement as written. Ashton Welch made a motion to approve the contract excepting that section with regard to the real estate. This motion was seconded by Nancy Lussier. Paul Martell indicated that we cannot amend the agreement. The amendment was withdrawn. Selectmen Bickford indicated that beginning in April of 1992 the Town will be issuing decals for use of the dump. That fee will be \$1.00 with \$ .50 to pay for the cost of the decal and \$ .50 to be paid to the Town in which the recipient of the decal resides. This will determine how many Epsom residents actually use the dump site. It was suggested that Earl Weir, who is presently administrator of the Waste District, might be better able to answer these questions. The meeting was recessed to wait for Mr. Weir.

During this short recess, Dick Fifield explained the fence that his son is proposing for the Short Falls Cemetery as his Eagle Scout project.

Mr. Weir classified this pending agreement as a house keeping article. The agreement cannot be amended without all four towns agreeing. The differences between RSA:53-A and 53-B are minor and will not cost any money either way. The only difference is in funding for landfill closure. If closure costs a lot of money so that bonding would be required, the district would be able to bond against the assets of the district and not require the Town to bond against the Town. The article will not change our position within the district. Legislation has made us responsible for part of the district. The other three Towns have voted in the affirmative on this agreement, Chichester, and Pittsfield overwhelmingly and Barnstead with a 20 vote difference. Mr. Weir advised that any liability factor for the landfill is totally disconnected from this agreement. Keith Cota indicated that Epsom is the second highest payer to this facility and asked if we are going to assume that pro-rated share of closure. Mr. Weir indicated we are going to pay on a pro-rated share based on population and indicated even if we back out of the district, we are still going to be responsible. If Epsom backed out, the other three Towns could form their own district and then

decide how to deal with Epsom. Mr. Weir indicated that the \$6,000 fee was negotiated by the Selectmen of all towns in recognition of the fact that Pittsfield is the one providing maintenance, police and fire protection and that Pittsfield will not institute a property tax to the other Towns in the District. At 6:05 the article was put to a secret ballot, the result of which was 34 yes and 20 no.

**ARTICLE 23. TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY BE BROUGHT BEFORE THIS MEETING.**

Tony Soltani asked for a round of applause to show appreciation to Dick Todd for his many years of service to the Town and Leigh English was thanked for designing the front cover of this year's Town report.

There being no further business to come before the meeting, Mr. Doehner moved to adjourn at 6:20, a motion seconded by Mr. Wirtz. So moved. Adjourned.

Merilee Ellsworth  
March 23, 1992



# *State of New Hampshire*

## **TOWN WARRANT**

**The Polls will be open from 10:00 A.M. to 7:00 P.M.**

**To the Inhabitants of the Town of Epsom in the County of Merrimack in said State, qualified to vote in Town Affairs:**

**You are hereby notified to meet at the American Legion Hall in said Epsom on Tuesday, the ninth (9th) day of March, 1993 at 10:00 A.M., to act upon the following subjects:**

- 1 To choose all necessary Town Officers for the ensuing year.**
- 2. To see what action the Town will take with respect to the Seven (7) Amendments of the Town's Zoning Ordinance prepared by the Planning Board, by voting by Ballot.**

**You are further notified to meet at the Epsom Central School, Black Hall Road, Epsom, N.H. on Saturday, the THIRTEENTH (13th) day of March, 1993, at 9:30 A.M. to act upon the following Articles:**

- 3. To see what action the Town will take upon the Budget as submitted by the Budget Committee. (Majority vote required)**
- 4. To see if the Town will vote to authorize the Board of Selectmen to borrow such sums of money as may be necessary in anticipation of taxes. (Majority vote required)**
- 5. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend, without further action by Town Meeting, money from the State, Federal or other government unit or a private source which becomes available during the year and not required the expenditure of any other Town funds, in accordance with RSA 31:95-b. (Majority vote required)**
- 6. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. (Majority vote required)**

## **Town Warrant 1993 (Continued)**

**7. To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the Town by Tax Collector's deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80. (Majority vote required)**

**8. To see if the Town will vote to authorize the Board of Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided that such street has been constructed to applicable Town specifications as determined by the Board of Selectmen or their agent. (Majority vote required)**

**9. To see if the Town will vote to authorize the Trustee of the Epsom Public Library to apply for, accept and expend, without further action by the Town Meeting, money from the State, Federal or other governmental unit or a private source which becomes available during the fiscal year, in accordance with the procedures set forth in RSA 202 A:4-c. Such money shall be used only for legal purposes for which a Town may appropriate money, not require the expenditure of other Town Funds, and be exempt from all provisions of RSA 32, relative to limitation and expenditure of Town monies. (Majority vote required)**

**10. To see if the Town will vote to raise, appropriate and expend a sum not to exceed \$4,150, said sum being a part of the total interest earned in the Lillian Morrison Fire Department Trust Fund, as of May 20, 1993, for the purpose of supplementing the payment for the Rental Pumper Fire Truck and necessary related Equipment, and, furthermore, to authorize the withdrawal of said sum for this purpose. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)**

**11. To see if the Town will vote to raise, appropriate and expend a sum not to exceed \$36,084 for the purpose of continuing the Rental Purchase Agreement on the new Rescue Pumper Fire Truck and necessary related equipment. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)**

**12. To see if the Town will vote to raise, appropriate and expend a sum not to exceed \$2,000, said sum being apart of the total interest earned in the Lillian Morrison Town Trust Fund, as of May 16, 1993, for the purpose of updating computer equipment in Town Office, and furthermore, to authorize the withdrawal of said sum for this purpose. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)**

## **Town Warrant 1993 (Continued)**

13. To see if the Town will vote to raise, appropriate and expend a sum not to exceed \$500, said sum being part of the total interest earned in the Lillian Morrison Town Trust Fund as of May 20, 1993 for the purpose of restoring and preserving the vital records of the Town according to RSA 41:59. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)

14. To see if the Town will vote to raise, appropriate and set aside a sum not to exceed \$2850, said sum being a part of the total interest earned in the Lillian Morrison Police Department Fund as of May 20, 1993, for the purpose of purchasing a new Police Cruiser, and furthermore, to authorize the withdrawal of said sum for this purpose. (Majority vote required) (RECOMMENDED BY BUDGET COMMITTEE)

15. To see if the Town will vote to raise, appropriate and expend a sum not to exceed \$2850, said sum being a part of the total interest earned as of May 20, 1993, for the purpose of purchasing: computer software, video camera and recording equipment, answering machine, and any necessary needed police equipment; and, furthermore to authorize the withdrawal of said sum for this purpose. (Majority vote required) (NOT RECOMMENDED BY BUDGET COMMITTEE)

16. To see if the Town will vote to change the position of Road Agent from an elected position to an appointed position. This would take effect next year (1994) (Majority vote required)

17. To see if the Town will vote to change the position of Tax Collector from an elected position to an appointed position. This would take effect next year (1994). (Majority vote required)

18. To see if the town will vote to change the term of Tax Collector from 1 year to 3 years, beginning with the term of the Tax Collector to be elected at next year's regular town meeting. (Majority vote required) (BY PETITION)

19. To see if the Town will vote to accept the following Trust Funds, pursuant to RSA 31:21, and to authorize the expenditure of interest in the respective cemetery lots located in the McClary Cemetery, and for the cemetery's general welfare (Majority vote required)

Higginbotham-Miller . . . . .	\$100.00
Keliope & Carol Bartlett . . . . .	100.00
Robert Yeaton . . . . .	300.00
Total . . . . .	\$500.00



## **Town Warrant 1993 (Continued)**

**20. To see if the Town will vote to raise and appropriate, and expend the sum of Ten Thousand, Four Hundred Dollars (\$10,400) for the purchase, lease or rental of Town Clerk program software and hardware for the Town Clerk's office. (this is the same program that was voted on and passed in 1990) (BY PETITION) (NOT RECOMMENDED BY BUDGET COMMITTEE) (Majority vote required)**

**21. To see if the Town will vote to increase the salary of the Tax Collector from \$1500.00 plus fees to \$7500.00 plus fees per year. (an amount still lower than most tax collectors salaries in N.H. towns of comparable population) (BY PETITION) (NOT RECOMMENDED BY BUDGET COMMITTEE) (Majority vote required)**

**22. To see if the Town will vote to authorize the Selectmen to sell at public auction or by advertised sealed bids, surplus Town Property. (A complete list of all property to be disposed of will be made available to the public prior to the start of any sale.) (Majority vote required)**

**23. That the Town of Epsom will authorize the Board of Selectmen to grant to the Living Word Assembly of God Church, Quitclaim title to any and all interest of the Town to a certain discontinued portion of the right-of-way of "Jug City Road" which abuts the frontage of a parcel of land owned by L.W.A.G. Church (Lot R-6-6-3). The portion of right-of-way being located adjacent to the northerly end of "Jug City Road" and near the east side of Route 28. The parcel is approximately 60 feet to 75 feet wide, 200 feet long and 0.3 acres in size. The transference of Title will be subject to the following conditions:**

- 1. Sufficient land will remain as part of the right-of-way for the current location of "Jug City Road".**
- 2. Research and a survey will be prepared to determine the precise boundaries of the parcel. Procurement of and payment for the survey will be the responsibility of L.W.A.G. Church.**
- 3. A suitable deed will be prepared by L.W.A.G. Church and submitted to the Selectmen.**

**(BY PETITION) (Majority vote required)**

**24. To see if the Town of Epsom will accept the Short Falls Historic District consisting of the following areas:**

## **Town Warrant 1993 (Continued)**

**Short Falls is a very important area resource, it was a very early settlement, and still has much of the original character.**

**Beginning at the Route 28 entrance to Short Falls Road, including the Short Falls Cemetery and Webster Park to the Short Falls School and the American Legion Hall, then from the Yeaton Farm all of the so called Liars Ave. to the Short Falls Bridge extending to the Four Corners to include the Railroad Station, the Odd Fellows Hall, all the Stone Walls and pavement and the watering trough. From the Four Corners down Black Hall Road, to end but include the two Douglas houses. Present Zoning Applies.**

**(BY PETITION) (Majority vote required)**

**25. To see if the Town will raise and appropriate the sum of \$1000 to be used as part of matching funds from the State of New Hampshire for the purpose of controlling the spread of exotic milfoil in Northwood Lake. Said funding to be coordinated by the Northwood Lake Association. (BY PETITION) (Majority vote required) (NOT RECOMMENDED BY THE BUDGET COMMITTEE)**

**26. To see if the Town will vote to adopt the Town Center Master Plan as presented by the Town Center Committee. Such action will not require any expenditure of Town Funds. (Majority vote required)**

**27. To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future reevaluation of real property of the Town; and to raise and appropriate the sum of \$25,000 towards this purpose; and to appoint the Board of Selectmen, as agents, to administer the fund. (Majority vote required) (RECOMMENDED BY THE BUDGET COMMITTEE)**

**28. To see if the Town will vote to authorize, the hiring of two (2) full time police officers to be added to the police department to provide for 24 hours per day, seven (7) days per week coverage, and raise and appropriate the sum of \$48,000 for salaries and benefits. (BY PETITION) (Majority vote required) (NOT RECOMMENDED BY THE BUDGET COMMITTEE)**

**29. We all believe that Sleepy Hollow Lane should be changed to a Town maintained road, plowed and sanded. (BY PETITION)**

## **Town Warrant 1993 (Continued)**

**30. To transact any other business that may legally be brought before this meeting.**

**Given under our hands and seal, this 15th day of February, in the year of our Lord, nineteen hundred ninety-three.**

**John F. Hickey  
Sue V. Bickford  
Laurence D. Yeaton**

**SELECTMEN OF EPSOM**

**A true copy of Warrant Attest:**

**John F. Hickey  
Sue V. Bickford  
Laurence D. Yeaton**

PURPOSE OF APPROPRIATION (RSA 31:4)		1	2	3	4	5	
Acct. No.	GENERAL GOVERNMENT	W.A. No.	*Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Budget Committee Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)
4130	Executive	27 8 12	117,983	117,110	112,838	112,838	
4140	Elec., Reg., & Vital Stat.		11,866	12,244	12,570	12,570	
4150	Financial Administration		31,023	26,732	32,018	32,018	
4152	Revaluation of Property						
4153	Legal Expense		3,000	0	3,000	1	2,999
4155	Personnel Administration		14,700	14,701	0	0	
4191	Planning and Zoning		13,635	11,280	19,727	19,727	
4194	General Government Bldg.		4,800	4,943	7,400	7,400	
4195	Cemeteries		2,500	2,500	3,020	3,020	
4198	Insurance		160	141	160	160	
4197	Advertising and Reg. Assoc.						
4199	Other General Government						
	PUBLIC SAFETY						
4210	Police		170,160	160,151	156,522	156,522	
4215	Ambulance		33,744	29,932	33,765	33,765	
4220	Fire		136,375	87,742	128,514	128,514	
4240	Building Inspection						
4290	Emergency Management		230	0	230	230	
	HIGHWAYS AND STREETS						
4312	Highways and Streets		162,200	118,712	170,460	170,460	
4313	Bridges		7,000	1,299	7,000	7,000	
4316	Street Lighting		250	231	300	300	
4311	Highway-Summer		63,500	54,501	97,678	97,678	
4319	Fire Road Maint.		1,000	280	1,000	1,000	
	SANITATION						
4323	Solid Waste Collection						
4324	Solid Waste Disposal		146,266	146,266	132,516	132,516	
4325	Sewage Collection & Disposal						
	WATER DISTRIBUTION & TREATMENT						
4332	Water Services		3,000	3,181	3,000	3,000	
4335	Water Treatment						
	HEALTH						
4414	Pest Control		1,500	1,517	3,401	1,500	1,901
4415	Health Agencies and Hospitals						
4411	Health Officer		700	940	820	820	
4419	VNA		5,000	5,000	5,000	5,000	
	WELFARE						
4442	Direct Assistance						
4444	Intergovernmental Welf. Pay'ts.						
4441	Welfare Adm.		10,872	9,092	11,310	11,310	
4445	Welfare Vender Pay.		69,740	35,036	54,165	54,165	
Sub-Totals (carry to 120 of page 3)			1,011,204	846,531	996,414	991,514	4,900



PURPOSE OF APPROPRIATION (Continued)	W.A. No.	1	2	3	4		5
		* Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Budget Committee Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)	
Sub-Totals (from page 2)		1,011,204	846,531	996,414	991,514	4,900	
CULTURE AND RECREATION							
4520 Parks and Recreation		5,740	4,620	4,350	4,350		
4550 Library		25,178	24,728	25,995	25,995		
4583 Patriotic Purposes		500	500	500	500		
4589 Band		1,000	1,000	1,000	1,000		
CONSERVATION							
4612 Purchase of Natural Resources							
4611 Conservation		3,330	3,330	950	950		
4652 CAP		1,974	1,974	2,072	2,072		
REDEVELOPMENT AND HOUSING							
ECONOMIC DEVELOPMENT							
DEBT SERVICE							
4711 Princ.-Long Term Bonds & Notes		40,000	40,000	0	0		
4721 Int.-Long Term Bonds & Notes		2,520	2,520	0	0		
4723 Interest on TAN		50,000	33,753	50,000	50,000		
CAPITAL OUTLAY							
OPERATING TRANSFERS							
4914 To Proprietary Funds:							
4915 To Capital Reserve Funds: RE-VAL.		0	0	25,000	25,000		
4916 To Trust and Agency Funds: (RSA 31:19-a)							
TOTAL APPROPRIATIONS		1,141,446	958,956	1,106,281	1,101,381	4,900	

\* Enter in these columns the numbers which were revised and approved by DRA and which appear on the prior tax rate papers.

#### 10% LIMITATION OF APPROPRIATIONS

(SEE RSA 32-8, 8-a, & 32-10-b)

Please disclose the following items (to be excluded from the 10% calculation)

\$ \_\_\_\_\_ Recommended Amount of Collective Bargaining Cost Items. \$ \_\_\_\_\_ Amount of Mandatory Water & Waste Treatment Facilities. (RSA 32-8-a).

RSA 273-A:1, IV "Cost Item" means any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted."

HELP! We ask your assistance in the following: If you have a line item of appropriation which is made up of appropriations from more than one (1) warrant article, please use the space below to identify the make-up of the line total. We hope this will expedite the tax rate process by reducing the number of inquiries from this office.

Acct.	W.A.	Amt.
4130	12	2,000
4130	27	500
4210	13	2,850
4220	10	4,150

Acct.	W.A.	Amt.
4220	11	36,084



SOURCE OF REVENUE		1	2	3	4
Acct. No.	W.A. No.	*Estimated Revenues Prior Year (omit cents)	Actual Revenues Prior Year (omit cents)	Selectmen's Budget Ensnung Fiscal Year (omit cents)	Estimated Revenues Ensnung Fiscal Year (omit cents)
3120 Land Use Change Taxes		8,000	9,260	10,000	10,000
3180 <del>Highway Taxes</del> BOAT TAX		13,000	10,302	10,000	10,000
3185 Yield Taxes		8,000	9,177	6,500	6,500
3188 Payment in Lieu of Taxes					
3190 Int. & Pen. on Delinquent Taxes		70,000	104,412	75,000	75,000
Inventory Penalties		3,000	545	500	500
LICENSES, PERMITS AND FEES					
3210 Business Licenses and Permits		8,100	9,815	8,000	8,000
3220 Motor Vehicle Permit Fees		210,000	229,376	200,000	200,000
3290 Other Licenses, Permits & Fees					
FROM FEDERAL GOVERNMENT					
FROM STATE					
3351 Shared Revenue		32,005	32,000	32,000	32,000
3353 Highway Block Grant		61,162	61,162	70,297	70,297
3354 Water Pollution Grants					
3356 State & Fed. Forest Land Reimb.					
3357 Flood Control Reimbursement					
3359 Other State Fines & Witness Fees		0	670	0	0
FROM OTHER GOVERNMENT					
3379 Intergovernmental Revenues					
CHARGES FOR SERVICES					
3401 Income from Departments		10,000	18,418	12,000	12,000
3409 Other Charges					
MISCELLANEOUS REVENUES					
3501 Sale of Municipal Property		5,275	5,275	0	0
3502 Interest on Investments		7,000	6,686	5,000	5,000
3509 Other		8,724	26,870	6,900	6,900
INTERFUND OPERATING TRANSFERS FROM					
3914 Proprietary Funds					
Sewer					
Water					
Electric					
3915 Capital Reserve Funds					
3912 Morrison Interest		25,200	21,857	9,500	9,500
3916 Trust and Agency Funds					
OTHER FINANCING SOURCES					
3934 Proc. from Long Term Notes & Bonds					
Fund Balance:					
Items Voted From Surplus		92,694			
Remainder of Surplus		(96,000)			
TOTAL REVENUES AND CREDITS		562,160	545,825	445,697	445,697

\*Enter in this column the numbers which were revised and approved by DRA and which appear on the MS-4 form.

Total Appropriations \$ 1,101,381

Less: Amount of Estimated Revenues, Exclusive of Property Taxes 445,697

Amount of Taxes to be Raised (Exclusive of School and County Taxes) 655,684

## BUDGET OF THE TOWN OF EDSON, N.H.

BUDGET FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS  
OF THE MUNICIPAL BUDGET LAW

## SELECTMEN'S REPORT - 1992

Land - Current Use Values .....	\$ 315,895.00
Residential .....	15,365,143.00
Commercial .....	2,427,690.00
Industrial .....	<u>44,400.00</u>
Total Taxable Land .....	\$ 18,153,128.00
 Buildings - Residential .....	 \$ 44,430,606.00
Mobile Homes .....	5,671,171.00
Commercial .....	8,717,675.00
Industrial .....	<u>\$351,400.00</u>
Total Taxable Buildings .....	\$ 59,170,852.00
 Total Public Utilities .....	 705,252.00
 Total Value Before Exemptions .....	 78,029,232.00
Less Elderly Exemptions .....	<u>444,510.00</u>
Total Valuation which	
Tax Rate is Computed .....	\$ 77,584,722.00
 Town Property Taxes Assessed .....	 3,115,028.69
Less Estimated War Service	
Tax Credit .....	<u>32,700.00</u>
New Property Tax Commitment .....	\$ 3,082,328.69
 Inventory Fines not computed by DRA .....	 3,566.16
Unused Veterans Exemption .....	<u>386.21</u>
 <u>Total</u> Property Tax Committed .....	 \$ 3,086,281.06

## BREAKDOWN OF TAX RATE

Town .....	\$ 8.15
School .....	\$ 28.14
County .....	<u>\$ 3.86</u>
 Total .....	 \$ 40.15

Property Tax Rate Total \$40.15 Per \$1,000.00 of Valuation  
Equalization Ratio 49%

# COMPARATIVE STATEMENT OF APPROPRIATION AND EXPENDITURES FOR 1992

Purpose	1992	Rec'd	Total	1992	Unspent	Overdraft
Appro.	Appro.	Reimb.	Avabl.	Exp.	Bal.	
Executive .....	117,983.00	2,214.00	120,197.00	117,110.00	3,087.00	0.00
Elec.Reg.Vital .....	11,866.00	0.00	11,866.00	12,244.00	0.00	378.00
Financial Adm. ....	31,023.00	0.00	31,023.00	29,732.00	1291.00	0.00
Legal Exp. ....	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Personnel Adm.						
W/C .....	14,700.00	2,542.00	17,242.00	14,701.00	2,541.00	0.00
Planning & Zoning ..	13,635.00	3,681.00	17,316.00	11,280.00	6,036.00	0.00
Gen.Govt. Bldg. ....	4,800.00	0.00	4,800.00	4,943.00	0.00	143.00
Cemeteries .....	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00
Insurance .....	160.00	0.00	160.00	141.00	19.00	0.00
Police .....	170,160.00	5,916.00	176,676.00	160,151.00	15,925.00	0.00
Ambulance .....	33,744.00	14,874.00	48,618.00	29,932.00	18,686.00	0.00
Fire .....	136,375.00	1,200.00	137,575.00	87,742.00	49,833.00	0.00
Emergency Mgmt. ....	230.00	0.00	230.00	0.00	230.00	0.00
Highways-Winter ....	162,200.00	0.00	162,200.00	118,712.00	43,488.00	0.00
Highways-Summer ...	63,500.00	0.00	63,500.00	54,501.00	8,999.00	0.00
Highways Bridges ....	7,000.00	0.00	7,000.00	1,299.00	5,701.00	0.00
St.Lighting .....	250.00	0.00	250.00	231.00	19.00	0.00
Fire Rd.Maint. ....	1,000.00	0.00	1,000.00	280.00	720.00	0.00

# Comparative Statement (Continued)

Purpose	1992	Rec'd	Total	1992	Unspent	Overdraft
Appro.	Appro.	Reimb.	Avabl.	Exp.	Bal.	
Solid Waste Disposal .	146,266.00	0.00	146,266.00	146,266.00	0.00	0.00
Water Service . . . . .	3,000.00	0.00	3,000.00	3,181.00	0.00	181.00
Pest Control . . . . .	1,500.00	0.00	1,500.00	1,517.00	0.00	17.00
Health Officer . . . . .	700.00	0.00	700.00	940.00	0.00	240.00
V.N.A. . . . .	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
Welfare Adm. . . . .	10,872.00	0.00	10,872.00	9,092.00	1,780.00	0.00
Vendors Paymts. . . . .	69,740.00	3,101.00	72,841.00	35,036.00	37,805.00	0.00
Parks & Recreation . .	5,740.00	0.00	5,740.00	4,620.00	1,120.00	0.00
Library . . . . .	25,178.00	0.00	25,178.00	24,728.00	450.00	0.00
Patriotic . . . . .	500.00	0.00	500.00	500.00	0.00	0.00
Band . . . . .	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
Conservation . . . . .	3,330.00	0.00	3,330.00	3,330.00	0.00	0.00
CAP . . . . .	1,974.00	0.00	1,974.00	1,974.00	0.00	0.00
Bonds & Notes . . . . .	40,000.00	0.00	40,000.00	40,000.00	0.00	0.00
Interest . . . . .	2,520.00	0.00	2,520.00	2,520.00	0.00	0.00
Int. On Tan. . . . .	50,000.00	0.00	50,000.00	33,753.00	16,247.00	0.00
TOTALS . . . . .	1,141,446.00	33,528.00	1,174,974.00	958,956.00	216,977.00	959.00



# **TOWN OF EPSOM, NEW HAMPSHIRE**

## **MANAGEMENT LETTER**

**For Year Ending  
December 31, 1991**

**July 6, 1992**

**Selectmen  
Town of Epsom  
Epsom, New Hampshire**

In planning and performing our audit of the financial statements of the Town of Epsom, New Hampshire for the year ending December 31, 1991 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated July 6, 1992 on the financial statements of the Town of Epsom, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

We have reviewed our management comments os last year and noted that the majority of our recommendations were implemented during the year in 1992.

**Respectfully submitted,**

**MASON & RICH PROFESSIONAL ASSOCIATION  
Accountants and Auditors**

## **TAX COLLECTOR**

**Finding** - The Tax Collector's records were not completed and accurately reconciled and available for us to complete our audit on a timely basis. After our initial review of the Tax Collector's accounts, we found numerous errors and mispostings. It took six months, with repeated visits from the Department of Revenue Administration, the computer support company and our staff to reconcile the Tax Collector's accounting.

In addition we noted that deposits were being taken home and not being made timely when the balance of collected cash exceeded \$500. The Tax Collector also did not provide the "Tax Collector to Treasurer Report" with the deposit. This report was presented to the Treasurer up to a month later. In some instances calculations were not correct. There were inefficiencies in the Tax Collector's use of the computer and in preparing manual reporting.

**Recommendation** - We recommend the Tax Collector receive additional training. We recommend the Tax Collector be asked to provide regular, timely reconciliations to the Selectmen. We recommend the Tax Collector reconcile to the Treasurer and reconcile the outstanding taxes receivable on a monthly basis.

**Management's Comments** - Since December 31, 1991 we have seen that the Tax Collector has had all the training she requested. The Selectmen have requested the Tax Collector provide a monthly statement of reconciliations. We have also requested the Tax Collector to reconcile to the Treasurer monthly as of January 1, 1993.

**Finding** - We noted that the abatement slips are not pre-numbered.

**Recommendation** - The abatement slips should be pre-numbered in order to prevent misuse or accidental loss.

**Management's Comments** - Since the first of this year our abatements slips have been numbered.

**Finding** - The original warrant books were not kept in the Town office.

**Recommendation** - We recommend the original warrant books be kept in the Town office.

## **Management Report July 6, 1991**

**Management's Comments** - We have repeatedly stated that the warrant books should be kept in the Town Office and shall continue to do so.

### **DEPOSITS**

**Finding** - A large portion of the Town's general fund cash account are uninsured and/or not collateralized.

**Recommendation** - The Town's deposits are insured as follows: \$100,000 for all demand deposits in aggregate in the Town's name and \$100,000 for all saving deposits in aggregate in the Town's name. The Town should explore collateralization or repurchase agreements to protect the Town's deposits.

**Management's Comments** - We have contacted NHMA to try to resolve this problem. We were advised by the Bank Commissioner that something was in the works to solve this problem, but nothing yet.

January 25, 1993

Board of Selectmen  
Town of Epsom  
Epsom, N.H. 03234

The audit of the financial statements of the Town of Epsom for the year ended December 31, 1992 is expected to be completed in May 1993.

Financial statements and the internal control report should be available shortly thereafter.

Respectfully submitted,

Jeremy F. Shinn  
Certified Public Accountant  
MASON & RICH PROFESSIONAL ASSOCIATION  
Accountants and Auditors

**BALANCE SHEET**  
**1992**



## SCHEDULE OF TOWN PROPERTY

### U2452; U24-02 & U05-53

**Town Hall - Land and Buildings** ..... \$94,100.00  
     **Furniture & Equipment** ..... 15,360.00

### U05-05

**Library - Land and Building** ..... 51,200.00  
     **Furniture & Equipment** ..... 24,850.00

### U-24-40

**Police Department - Land & Building** ..... 56,000.00  
     **Furniture & Equipment** ..... 48,000.00

### U04-41; U04-41A & U04-43-02

**Fire Department - Land & Building** ..... 259,550.00  
     **Furniture & Equipment** ..... 289,000.00

### U15-26 & U15-08

**Parks, Commons & Playgrounds**  
     **Land & Buildings** ..... 67,300.00

### U01-01; U04-34 & U13-54

**Water Precinct Facilities**  
     **Land & Buildings** ..... 249,404.00  
     **Equipment** ..... 184,778.00

### U13-58

**School - Land & Buildings** ..... 631,950.00  
     **Furniture & Equipment** ..... 163,900.00

### U06-03

**Highway Department Land** ..... 2,300.00

**U03-24 - Land, Route 4 - 1/4 Acre** ..... 5,250.00

**U01-49 - Land, Northwood Lake - .06 Acre** ..... 600.00

**U16-11 - Land, Route 28 South - 5.7 Acre** .... 13,100.00

**R02-32 - Land, Swamp Road - .50 Acre** ..... 4,200.00

**U14-28B Land, Short Falls Rd. - .05 Acre** ..... 50.00

**U16-02 - Land, River Road - 14 Acre** ..... 850.00

**R07-11 - Land, Chichester/Epsom**

**Town Line 5 Acres** ..... 1,170.00

**R02-03 - Land, New Rye Road - .34 Acre** ..... 1,050.00

**R04-01 - Land, Tarleton Rd. - 318 Acres** .... 69,700.00

**R04-02 - Land Forest (Conservation Deed)** .. .. .

**Total** ..... \$2,233,662.00

## SUMMARY OF RECEIPTS 1992

Property Tax Revenue .....	\$3,328,931.20
Land Use Change Taxes .....	9,260.36
Yield Taxes .....	9,177.55
Interest & Penalties on Taxes .....	104,957.53
Motor Vehicle Permits .....	229,376.50
Building Permits .....	1,525.00
Occupancy Permits .....	270.00
Dog Licenses .....	1,180.00
Dog License Fines .....	51.00
Dump Sticker Fees .....	455.00
Candidate Fees .....	12.00
Current Use Registration .....	80.00
Other Licenses & Permits .....	150.00
Shared Revenue Block Grant .....	92,239.37
Highway Block Grant .....	61,161.92
State Fines .....	45.71
State Witness Fees .....	624.21
Board of Adjustment Fees .....	868.00
Planning Board Fees .....	1,018.00
Pistol Permits .....	615.36
Elections & Registrations .....	200.00
Town Office .....	232.50
Revenues from Ambulance .....	14,874.06
Revenues Received in Error .....	610.57
Cable Franchise .....	6,060.00
NSF Charges .....	32.00
Sales of Town Property .....	5,275.00
Interest on Checking Account .....	6,686.80
Insurance Dividends & Reimbursement .....	18,495.16
Engineering Escrow Account .....	43,338.96
Welfare Reimbursement .....	3,101.59
Fire Dept. Reimbursement .....	94.60
Police Department Reimbursement .....	1,845.95
Boat Tax .....	10,302.90
Revenues from Legal Fees .....	528.00
Transfers from Special Funds .....	21,856.84
Temporary Loans - T A N .....	1,115,000.00
Rent of Town Property (Fire Dept) .....	1,105.00
Court Fines .....	1,700.00
.....	<u>5,093,338.64</u>
Cash On Hand January 1, 1992 .....	594,468.84
 TOTAL RECEIPTS .....	 \$5,687,807.48

# SUMMARY OF PAYMENTS

## 1992

# 4130	Executive Office .....	\$ 129,916.00
# 4140	Election & Registration .....	12,244.00
# 4150	Financial Administration .....	465,775.00
# 4153	Legal Expense .....	0.00
# 4155	Worker Compensation .....	14,701.00
# 4191	Planning & Zoning .....	34,570.00
# 4194	General Gov't Bldg. ....	4,943.00
# 4195	Cemeteries .....	2,500.00
# 4196	Insurance - Computers .....	141.00
# 4210	Police Department .....	160,151.00
# 4215	Ambulance .....	29,932.00
# 4220	Fire Department .....	87,742.00
# 4311	Highway - Summer .....	54,501.00
# 4312	Hlghway - Wlnter/Tarring & Brush .....	118,712.00
# 4313	Bridge Expense .....	1,299.00
# 4316	Highway - Street Lighting .....	231.00
# 4319	Highway - Fire Road Maintenances .....	280.00
# 4324	Solid Waste Disposal .....	146,266.00
# 4332	Water - Hydrant Rental & Water Usage ...	3,181.00
# 4411	Health .....	940.00
# 4414	Animal Control .....	1,517.00
# 4419	Visiting Nurse Association .....	5,000.00
# 4441	Welfare .....	9,092.00
# 4445	Welfare - Vendor Payment .....	35,036.00
# 4510	Discount, Abatement & Refunds .....	14,895.00
# 4520	Parks & Recreation .....	4,620.00
# 4550	Library .....	24,728.00
# 4583	Patrlotlc Purposes .....	500.00
# 4589	Town Band .....	1,000.00
# 4611	Conservation Commission .....	3,480.00
# 4652	Community Action Program .....	987.00
# 4711	Principal - Long Term Notes .....	40,000.00
# 4721	Interest - Long Term Notes .....	2,520.00
# 4722	Debt Principal TAN .....	1,115,000.00
# 4723	Interest - Tax Anticipation Notes .....	33,753.00
# 4931	Payments to County .....	302,911.00
# 4933	Payments to School .....	2,209,675.00
# 9999	Less Voided Checks .....	- 324.00
	Total .....	<u>\$5,072,415.00</u>

## NOTES



# EMPLOYEES WAGES AND FEES 1992

John F. Hickey,	Chrm. Selectmen . . . . .	\$ 1,300.00
Sue V. Bickford	Selectmen . . . . .	1,000.00
Laurence D. Yeaton,	Selectmen . . . . .	1,000.00
Paula S. Anderson,	Treasurer . . . . .	1,500.00
Merilee Ellsworth,	Tax Coll/Twn.Clk. . . . .	14,468.00
Gloria Reeves,	Office Manger. . . . .	15,960.00
Sharon Dupois,	Sec./Bookkeeper. . . . .	8,988.00
Virginia Norberg,	Secretary . . . . .	5,258.40
Willicia Pickering,	Secretary . . . . .	870.00
Marlyn Flanders,	Record.Sec.:Selectmen/ZBA . . .	2,560.00
Patricia Hickey,	Welfare Officer . . . . .	6,370.00
Gail Quimby,	Sec.P.D./Deputy Tnw.Clk. . . . .	7,702.71
Shirley Demers,	Supervisor Checklist . . . . .	150.00
Sylvia Pero,	Supervisor Checklist . . . . .	150.00
Lena Worth,	Supervisor Checklist . . . . .	150.00
Beverly LaFleur,	Trustee of Trust Fund . . . . .	175.00
Steven Auger,	F.T. Ambulance . . . . .	22,668.60
Floyd Graham,	F.T. Fire Fighter . . . . .	19,718.18
Cameron Harbison,	F.T. Police Chief . . . . .	29,843.42
Craig Maloney,	F.T. Police Officer . . . . .	22,548.72
Henry Farrin Jr,	F.T. Police Officer . . . . .	25,671.08
Michael Dempsey,	P.T. Police Officer . . . . .	1,206.33
Eric A. Brown,	P.T. Police Officer . . . . .	3,944.00
Daniel Ward,	P.T. Police Officer . . . . .	3,218.00
Clinton Ellsworth,	P.T. Police Officer . . . . .	2,190.00
Carol Conley,	Animal C.O. (Resigned) . . . . .	120.00
Andrew Spaschak,	Animal C.O. . . . .	1,324.80
Maurice Dupois,	Zoning C.O. (Resigned) . . . . .	536.00
James Lomartire,	Health Officer/ Vol. F.D.. . . . .	663.90
Diane Lomartire,	Deputy Health Officer . . . . .	350.00
Paul Lavoie,	Fire Chief . . . . .	1,547.10
R.Stewart Yeaton,	Volunteer Fire Dept. . . . .	519.20
Larry Barton,	Volunteer Fire Dept. . . . .	324.33
Llewellyn Barton,	Volunteer Fire Dept. . . . .	337.00
William Barton,	Volunteer Fire Dept. . . . .	100.00
Donald Boynton,	Volunteer Fire Dept. . . . .	174.33
Christopher Carroll,	Volunteer Fire Dept. . . . .	174.33
Michael Crowley,	Volunteer Fire Dept. . . . .	225.00
David Cushing,	Volunteer Fire Dept. . . . .	814.48
Joel Dail,	Volunteer Fire Dept . . . . .	313.90
Andrew Davis,	Volunteer Fire Dept. . . . .	420.00
Don Delgado,	Volunteer Fire Dept. . . . .	594.09
Arthur Fosher,	Volunteer Fire Dept. . . . .	338.23
William French,	Volunteer Fire Dept. . . . .	75.00

# Employee Wages & Fees (Continued)

Jamie Gayer,	Volunteer Fire Dept. ....	13.00
Richard Hill,	Volunteer Fire Dept. ....	300.00
Herbert Hodgdon III,	Volunteer Fire Dept. ....	338.23
Travis Keeler,	Volunteer Fire Dept. ....	229.93
Shawn Lombert,	Volunteer Fire Dept. ....	141.03
Derek Martel,	Volunteer Fire Dept. ....	91.70
Matthew Moulton,	Volunteer Fire Dept. ....	216.03
David Palermo,	Volunteer Fire Dept. ....	188.23
Elmer Palmer, Jr.	Volunteer Fire Dept. ....	346.60
Jeffrey Pinard,	Volunteer Fire Dept. ....	13.10
Sean Pinard,	Volunteer Fire Dept. ....	229.93
Bruce Porter,	Volunteer Fire Dept. ....	300.00
Alan Quimby,	Volunteer Fire Dept. ....	766.58
Gerard Rousseau,	Volunteer Fire Dept. ....	216.03
Linda Sawyer,	Volunteer Fire Dept. ....	300.00
Robert Sawyer,	Volunteer Fire Dept. ....	313.90
Henry Stoneham,	Volunteer Fire Dept. ....	174.33
Warren Virgin,	Volunteer Fire Dept. ....	91.70
Jeremy Yeaton,	Volunteer Fire Dept. ....	352.13
Keith Yeaton,	Volunteer Fire Dept. ....	216.03
Nancy Yeaton,	Librarian .....	10,329.55
Carolyn Ashby,	Ballot Clerk .....	125.00
Ruth Bachelder,	Ballot Clerk .....	125.00
Barbara Barton,	Ballot Clerk/Deputy Tax Coll. ..	125.00
Robert Reeves,	Ballot Clerk .....	75.00
<b>Total</b>	.....	<b>\$223,268.06</b>

## **TARRING**

Barrett Paving Materials .....	\$ 3,374.40
Cutter Enterprises .....	3,738.25
Decato Sand & Gravel .....	45.56
Davis and Swanson, Inc. ....	341.20
Brox Industries, Inc. ....	24,281.83
Striping Unlimited of New Hampshire .....	<u>650.00</u>
.....	\$32,431.24

## **WINTER RENTAL AND LEASES**

Cutter Enterprises .....	\$ 9,515.60
B & S Septic Pumping .....	7,775.00
Ransco Inc. ....	17,717.50
Northern Grading Service .....	1,020.00
J & S Construction .....	1,188.00
Suburban Paving .....	2,267.45
B & B Construction .....	2,220.00
Daniel St. Laurent .....	1,417.50
Jefferson Kelley .....	2,345.00
Miscellaneous .....	<u>40.74</u>
.....	\$45,506.79

## **WINTER - SALT**

Granite State Minerals .....	\$11,712.19
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## **WINTER - SAND**

Michie Corporation .....	\$ 7,379.35
B & B Contractors .....	400.00
J.L. Belcastro .....	1,260.00
John Skorupski .....	400.00
Concord Sand & Gravel .....	<u>1,950.31</u>
.....	\$11,389.66

## **WINTER SNOW/ICE/SUPPLIES**

Veritage True Value .....	\$ 17.09
Carparts of Epsom .....	86.21
E.W. Sleeper Co. ....	<u>157.92</u>
.....	\$ 261.22

## WINTER BRIDGE EXPENSE

M & B Lawn Care .....	\$ 1,077.70
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## WINTER BRIDGE REPAIRS

Max Cohens & Sons, Inc. ....	\$ 1,299.15
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### MILEAGE

Dail, Philip .....	\$ 384.80
Pero, Louis J. ....	830.50
Bowen, Gregory S. ....	<u>1,284.70</u>
.....	\$2,500.00

## SUMMER HIGHWAY

### Streets Paving/Recon. Supplies & Labor

O'Neal Sandblasting .....	\$ 2,716.00
John Skorupski .....	<u>122.50</u>
.....	\$ 2,838.50

## RENTALS & LEASES

B & B Contractors .....	\$ 1,036.25
M & B Tasker Constructions .....	2,000.00
M & B Lawn Care .....	8,037.00
Carl Matthews Equipments .....	<u>1,000.00</u>
.....	\$12,073.25

## SUMMER CONTRACTS, RENTALS & LEASES

Northern Grading Service .....	\$ 240.00
Cutter Enterprises .....	173.40
M & B Lawn Care .....	13,094.00
B & B Contractors .....	23,815.00
Bar Excavating, Inc. ....	1,943.00
J & S Construction .....	672.00
Mike Rabbitt Enterprises .....	340.00
Herbert Bartlett, Jr. ....	480.00
Carl Matthews Equipment .....	1,060.00
John Skorupski .....	<u>212.50</u>
.....	\$42,029.90

### SAND

Decato Sand & Gravel .....	\$ 867.41
Lifetime Pit .....	539.00
B & B Contractors .....	570.00
Concord Sand & Gravel .....	<u>4,624.81</u>
.....	\$ 6,601.22



## **OPERATE SUPPLY & MISCELLANEOUS**

<b>Bob Sanborn</b>	.....	<b>\$ 2,380.25</b>
<b>Heritage Meadows</b>	.....	<b>17.47</b>
<b>Ed Trzcinski</b>	.....	<b>120.75</b>
<b>Bortco</b>	.....	<b>233.28</b>
<b>Heritage True Value Hrdw</b>	.....	<b>21.91</b>
<b>Steenbeke &amp; Sons</b>	.....	<b>40.12</b>
<b>Clarks Grain Store</b>	.....	<b><u>556.45</u></b>
	.....	<b>\$ 3,370.23</b>

## **MILEAGE - SUMMER**

<b>Louis J. Pero</b>	.....	<b>\$ 835.50</b>
<b>Gregory S. Bowen</b>	.....	<b><u>1,664.50</u></b>
	.....	<b>\$ 2,500.00</b>

## **STREET LIGHTING**

<b>Concord Electric</b>	.....	<b>\$ 231.00</b>
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## **FIRE ROAD MAINTENANCE**

.....	<b>\$ 280.00</b>
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# **TOWN CLERK'S REPORT**

**For Year Ending**

**December 31, 1992**

## **DEBITS**

Auto Registration permits for 1992 .....	\$229,376.50
Candidate Fees .....	12.00
Dog Licenses .....	1,180.00
Dog Fines .....	<u>51.00</u>
 TOTAL RECEIPTS .....	 230,619.50

## **CREDITS**

**Paid to Treasurer**

Auto Registration Permits for 1992 .....	\$229,376.50
Candidate Fees .....	12.00
Dog Licenses .....	1,180.00
Dog Fines .....	<u>51.00</u>
 TOTAL PAYMENTS TO TREASURER .....	 \$230,619.50

# TAX COLLECTOR'S REPORT

\* \* \*ON LEVIES OF\* \* \*

	1992	1991	PRIOR
Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	2,258,146.53	713,392.91	8,103.14
Resident Taxes			
Land Use Change	6,230.58	4,745.87	
Yield Taxes	5,475.25	3,563.83	
Utilities		37,080.58	
Interest	187.13	204.64	1,073.99
Penalties	470.56	328.76	
Discounts Allowed:			
Abatements Made:			
Property Taxes	3,954.14	340.90	
Resident Taxes			
Land Use Change			
Yield Taxes			
Utilities			
Uncollected Rev.			
End of Year			
Property Taxes	825,873.69	2,096.85	154.88
Resident Taxes			
Land Use Change	815.29		
Yield Taxes	274.86		50.81
Utilities			
TOTAL CREDITS	<u>\$ 3,101,428.03</u>	<u>\$ 761,754.34</u>	<u>\$ 9,382.82</u>
Uncollected Taxes			
Reg. of Year:			
Property Taxes		710,915.41	8,258.02
Resident Taxes			
Land Use Change		4,745.87	
Yield Taxes		3,558.21	50.81
Utilities			

## Tax Collectors Report (Continued)

### Revenues Committed

#### This Year

Property Taxes	3,086,983.69	726.72
Resident Taxes		
Land Use Change	7,045.87	
Yield Taxes	5,750.11	5.62
Utilities		

### Overpayment

Property Taxes	1,461.23	4,188.53
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### Interest Collected

On Delinquent Tax	187.13	37,613.98	1,073.99
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<b>TOTAL DEBITS</b>	<b><u>\$ 3,101,428.03</u></b>	<b><u>\$ 761,754.34</u></b>	<b><u>\$ 9,382.82</u></b>
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### Unredeemed Taxes

Balance at Beg of Fiscal Yr.		226,865.04	60,312.71
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### Liens Sold or Executed

During Fiscal Yr.	424,740.04		
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### Interest Collected After

Sale/Lien Execution	12,014.06	31,032.31	18,638.14
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<b>TOTAL DEBITS</b>	<b><u>\$ 436,754.10</u></b>	<b><u>\$ 257,897.35</u></b>	<b><u>\$ 78,950.85</u></b>
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### Remittance to Treasurer

Redemptions	196,697.87	99,089.63	51,371.26
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Interest/Costs (After Sale or Lien Execution)	14,502.32	32,075.45	19,586.34
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### Unredeemed Taxes on

Initial Sale/Lien	225,553.91	126,732.27	7,993.25
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<b>TOTAL CREDITS</b>	<b><u>\$ 436,754.10</u></b>	<b><u>\$ 257,897.35</u></b>	<b><u>\$ 78,950.85</u></b>
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# REPORT OF TOWN TREASURER

## January 1, 1992 - December 31, 1992

Building Permits	.....	\$	1,525.00
Occupancy Permits	.....		270.00
Board of Adjustment Fees	.....		868.00
Planning Board Fees	.....		1,018.00
Dump Sticker Fees	.....		455.00
Pistol Permits	.....		615.36
Current Use Registrations	.....		80.00
Elections & Registrations	.....		200.00
	.....	\$	<u>5,031.36</u>

### Merilee Ellsworth, Town Clerk

1992 Auto Permits	.....		229,376.50
1992 Dog Tax	.....		1,180.00
1992 Dog Tax Fines	.....		51.00
Candidate Fees	.....		12.00
	.....	\$	<u>230,619.50</u>

**Bank Loans** ..... \$ 1,115,000.00

### State of N.H.

Shared Revenue Block Grant	.....	\$	92,239.37
Highway Block Grant	.....		61,161.92
State Fines	.....		45.71
Witness Fees	.....		624.21
	.....	\$	<u>154,071.21</u>

### Miscellaneous Receipts

Town Office Expense	.....	\$	232.50
Revenue from Ambulance	.....		14,874.06
Cable Franchise	.....		6,060.00
Revenue Received in Error	.....		610.00
N.S.F Charges	.....		32.00
Sale of Town Property	.....		5,275.00
Interest of Checking Acct.	.....		6,686.80
Hall Rent (Fire Dept)	.....		1,105.00
Court Fines	.....		1,700.00
Reim. to Health Ins.	.....		12,215.17
Police Reports	.....		1,756.00
Reim. to Police Dept.	.....		1,845.95
Reim. to Fire Dept.	.....		94.60
Welfare Reimbursements	.....		3,101.59
Other License's & Permits	.....		150.00
Planning Board Escrow	.....		43,338.96

### **Town Treasurer's Report (Continued)**

Revenues Legal Fees .....	528.00
Revenues Workman's Comp. Ins. ....	2,542.00
Revenues Ins. Dividends .....	1,981.99
Interest Morrison Police Dept. ....	2,992.79
Interest Morrison Town Acct. ....	18,864.05
1992 Boat Tax .....	<u>10,302.93</u>
..... \$	136,289.93

#### **Merilee Ellsworth, Tax Collector**

1989 Redeemed Tax .....	\$ 52,394.89
1990 Redeemed Tax .....	99,089.63
1991 Redeemed Tax .....	193,884.86
Interest & Cost .....	<u>67,204.89</u>
..... \$	412,574.27

Prior Yrs. Property Tax .....	723,285.43
Prior Yrs. Int. & Costs .....	37,041.22
Prior Yrs. Current Use .....	4,745.87
Prior Yrs. Current Use Int. ....	204.64
Prior Yrs. Yield Tax .....	3,563.83
Prior Yrs. Yield Tax Int. ....	<u>328.76</u>
..... \$	769,169.75

1992 Property Tax .....	\$ 2,258,146.53
1992 Current Use .....	6,230.58
1992 Current Use Int. ....	185.70
1992 Yield Tax .....	5,475.25
Inventory Penalties .....	<u>544.56</u>
..... \$	2,270,582.62

<b>TOTAL AVAILABLE RECEIPTS .....</b>	<b>\$ 5,093,338.64</b>
Balance brought forward Jan 1,92 .....	594,468.84
Less Selectmen's Orders .....	<u>5,072,414.91</u>

**Cash on Hand January 1, 1993 .....** \$ 615,392.57

Respectfully Submitted,  
Paula S. Anderson  
Town Treasurer

## **Epsom Historical Commission**

Balance on Hand January 1, 1992 .....	\$ 4,949.73
Interest Accumulated .....	<u>173.46</u>
Balance in Fund .....	5,123.19

### **Conservation Fund**

Balance on Hand January 1, 1992 .....	\$ 33.93
Interest Accumulated .....	6.18
Deposits for 1992 .....	4,186.83
Less Bank Charges .....	28.00
Less Withdrawal's .....	<u>1,700.00</u>
Balance in Fund .....	2,498.94

### **General Fund Morrison Interest Town Hall Account**

Deposited June 1992 .....	\$ 20,000.00
Interest Accumulated .....	277.04
Less Withdrawal's .....	<u>18,866.05</u>
Balance in Fund .....	1,410.99

### **Morrison Interest Police Dept**

Deposited June 1992 .....	\$ 3,200.00
Interest Accumulated .....	49.57
Less Withdrawal's .....	2,992.79
Less Bank Charges .....	<u>2.00</u>
Balance in Fund .....	254.78

### **Morrison Interest Fire Dept**

Deposited June 1992 .....	\$ 2,000.00
Interest Accumulated .....	<u>31.40</u>
Balance in Fund .....	2,031.40

### **Escrow Account for North Pembroke Road**

Balance on Hand January 1, 1992 .....	\$ 2,953.09
Interest Accumulated .....	<u>103.49</u>
Balance in Fund .....	3,056.58

Respectfully Submitted  
Paula S. Anderson  
Town Treasurer





DATE OF SEASON	NAME OF TRUST FUND <small>List first three trusts invested in a common trust fund</small>	PURPOSE OF TRUST FUND	HOW INVESTED <small>Where bank, deposit, stocks, bonds, etc. (if common trust, so state)</small>	PRINCIPAL				INCOME				Grand Total of Principal & Income at End of Year
				33348.14 Balance Beginning Year	1050.00 New Money Deposited	Cash Gains or (Losses) on Securities	Withdrawals	34398.14 Balance End Year	5405.45 Balance Beginning Year	INCOME DURING YEAR		
										1861.96 Percent	2237.96 During Year	
	Capitol Reserve Fund											3026.61
1991	Epsom School Fund	Additions on Alterations	Bank of NH 12/19/92	2940.38		86.23	-	3026.61				
1990	Epsom Village Dist. Town of Epsom	Bank Maint. Fund	1-55-cd 12/92-12/93	11965.72	2000 -	598.18	-	14563.91				14563.91
1989	Estate of William Harrison	For Town of Epsom	Metri-Bank 5/92-5/93	109751.15	5280.80	7259.57	2000 -	102291.32				102291.32
1990	Town of Epsom	Fire Dept.	Fleet Bank 5/92-5/93	52923.77		3394.39	2000 -	54318.16				54318.16
1990	Town Of Epsom	Police Dept	" " 12/19/92	51922.77		3320.26	2000 -	52054.03				52054.03
1990	Epsom Village Dist. Water System	Water System	Bank of NH 12/19/92	20722.94	10000 -	1032.31	-	31755.25				31755.25
	A/C Capitol Reserve Fund			250227.74	17280.60	15700.94	25200 -	258009.28				258009.28

# 1992 FINANCIAL REPORT OF THE EPSOM CEMETERY TRUSTEES

## RECEIPTS:

Balance carried forward .....	\$ 553.22
Trustees of Trust Funds .....	2,244.91
Higginbotham (Fitts) Lot Sold .....	100.00
Carroll and Kelliope Bartlett (Lots Sold) .....	200.00
Town Appropriation .....	2,500.00
Robert A. Yeaton (Lots Sold) .....	600.00
Interest .....	57.50
Refund(Concord Electric) .....	<u>5.48</u>
 TOTAL .....	 \$ 6,261.11

## EXPENDITURES:

Trustees of Trust Funds .....	\$ 1,050.00
Concord Sand (Loam) .....	20.00
Concord Electric .....	80.00
Robert O. Backus .....	200.00
Robert Yeaton .....	1,200.00
William Clark .....	2,640.00
Trustees of Trust Funds .....	<u>500.00</u>
 TOTAL .....	 \$ 5,690.00

BALANCE forward January 1, 1993 ..... \$ 571.00

Respectfully submitted,

William Clark  
Cemetery Trustee

## **-19-92- REPORT OF THE LIBRARY TRUSTEES**

During the past year, the Epsom Public Library has continued to offer to the community reading and audio materials, reference service, and educational and recreational activities for all ages. The collection has been increased with new fiction and nonfiction materials and reference sources.

Regular programs sponsored by the Library include a monthly book discussion group and a weekly storyhour for preschool children. Both offer an opportunity for new residents and current residents to meet for social and intellectual activities. Virginia Drew has capably coordinated the storyhours on behalf of the Library as well as a successful four-session program for school-age children during the summer months.

In 1992 the Library celebrated the 90th anniversary of the Library Building in August with a party at which approximately 40 people attended. Guest speakers included John Doehner, David Siress, Jay Hickey, Pat Wilcox, and Nancy Claris.

An annual event sponsored by the Library is the book sale held during Old Home Day in August. This project helps supplement the Library's tax-supported book budget.

In 1991 the Library Trustees reintroduced the idea of planning for new and expanded Library facilities. During the past year the Library Project Committee met many times to plan fund-raising projects and to develop the parameters of the Library space needs. Representatives from this Committee also worked with the Town Center Committee to coordinate goals,

One major fund-raising activity was a sit-down dinner at the Yeaton Tavern. The Trustee thank in particular the Yeaton, Claris and Martel families and friends who contributed to the successful evening. Other events included a bicycle raffle, a garage sale held at the Town Hall in July and a Trivia game booth at Old Home Day. The bicycle was won by a Concord woman, Roxie Beall, who bought her ticket from Linda Martel.

The Friends of the Library gave their usual enthusiastic support to the Library, raising money through bake sales and the Lemonade Stand at Old Home Day and sponsoring a Meet the Candidates Forum prior to the March Town Elections, a Financial Planning Workshop in April during National Library Week and a children's play during National Children's Book Week in November.

It would be difficult, if not impossible to maintain the open hours of the Library and the various service and maintenance activities within the

Library were it not for the volunteers. The Trustees and the Librarian thanks all those who put in so much of their time and talents handling the circulation desk, putting away books and magazines, helping patrons with the copy machine and book selection, mending Library materials as well as various other duties. Our special thoughts are for Mary Lou Norris who gave so many hours to the Library through her volunteer work and her membership in the Friends group and on the Library Project committee before her illness and death in November.

In addition, the Trustees thank Librarian Nancy Claris for her continued work, for the many extra hours she donates, and for the knowledge and expertise she brings to the Library -- the cultural, recreational and social center of this town.

**Board of Trustee:**

**Dorothy Duclos, Chair**  
**Peg Daniel**  
**Terri Wirtz**

**EPSOM PUBLIC LIBRARY**  
**Building Fund**

<b>Held in Cert. of Deposit</b>	<b>\$ 7,742.20</b>
<b>Savings and Checking Accts.</b>	<b><u>8,215.84</u></b>
<b>TOTAL</b>	<b>\$15,958.04</b>

**EPSOM PUBLIC LIBRARY**  
**Memorial Funds**

<b>Ted Yeaton Memorial Fund</b>	<b>\$771.26</b>
<b>Mary Lou Norris Memorial Fund</b>	<b>385.38</b>
<b>(Additional donations to the Mary Lou Norris fund have been received since end of 1992. A fund in memory of Sydney Yeaton was established in January 1993, also.)</b>	



## EPSOM PUBLIC LIBRARY TOWN APPROPRIATION

### INCOME:

Town Appropriation .....	\$23,078.00
Donation for Anniversary Party .....	10.00
Voided Check .....	5.68
Bank Account Interest .....	<u>136.39</u>

TOTAL ..... \$23,230.07

### EXPENDITURES:

Salary .....	\$11,116.71
Books .....	7,454.15
Reference books .....	271.20
Periodicals .....	860.25
Programs and activities for children and adults .....	162.83
Supplies and postage .....	492.36
Repairs and Maintenance .....	668.87
Utilities .....	1,091.00
Fuel .....	432.35
Insurance .....	57.00
Vacation Coverage .....	264.00
Miscellaneous .....	234.42

(Includes dues to NH Library

Assn and NH Library Trustee Assn; conference  
attendance; reimbursement for travel; expense  
for book purchasing; listing in Community Calendar,  
gifts to volunteers)

TOTAL ..... \$23,105.14

UNEXPENDED BALANCE ..... \$ 124.93

### TOWN APPROPRIATION FOR FURNACE REPLACEMENT

AT LIBRARY .....	\$ 2,100.00
COST OF FURNACE .....	<u>1,650.00</u>

BALANCE UNEXPENDED BY TOWN OF EPSOM .... \$ 450.00

# EPSOM PUBLIC LIBRARY

## Non-lapsing Fund

(According to RSA 202-A:11,III: "All money received from fines and payments for lost or damaged books....shall be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment, (and) shall be held in a non-lapsing separate fund and shall be in addition to the appropriation." The Trustees also allocate to this fund all receipts from the sale of surplus books, Trust Fund income and pro-rated fees for Out-of-Town card holders.)

Balance from 1991	\$1,930.95
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### INCOME

Trust Funds, Less Serv.Chg.	\$ 318.60	
Donations for purchase of memorial books	118.94	
Replacement of damaged books	79.25	
Overdue paymts. & sale of books during year	216.79	
Old Home Day book sales	162.60	
Fees, Out-of-Town card holders	31.00	
Interest on account	<u>64.11</u>	<u>991.29</u>
<b>TOTAL</b>		<b>\$2,922.24</b>

### EXPENDITURES:

Book Purchases	1,733.73	
Computer stand	79.99	
Card cabinet & supplies	106.06	
Carpeting	80.00	
Repairs: Rebuilding back steps & deck	310.00	
Repairs to tape player	44.50	
Copier repair & deficit	<u>192.00</u>	<u>2,546.28</u>
Balance on Hand Dec. 31, 1992		<u>\$ 375.96</u>

### COPIER FUND

Balance on hand	0.00
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### INCOME:

Income from users	\$ 91.10	
From Non-lapsing fund to cover deficit	<u>192.00</u>	283.10

### EXPENSES:

Copier paper & new cartridge	135.45	
Repair of Copier	<u>147.65</u>	<u>283.10</u>
Balance on Hand Dec. 31, 1992		\$ 0.00

(Copier was away for repair for 6 weeks, resulting in loss of income for that time.)

**BOOK****COLLECTION . ADULT JUVENILE TOTAL**


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January 1, 1992 ..... \$7,939 \$4,704 \$12,643

**Accession**

Purchased ..... 264 194 458

By Gift ..... 54 31 85

Discard ..... 359 10 369

Total-12/31/92 ..... 7,898 4,919 12,817

Cassettes ..... 250

Periodical Sub-  
scriptions ..... 49

**CIRCULATION FIGURES FOR 1992**

Adult ..... 6,340

Juvenile ..... 5,387

Periodicals ..... 2,823

Cassettes ..... 180

Total ..... 14,730

Active Borrowers -- Approximate 1,000

**MEMORIAL BOOKS**

The Inn Cookbook given in memory of Evelyn Johnson

Great Cat Tales given in memory of Stella Barchand

The Passing : Perspectives of Rural America given in  
memory of Polly Hodgins

The Complete McClane given in memory of Roger Chute

The Big Book of Ghost Stories given in memory of  
Bernadette Derosiers



## ONE HUNDRED YEARS OF SERVICE

**March 14, 1893:** Epsom Town Meeting votes to "raise and appropriate such sums of money as may be necessary to establish and maintain Public Libraries." The sum of \$25.00 is appropriated, State Aid in the form of donation of \$100 worth of books is accepted, and donations are received from residents.

**Sept. 5, 1893:** The Epsom Public Library opens at the store of George S. Warren, is later moved to the home of Nathan Goss; 304 books available.

**1900 - 1902:** The dream of the Town to erect a Library building is realized thanks to a fortuitous visit by John H. Dolbeer, an Epsom native who has become wealthy in the lumber industry in California. Dolbeer donates \$300 and all the redwood lumber used in its construction. C.S. Hall donates the land on the Dover Road and townspeople contribute books, money and labor.

**August 21, 1902:** The new Library is dedicated and opened to the public during Old Home Week. The one-story, 816 square-foot building contains 1100 books. There are 800 residents in town. Originally heated by wood stove and lighted by kerosene lamps, the building is gradually modernized. Electricity installed 1929.

**1970 - 1971:** The building is raised and a full basement excavated, increasing available space to 1500 square feet. Volunteers give hours of work cleaning the area and finishing the wall surface.

**1973:** Water is piped into the building. Epsom has 1800 residents and there are 3,000 books available. As recently as 1972, the Library is open only on Saturdays for three hours.

**August 5, 1992:** The Library celebrates the 90th anniversary of the dedication of its building. Epsom now has 3600 residents; 13,400 books plus cassettes and magazines fill the 1500 square-foot building to overflowing. The Library is open 24 hours a week and provides a lively schedule of programs and activities for adults and children.

**March 13, 1993:** The Epsom Public Library enters its second century ready for new opportunity. The vision of the Epsom townspeople of 1893 had been kept alive by dedicated Trustees, faithful Librarians, devoted Volunteers and the steady support of the community.



# EPSOM POLICE DEPARTMENT

## 1993 ACTIVITY REPORT

Animal Complaints	102	MV Assists	65
Alarms	76	Operating After Suspension	9
Arson	3	OHRV Complaints	6
Assist Other Police	225	Open Doors	11
Assaults	16	Open Container	4
Bad Checks	36	Possession of Drugs	7
Burglary	19	Prohibitions	1
Criminal Mischief	61	Prowler	6
Criminal Trespass	12	Protective Custody	2
Criminal Threatening	17	Prohibitive Sales	2
Conduct After Accident	4	Police Information	170
Civil Disputes	81	Possible DWI Calls	29
DWI	26	Robbery	2
Domestics	67	Reckless Operations	32
Disorderly Conduct	29	Recovered Stolen Property	3
Disobeying Police	1	Road Hazards	38
Explosions	3	Restitution Collection	14
Endanger Child Welfare	2	Reckless Conduct	2
Forgery	6	Runaways	2
Found Human Body	1	Sexual Assaults	6
Found Property	56	School Bus violations	7
Fire/Rescue Calls	151	Suspicious MV	60
Harassment	25	Suspicious Persons	50
Harassment Tel. Calls	30	Shots Fired	20
Intoxicated Persons	5	Theft	100
Juvenile Calls	50	Trans. of Drugs	2
Littering	10	Trans. of Alcohol	14
Lost Property	14	Untimely Death	4
MV Complaints	62	Unauth. Use of MV	2
Missing Person	14	Warrant Arrests	6
Minor in Possession	12	House Checks	865
Public Assists	198		

### ACCIDENTS

Reportable	106
Non-Reportable	42
Personal Injuries	34
Property Damage	43

### ARRESTS

Arrests	91
Charges	127

### MOTOR VEHICLE ACTIVITY

Summons	245
Warnings	599

Respectfully submitted:  
Cameron Harbison  
Chief of Police

## **ANNUAL REPORT**

### **EPSOM RESCUE SQUAD**

The year of 1992 was a very active year for the Rescue Squad with the addition of ten new members giving us a total of thirty four active members. This is the highest membership in the history of the Rescue Squad since it was started in 1976.

This year the Squad responded to over 200 calls compared to 80 calls in 1977. The squad treated 197 patients and transported 131 to area hospitals most of them to Concord.

The squad's first rescue truck purchased in January of 1977 will retire this year after 16 years of responding to both fire and medical calls. The Department will take delivery of a new rescue pumper in mid 1993.

The Squad bought two plaques this year. One lists the names of those who donated \$500 or more for the purchase of the ambulance and the second was presented to McDonalds of Epsom for their donations of food and drinks to us at the many fires we have had over the past few years.

The Squad currently has two Paramedics, thirteen E.M.T.-D (Defibrillator) and four E.M.T.-I (Intermediates). The rest of the membership are E.M.T.-B (Basic).

The Squad held two blood drives for the American Red Cross, one in January and one in July. Over 1509 pints of blood were collected. More drives are planned for 1993.

In February, the Squad was called upon to stand by at the Epsom Mini Mall for First Lady Barbara Bush's visit to Epsom during the Presidential campaign.

Please remember that the emergency number for fire, rescue or ambulance is 225-3355 24 hours a day.

Respectfully submitted,

Michael S. Crowley  
Captain, Epsom Rescue Squad

# **EPSOM FIRE DEPARTMENT**

## **1992 ANNUAL REPORT**

It's been a year of "fast forward" for the Fire Department. Most of our Explorers attained the age of 18 and joined the fire fighter ranks. Twelve members passed the State fire fighter 1 course, bringing the average of certified fire fighters on the department to 75%. WE had to place a cap of 36 members on the Fire Department to keep things manageable. However, Explorers who turn 18 may still continue to join. New S.O.P's (standard operating procedures) are being developed and implemented as soon as practical by member vote. The training committee has worked to identify the training needs of individual members and has had many new and innovative training sessions which allow members the opportunity to polish their skills in emergency situations. This committee has expanded to include 4 members with Deputy Chief Cushing serving as chairman.

In addition to the above training, expanded pump training and driver training has been ongoing. All of this has combined to push the Fire Department to the forefront of modern fire fighting techniques.

The final design approvals for the new Rescue/Pumper have been forwarded to the manufacturer and we are expecting to receive delivery of this truck around the first of June 1993.

Work was done to the dirt parking lot behind the building and the members installed a drainage system with Association funds. This system was then tied into a State Department of Transportation mandated catch basin, paid for by the department budget, located between the Fire Department building and the Police Station.

We also wish to extend a sincere thanks to our Auxiliary for their support this past year both at the fire ground with needed refreshments and through their efforts at the station.

Additionally, we would be remiss if we did not thank our Association for everything they have done this past year. Please see their report elsewhere in this book.

Respectfully submitted,

Paul E. Lavoie, Chief  
Epsom Fire Department



## **EPSOM FIRE & RESCUE ASSOCIATION, INC.**

The Epsom Fire & Rescue Association, whose membership includes Epsom firefighters and members of the Epsom Rescue Squad and Epsom Fire Department Auxilliary, is a charitable trust, a non-profit corporation which can hold goods, property and funds donated to any of these groups.

The Department held various fund-raisers, during 1992, including the Annual Christmas Tree Sale, Annual Holly Fair, two dances, a raffle, several dinners and a race during Old Home Weekend. In addition, numerous donations were made to the Department in memory of various individuals and for other reasons. All such donations are tax deductible.

During 1992, various items were purchased with Association funds, and funds were pledged toward the future purchase of other items:

### **Firefighters:**

\$ 326 pledged for enhancements to the new fire truck.

1000 pledged toward a winch for the new truck.

200 pledged toward equipment for rescue from heights.

453 spent for a state flag and flag pole for front of the Fire Station.

2700 spent for 1000 feet of four inch hose.

1456 spent for two sets of self - contained breathing apparatus.

### **Rescue Squad:**

\$ 500 pledged toward a winch on the new truck.

299 spent for a digital thermometer.

### **Auxiliary:**

Purchased kitchen supplies.

\$1000 pledged toward a winch on the new truck.

Altogether, Association funds were pledged or used to purchase over \$9,900 worth of equipment for the firefighters and Rescue Squad in 1992; all purchases were approved by the New Hampshire Secretary of State, a majority of members, and a majority of the Board of Directors.

The Association gratefully acknowledge the donation of an American Flag and Flag Pole for the Fire Station by former Fire Chief John Sawyer.

Respectfully Submitted,

Paul Lavoie, Fire Chief

Board of Directors: Susan J. Beaudoin, David L. Cushing, Ron Delgado, Sonla Noyes, Robert E. Sawyer, Jr.



# **EPSOM FIRE DEPARTMENT** **SUMMARY OF CALLS** **1992**

Animal Rescues .....	1
Appliance Fires .....	1
Building Fires .....	11
Brush & Grass .....	4
Chimney Fires .....	5
Drills .....	3
Dumpster Fire .....	0
Electrical Problems .....	4
False Calls .....	0
Fire Alarm Activations .....	47
Furnace Problems .....	3
Gas Leaks and Fuel Spills .....	5
Investigations .....	5
Medical Aid .....	148
Mutual Aid .....	45
Non Permit Fires .....	7
Odors in Buildings .....	3
Outside Fires .....	6
Service Calls .....	3
Smoke in Building .....	4
Smoke Investigations .....	6
Vehicle Accidents .....	52
Vehicle Fires .....	7
Wires .....	10
 TOTAL CALLS FOR 1992 .....	 382
TOTAL CALLS FOR 1991 .....	391

**THIS IS A 2.3% DECREASE IN CALLS FOR 1992.**

**AVERAGE RESPONSE TIME FIRE CALLS IS 2.4 MINUTES**

**AVERAGE RESPONSE TIME MEDICAL CALLS IS 2.4 MINUTES**

**EPSOM FIRE DEPARTMENT  
AMBULANCE REPORT  
January 1 to December 31, 1992**

Number of responses .....	220
Number of Patients transported .....	131
Number of miles driven .....	7,219

Total billed in 1992 .....	\$28,360.00
Received for 1992 service .....	12,500.00
Adjusted 1992 .....	5,500.00
Outstanding 1992 .....	10,400.00
Received for 1991 service .....	6,600.00

(Amounts rounded off to nearest \$100.00)

**TOWN FOREST FIRE WARDEN  
AND  
STATE FOREST RANGER  
December 7, 1992**

1992 was below average for wildfire reported in our state. Our largest fire was in May in Rumney where a suspicious origin fire burned approximately 150 acres with a total cost of approximately \$30,000. The N.H. Division of Forests and Lands assisted many other communities in wildland fire suppression as well. Our fire lookout towers reported 289 fires, burning a total of 136 acres. Our major causes of fires were fires kindled without a permit, unknown causes and children.

Please help your town and state forest fire officials with fire prevention. New Hampshire State Law (RSA 224:27) requires that , "No person, firm or corporation shall kindle or cause to be kindled any fire or burn or cause to be burned any material in the open, except when the ground is covered with snow, without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done." Violation of this statute is a misdemeanor, punishable by a fine of up to \$1,000 and/or a year in jail and you are liable for all fire suppression costs.

Local fire departments are responsible for suppressing fires. The small average fire size of .47 acre/fire is a tribute to early detection by the public or our fire tower system and the quick response of our trained local fire departments. Please help your Warden and fire department by requesting and obtaining a fire permit before kindling an open fire.

The N.H. Division of Forests and Lands assisted 28 towns with a total of \$20,000 in 50/50 cost share grants for fire fighter safety items and wildland suppression equipment in 1992.

If you have any questions regarding New Hampshire forest fire laws, please contact your local Forest Fire Warden, State Forest Ranger, or Division of Forests and Lands at 271-2217. For local FIRE PERMITS and information, call: 736-9291.

**Forest Fire Statistics 1992**

	<u>State</u>	<u>District</u>	<u>Town of Epsom</u>
Number of Fires	289	30	5
Acres Burned	136	26.5	5

Richard S. Chase  
Forest Ranger

Paul E. Lavoie  
Forest Fire Warden

## **PLANNING BOARD REPORT 1992**

The Epsom Planning Board, under the authority granted to the Town and State law, administers and oversees commercial developments, subdivision of land, minor lot adjustments between parcels and regulates the excavation of gravel. The process by which the seven member board serves are outlined by the zoning regulations and supplemented by the Board's subdivision regulations and non-residential site plan review regulations. The Board attempts to balance the need of the applicants with the philosophy of the Town as outlined by the Epsom Master Plan.

This past year the Board has been busy with a number of lot line adjustment applications, a few minor subdivisions (three or less lots) and commercial developments. In addition to these new applications, the Board has successfully worked with a developer to finish the Wade Farm subdivision on Route 28 South. Through careful negotiations to ensure the Town remains protected from unwarranted expenditures of tax dollars, the developer was successful in completing the road construction after acquiring the property from Federal Deposit Insurance Commission (FDIC). We will soon be welcoming new neighbors to the Town within this visible development.

The goal of the Board in 1993 will be to update the Town's Master Plan and the establishment that would consider donating time and energy to the Board should contact any of the Board members. All assistance will be greatly appreciated.

I personally would like to thank the Board members for their countless hours of dedicated commitment provided to the Town throughout this past year.

**Keith A. Cota, Chairman**



**B.C.E.P. SOLID WASTE DISTRICT**  
**Towns of**  
**Barnstead - Chichester - Epsom - Pittsfield**  
**P.O. Box 426 - Route 107**  
**Pittsfield, N.H. 03263-0426**  
**Tel: (603) 435-6237**

December 18, 1992

Town of Epsom  
Board of Selectmen  
PO Box 10  
Epsom, N.H. 03234

Dear Board Members:

Below is your 1993 apportionment and payment schedule for the B.C.E.P. Solid Waste District. Also enclosed is a copy of our budget for 1993. Our 1993 budget reflects a 9.4% decrease in the amount of tax dollars being raised by the towns for support of the District.

Please note that the first installment is due on or before January 10, 1993.

**Apportionment**

<b>Town</b>	<b>*Population</b>	<b>Percentage</b>	<b>Amount</b>
Barnstead .....	3100	25.13	\$114,398.04
Chichester .....	1942	15.75	71,697.94
Epsom .....	3591	29.11	132,516.00
Pittsfield .....	3701	30.01	136,613.02

\*Populations are taken from the 1990 U.S. Census.

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**Payment Schedule**

<b>Date Due</b>	<b>Barnstead</b>	<b>Chichester</b>	<b>Epsom</b>	<b>Pittsfield</b>
01/10/93	34,913.42	21,881.68	40,442.89	41,693.27
04/01/93	26,494.87	16,605.42	30,691.03	31,639.91
07/01/93	26,494.87	16,605.42	30,691.03	31,639.91
10/01/93	26,494.87	16,605.42	30,691.03	31,639.91
Totals	114,398.04	71,697.94	132,516.00	136,613.02

Sincerely,  
Earl H. Weir, District Administrator

APPROPRIATIONS	1992	1992	1993	Budget Committee		1993
	Budgeted Expenditures	Estimated Expenditures	Proposed Expenditures	Recommend	Not Recommend	Adopted Expenditures
<b>ADMINISTRATIVE</b>						
1.01 Administrator's Salary	30,000	30,000.00	34,000	32,500	1,500	34,000
1.02 Bonds (Treasurer)	300	108.00	125	125		125
1.03 Telephone	1,500	1,200.00	1,500	1,500		1,500
1.04 Mileage	200	135.00	Now 3.18			
1.05 Office Supplies	1,200	2,000.00	2,000	2,000		2,000
1.06 Legal Fees	500	50.00	500	500		500
1.07 Accounting Fees	2,500	2,900.00	3,000	3,000		3,000
1.08 District Report & SOP Manuals	500	225.00	300	300		300
1.09 Secretary - Treasurer	11,700	14,000.00	10,000	10,000		10,000
1.10 Postage	650	700.00	800	800		800
1.11 Advertising	1,500	1,300.00	1,300	800	500	800
1.12 Dues (NHRRRA - NHMA)	700	106.00	800	800		800
1.13 Meetings & Seminars	100					
1.14 Office Furniture		95.00				
1.15 Dump Stickers	500	520.00				
1.16 Signs	500	287.00	Now 3.22			
1.17 Insurance (Liability)	7,500	7,400.00	Now 3.23			
1.18 Permits & Licenses (Registrations etc)	400	18.00	100	50	50	50
1.21 Transfers to Petty Cash		200.00				
1.22 Tonic, Water, Coffee, Cups, etc.	1,200	1,900.00	1,500	1,500		1,500
1.23 Unclassified Payments		2,300.00				
<b>TOTAL ADMINISTRATIVE</b>	<b>61,450</b>	<b>65,444.00</b>	<b>55,925</b>	<b>53,875</b>	<b>2,050</b>	<b>55,375</b>
<b>MAINTENANCE</b>						
2.01 Tools	1,000	1,500.00	1,500	1,500		1,500
2.02 Building (Parts/Labor/Root/Paint/etc)	4,000	4,000.00	30,000	30,000		30,000
2.03 Machinery & Equipment (Parts & Labor)	15,000	1,600.00	1,000	1,000		1,000
2.05 Spare Parts, Supplies (Oil, Grease etc.)	2,500	3,700.00	3,500	3,500		3,500
2.07 Cleaning Supplies (Soap/paper towels)	250	700.00	500	500		500
2.08 Landscaping (Seed/Fertilizer/Flowers)	500	600.00	500	500		500
2.09 Massey Skid Loader						
2.10 Excavator		2,570.00	2,000		2,000	
2.11 Fuel Tanks		100.00	50	50		50
2.12 Copier		470.00				
2.13 New Bailer		170.00	100	100		100
2.14 Old Bailer		50.00	100	100		100
2.15 Clark Forklift		360.00	500	500		500
2.16 Ford 4WD		2,200.00	500	500		500
2.17 Conveyor		710.00	100	100		100
2.18 Massey Dozer		140.00				
2.19 International Dozer		600.00	1,000	1,000		1,000
2.20 Glass Breaker		650.00	500	500		500
2.21 Trailers		1,650.00	1,000	1,000		1,000
2.22 Bobcat Skid Loader		1,000.00	1,000	1,000		1,000
2.23 Dump Truck		100.00	1,000	1,000		1,000
2.24 Yale Forklift		2,500.00	1,000	1,000		1,000
2.25 Loader			1,500		1,500	
<b>TOTAL MAINTENANCE</b>	<b>23,250</b>	<b>25,370.00</b>	<b>47,350</b>	<b>43,850</b>	<b>3,500</b>	<b>43,850</b>
<b>OPERATIONS</b>						
3.01 Fuel Gas-Oil-Kero-Diesel)	6,000	6,100.00	6,000	6,000		6,000
3.02 Propane		900.00	500	500		500
3.03 Electric	6,000	6,500.00	5,000	5,000		5,000
3.04 Cooperations Wages	115,000	113,000.00	101,016	82,500	18,516	82,336
3.05 (CA 1.062)	9,750	9,750.00	8,991	5,150	3,841	7,833

## 1993 B.C.E.P. SOLID WASTE DISTRICT REVENUE - REVISION 12/18/92

REVENUE:		1992 Budgeted Revenue	1992 Estimated Revenue	1993 Proposed Revenue	Budget Committee		1993 Adopted Revenue
					Recommend	Not Recommend	
	OPERATING REVENUE						
1.01	FROM DISPOSAL FEES	5,000	3,600.00	3,500	3,500		3,500
1.02	INTEREST ON ACCOUNTS	2,500	1,800.00	1,500	1,500		1,500
1.03	REFUNDS AND DIVIDENDS		6,870.00				
1.04	DEMOLITION FEES	4,500	7,000.00	6,000	6,000		6,000
1.05	SALE OF EQUIPMENT/Other Income		1,000.00	5,000	5,000		5,000
1.06	TONIC MACHINE	1,500	850.00	1,000	1,000		1,000
1.08	TRANSFERS FROM PETTY CASH		126.00				
1.09	DUMP STICKERS	2,000	2,250.00	200	200		200
	<b>TOTAL OPERATING REVENUE</b>	<b>15,500</b>	<b>23,496.00</b>	<b>17,200</b>	<b>17,200</b>	<b>0</b>	<b>17,200</b>
	FROM RESERVE						
2.01	TRANSFERS FROM RESERVE						
	<b>TOTAL RESERVE TRANSFERS</b>						
	RECYCLING REVENUE						
3.01	ALUMINUM CANS	6,000	6,500.00	6,000	6,000		6,000
3.02	ALUMINIUM SCRAP	500	50.00	50	50		50
3.03	CARDBOARD	2,000	2,700.00	2,000	2,000		2,000
3.04	SCRAP IRON						
3.05	GRANTS	2,500					
3.06	NEWSPAPER		1,600.00	1,500	1,500		1,500
3.07	PLASTIC	1,000	1,400.00	1,200	1,200		1,200
3.08	TIN		45.00				
3.09	CRUSHED GLASS						
3.10	COPPER	250	720.00	750	750		750
3.11	AUTO BATTERIES	400	600.00	600	600		600
3.12	SALVAGED ITEMS		20.00	500	500		500
	<b>TOTAL RECYCLING REVENUE</b>	<b>12,650</b>	<b>13,635.00</b>	<b>12,600</b>	<b>12,600</b>	<b>0</b>	<b>12,600</b>
	Previous Year SURPLUS (DEFICIT)						
	<b>TOTAL REVENUE EXCEPT TAXES</b>	<b>28,150</b>	<b>37,131</b>	<b>29,800</b>	<b>29,800</b>	<b>0</b>	<b>29,800</b>
	CURRENT YEAR TAX REVENUE						
4.01	TOWN OF BARNSTEAD (25.13%)	126,268	126,268.20	119,912.07	114,398	5,514	114,398.04
4.02	TOWN OF CHICHESTER (15.75%)	79,137	79,137.45	75,153.80	71,698	3,456	71,697.94
4.03	TOWN OF EPSOM (29.11%)	146,266	146,266.11	138,903.31	132,516	6,387	132,516.00
4.04	TOWN OF PITTSFIELD (30.01%)	150,788	150,788.25	143,197.82	136,613	6,585	136,613.02
	<b>TOTAL CURRENT YEAR TAX REV</b>	<b>502,460</b>	<b>502,460.00</b>	<b>477,167.00</b>	<b>455,225</b>	<b>21,942</b>	<b>455,225.00</b>
	DUE FROM TOWNS (OTHER YEARS)						
4.05	TOWN OF BARNSTEAD						
4.06	TOWN OF CHICHESTER						
4.07	TOWN OF EPSOM						
4.08	TOWN OF PITTSFIELD						
	<b>TOTAL TAX REV. OTHER YEARS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL TAX REVENUE</b>	<b>502,460</b>	<b>502,460.00</b>	<b>477,167</b>	<b>455,225</b>	<b>21,942</b>	<b>455,225</b>
	<b>TOTAL REVENUE ALL SOURCES</b>	<b>530,610</b>	<b>539,591.00</b>	<b>506,967</b>	<b>485,025</b>	<b>21,942</b>	<b>485,025</b>
	1993 Tax INCREASE (DECREASE) in Percent.			(5.03%)	(9.40%)		(9.40%)

1 of 1 - 12/18/92 - 9:42 AM



# ZONING COMPLIANCE OFFICER Report

**Zoning Compliance permits increased by 29% from the previous year. Single family residences fell from 18 in 1991 to 16 in 1992. Mobile Homes increased from 2 in 1991 to 4 in 1992.**

Single Family Residences .....	16
Mobile Homes .....	4
Commercial Improvements .....	4
Sheds .....	11
Decks .....	10
Residential Additions .....	7
Garages .....	7
Permanent Signs .....	16
Temporary Signs .....	11
Unattached Classrooms .....	2
Porches .....	1
Patios .....	1
Swimming Pools .....	1
Churches .....	1
Renewals .....	1
.....	93
 Certificates of Occupancy .....	 14

**Permits are required for all of the above forms of constructions, as well as for interior improvements, new roofs, etc. Applications are available at the Town Office upon request, Monday, Thursday & Friday, between the hours of 9:00 and 3:00. The Inspector shall render his determination in writing within 30 days. No construction should be started without an approved permit.**

**It is my duty having been appointed Zoning Compliance Officer by the Board of Selectmen to enforce all regulations, permit policies and Zoning ordinances reported to myself by any elected, appointed, or resident person of the Town of Epsom. I may be reached at 736-4425. Please leave a message if I am unavailable at the time of your call.**

**The Town of Epsom reserves the right to cease and desist any and all construction that is in violation of codes and ordinances. Permit Fees have been increased by the Board of Selectmen as of September 21, 1992. New fees are listed on permit applications.**

**Respectfully submitted  
Andrew J. Spaschak  
Zoning Compliance Officer**



## OVERSEER OF PUBLIC WELFARE

There were 28 new applicants receiving Town Assistance for their families in 1992. Many more applied, but did not qualify for assistance, and / or referred to other agencies. Although the media tells us the economy is on the upswing, this is not yet reflected in the Epsom Welfare Office.

However, in spite of (and many times because of ) the difficult economy, many came forward for the first time to sponsor a needy child for the Christmas holiday. 1992 was a banner year in that respect, with 44 children being sponsored. Although "thank yous" cannot express the degree of gratitude felt by this office and the recipient families, I still need to say, "THANK YOU!" to all who participated so willingly in this holiday endeavor!

1992	Budgeted	\$69,740.00
1992	Expenditures	<u>35,036.27</u>
	Balance	\$34,703.73

Respectfully submitted,

Patricia L. Hickey  
Welfare Administrator

## CONSERVATION COMMISSION REPORT

The Epsom Conservation Commission would like to thank all the individuals that have assisted on the town land and easements. We would like to extend our sympathy to Alice Smith with the death of her husband, Cyril Smith. Alice and Cyril Smith helped make the land acquisition project possible through their generous donation of an easement on their Sanborn Hill Land. Many townsfolk may be familiar with this land called Brush Hill. In years past the meadows at the top of this hill have been a favorite place to pick blueberries. The commission is working to reclaim some of the old meadow in an effort to bring back a few blueberries for the wildlife that frequent this diverse land. The Smiths developed an extensive hiking trail system and a major snowmobile trail traverses the land. We are interested in maintaining the trails and enhancing the habitat for wildlife. We encourage you to get involved with this project. Work on the townland on Tarleton Road continues as volunteers clear and blaze the boundaries of the Town Forest. We have plans to blaze a hiking trail that will allow townfolks to explore the natural beauty of this land. Town organizations or individuals are encouraged to get involved and volunteer their expertise and labor. Watch for dates in the local newspapers. These lands offer opportunities for hiking, wildlife observation, snowshoeing, cross-country skiing, snow-mobiling, hunting, archeological expeditions, forestry management, fishing and more.

Each Spring we encourage individuals and organizations to get involved in our roadside cleanup. It only takes a few hours each Spring. There are many miles of roads, trails and areas that need to be cleaned up each year. If you or your organization would like to adopt a road or area in town, please call Alison 736-9744. Special arrangements have been made with BCEP to dispose of the roadside trash. This is a worthwhile effort for everyone to get involved in each year. The Conservation Commission meets monthly at the Town Hall. If you have a special interest in this area, please join us.

Respectfully,

Alison Parodi-Bieling, Connie Pitcher,  
Eric Orff, Elsie Fife, Charlie Eastman,  
Linda Hodgdon, Mike Tagli.

## **ANNUAL REPORT OF THE TOWN OF EPSOM**

**The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Epsom: Home Care, Hospice and Health Promotion.**

**Home Care Services** respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

**Hospice Services** provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special and physical, emotional and spiritual needs.

**Health Promotion Services** focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and /or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, family planning, sexually transmitted disease, adult screening, immunizations, and HIV (AIDS) testing and counseling. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites. Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

SUMMARY OF SERVICES 1992  
 PROVIDED TO EPSOM RESIDENTS  
 By The  
 SUNCOOK AREA CENTER  
 BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM

SERVICE	UNITS OF SERVICE	HOUSEHOLD/PERSON	TOTAL
Commodity Supplemental			
Food Program	PACKAGES - 284	PERSONS - 15	\$12,780.00
Congregate Meals	MEALS - 1119	PERSONS - 19	6,042.60
Emergency Food	MEALS - 291	PERSONS - 40	873.00
Family Planning	PERSONS - 2	PERSONS - 2	100.00
Fuel Assistance	APPLICANTS 71	HOUSEHOLDS 71	29,876.49
Meals-On-Wheels	MEALS - 5082	PERSONS - 33	27,990.18
Personal Emergency Response System	PERSON - 1	PERSON - 1	300.00
Senior Companion Program	VISITEE - 1580	PERSONS - 30	7,900.00
Weatherization	HOMES - 2	PERSONS - 7	4,534.00
Women, Infants & Children	VOUCHERS - 593	PERSONS - 72	22,830.50
USDA Commodity Foods		HOUSEHOLDS 90	
Values: Applesauce	166		61.42
Beef			



Butter	1.28	462			591.36
Corn	.39				
Cornmeal	.66				38.94
Flour	.72	232			167.04
Green Beans	.29	207			60.03
Peanut Butter	1.88	184			345.92
Pork	2.41	190			457.90
Raisins	.94	120			112.80
Rice	.20				
Tomatoes	.27				
Helping Hand Fund		HOUSEHOLDS	4	PERSONS	- 7
					3,620.00
GRAND TOTAL					<u>\$118,592.18</u>

## EXPLANATIONS OF SERVICE DESCRIPTION

**Commodity Supplemental Food Program** is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Food is distributed from our Concord warehouse. Value \$45.00 per unit. (An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)

**Congregate Meals:** All Senior Citizens are welcome to our Congregate meal sites for nutritious hot means, social/recreational activities and special events. Value \$5.40 per meal

**Emergency Food Pantries** provides up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.

**Family Planning** provides confidential, comprehensive, gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling. Value \$50.00 per unit.

**Fuel Assistance** is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for 91-92 program was \$414.28.

**Meals-On-Wheels** provides the delivery of nutritionally balanced home meals to home bound elderly or adult residents 5 days per week. Value \$5.50 per meal.

**Personal Emergency Response System** provides automated emergency response equipment to income or medically at-risk. Value \$25.00 per meal.

**Senior Companion Program** provides friendly visiting & respite services for home bound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend \$4.00 per unit). Value to sitees is comparable to similar private sector services (\$5.00 per unit/hour).

## **Explanation of Service Description (continued)**

**Weatherization** improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor costs of \$2,267.

**Women, Infants and Children** provides specific food to supplement daily diet of pregnant or nursing women as well as children under 5. Participants receive medical/nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.

**USDA Commodity Foods** distributes federal surplus foods to income eligible people through scheduled mass distributions. (Values broken down under Service)

**Helping Hand Fund** awarded grants up to \$1,000 to people confronted by emergency situations directly related to the State's economic downturn.

**Information & Referral** -- CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

## **1992 ROAD AGENT REPORT**

In July 1992, I was appointed Road Agent by the Selectmen of Epsom. I had 97% of the summer Budget. I had four (4) months to do work that would take seven (7) to eight(8) months.

The first job was to finally fix the Chichester end of Goboro Road. We did approximately 3000 feet of road with 800 tons of Hot Top. This also put a crown back in the road for proper drainage. We added a yellow line and fog lines on this end, due to such a sharp corner. The Town now has a road to be proud of.

Also, we ditched for drainage on approximate 25 miles of Town roads. Half of the Town is complete.

We replaced the old stone culvert on Liar's Avenue, which we only had a 10 foot wide roadway over the culvert. We put a four (4) foot by forty (40) foot cement culvert in. This now gave us twenty-five (25) feet of road surface to allow two-way traffic.

Thank you, to all the residents of the Town for their support and patience.

Respectfully Submitted,  
Greg Bowen, Road Agent



**EPSOM VILLAGE WATER DISTRICT**  
**Epsom, New Hampshire 03234**

**OFFICERS**

<b>Kevin Reeves, Commissioner</b> .....	<b>Term Expires 1993</b>
<b>Bruce Reeves, Commissioner</b> .....	<b>Term Expires 1994</b>
<b>Gary Klitson, Commissioner</b> .....	<b>Term Expires 1995</b>
<b>Patricia Reeves, Treasurer/Secretary</b> .....	<b>Term Expires 1993</b>
<b>L. Gail Brown, Clerk</b> .....	<b>Term Expires 1993</b>
<b>Paul Martell, Moderator</b> .....	<b>Term Expires 1994</b>

## **EPSOM VILLAGE DISTRICT WARRANT**

**To the Inhabitants of the Epsom Village District in the County of Merrimack in said State, qualified to vote in Town affairs:**

**You are hereby notified to meet at the Epsom Town Hall in said Epsom on Thursday, the EIGHTEENTH (18th) day of March, next at 7:00 P.M. of the clock to act upon the following subjects:**

- 1. To choose a Moderator for the ensuing year.**
- 2. To choose a Clerk for the ensuing year.**
- 3. To choose a Treasurer/Secretary for the ensuing year.**
- 4. To choose a Commissioner for a term of three years.**
- 5. To hear reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.**
- 6. To see if the District will vote to authorize the Commissioners to borrow such sums of money as may be necessary or incidental in anticipation of taxes.**
- 7. To see if the District will vote to authorize the Commissioners to apply for, accept and expend money from State, Federal and other Governmental Unit or a Private Source which becomes available during the year in accordance with the procedure set forth in RSA 31:95-B.**
- 8. To see if the District will vote to authorize the continuance of a Trust Fund previously established pursuant to RSA 31:19(a), and known as the Epsom Village District Tank Maintenance Fund: and to raise and appropriate the sum of \$2,000 to be placed in the Fund for the purpose of Tank Maintenance; and to authorize the use/transfer of the December 31, 1992 Fund Balance for this purpose.**
- 9. To see if the District will vote to raise and appropriate the sum of \$5,000 to be added to the Water Systems Update Fund previously established and authorize the use/transfer of the December 31, 1992 Fund Balance for this purpose.**
- 10. To see what action the District will take upon the budget as submitted by the Budget Committee.**

## **Epsom Village District Warrant (Continued)**

**-2-**

**11. To transact any other business which may legally be brought before this meeting.**

**Given under our hand and seal, this 13th day of February, in the year of our Lord, nineteen hundred and ninety three.**

**Keven Reeves, Chairman  
Bruce Reeves, Commissioner  
Gary Kitson, Commissioner**

19 93 Budget of Epsom Village District

(Village District)

In the Town of Epsom, New Hampshire 03234

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Acct. No.	APPROPRIATIONS OR EXPENDITURES	COMMISSIONERS'	BUDGET COMMITTEE		APPROPRIATIONS VOTED AT MEETING
		BUDGET ENSUING YEAR	RECOMMENDED	NOT RECOMMENDED	
	GENERAL GOVERNMENT				
4130	Executive	23150.00	23150.00		23150.00
4150	Financial Administration				
4153	Legal Expense	1000.00	1000.00		1000.00
4155	Personnel Administration				
4194	General Government Building	29000.00	29000.00		29000.00
4196	Insurance	2000.00	2000.00		2000.00
4197	Advertising and Regional Associations				
4199	Other General Government	13900.00	13900.00		13900.00
	PUBLIC SAFETY				
4210	Police				
4215	Ambulance				
4220	Fire				
4290	Emergency Management				
4299	Other Public Safety				
	HIGHWAYS AND STREETS				
4312	Highways and Streets				
4313	Bridges				
4316	Street Lighting				
4319	Other Highway, Streets, and Bridges				
	SANITATION				
4323	Solid Waste Collection				
4324	Solid Waste Disposal				
4325	Solid Waste Clean-Up				
4326	Sewage Collection and Disposal				
4329	Other Sanitation				
	WATER DISTRIBUTION AND TREATMENT				
4332	Water Services				
4335	Water Treatment				
4339	Other Water				
	HEALTH				
4414	Pest Control				
4419	Other Health				
	CULTURE AND RECREATION				
4520	Parks and Recreation				
4589	Other Culture and Recreation				
	DEBT SERVICE				
4711	Princ. - Long Term Bonds & Notes	3600.00	3600.00		3600.00
4721	Int. - Long Term Bonds & Notes	3050.00	3050.00		3050.00
4723	Interest on TAN				
	CAPITAL OUTLAY				
4901	Land and Improvements				
4902	Machinery, Vehicles, & Equipment				
4903	Buildings				
	INTERFUND OPERATING TRANSFERS OUT				
4913	To Capital Projects Fund				
4914	To Proprietary Fund				
4915	To Capital Reserve Fund	7000.00	7000.00		7000.00
	TOTAL APPROPRIATIONS	82700.00	82700.00		82700.00



SOURCES OF REVENUES AND CREDITS		BUDGET SECTION		Reserved for DRA (RSA 52:14-a)
Acct. #		EST. REV. BY COMMISSIONERS	EST. REV. BY BUDGET COMM.	
TAXES				
3190	Int. & Pen. on Delinquent Taxes FROM FEDERAL GOVERNMENT	1117.00	1117.00	
3319	Other Federal Grants and Reimbursements FROM STATE			
3351	Shared Revenue - Block Grant			
3354	Water Pollution Grants FROM OTHER GOVERNMENTS			
3379	Intergovernmental Revenues CHARGES FOR SERVICES	3000.00	3000.00	
3401	Income From Departments	55083.00	55083.00	
3402	Water Supply System Charges			
3403	Sewer User Charges			
3404	Garbage-Refuse Charges			
3409	Other Charges MISCELLANEOUS REVENUES			
3501	Sale of Village District Property			
3502	Interest on Investments	5500.00	5500.00	
3509	Other			
INTERFUND OPERATING TRANSFERS IN				
3913	From Capital Projects Fund			
3914	From Proprietary Fund			
3915	From Capital Reserve Fund			
OTHER FINANCING SOURCES				
3934	Proceeds From Long-Term Notes & Bonds			
FUND BALANCE		- Vllg.Dist.Use -		
Unreserved Fund Balance, if Known		\$ 33338.16	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Fund Balance Voted or to be Voted From Surplus		< \$ 18000.00 >	\$ 18000.00	\$ 18000.00
Fund Balance to be Retained, if Known		< \$ 15338.16 >	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Fund Balance Remaining to be Used to Reduce Taxes		\$	\$	\$
TOTAL REVENUES		82700.00	82700.00	
AMOUNT TO BE RAISED BY DISTRICT TAXES				

Total appropriations actually voted by Village District Meeting cannot exceed by more than ten percent (10%) the total appropriations as recommended by Budget Committee (Column 2), less that part of any appropriation item which constitutes fixed charges. Fixed charges shall include appropriations for : (1) Bonds, and all interest and principal payments thereon; (2) Notes, except tax anticipation notes, and all interest and principal payments thereon; (3) Mandatory assessments imposed on the district by the county, state, or federal governments; (4) Collective bargaining cost items.

**EPSOM VILLAGE WATER DISTRICT**  
**Treasurers Report**  
**January 1, 1992 - December 31, 1992**

**Cash on hand - December 31, 1992** **\$44,164.82**

**REVENUE**

Water Usage .....	\$53,241.58	
Hydrant Rentals .....	3,000.00	
Business Profits Tax .....	1,117.29	
Interest on Checking Account ....	1,346.14	
Miscellaneous Income .....	<u>2,458.19</u>	<u>\$61,163.20</u>

**TOTAL REVENUE** ..... **\$105,328.02**

**EXPENDITURES**

Materials .....	\$ 9,638.91	
Repairs & Maintenance .....	24,068.61	
Heat .....	795.32	
Power .....	8,657.01	
Telephone .....	1,248.00	
Officers Salaries .....	4,783.00	
Officers Expenses .....	1,307.72	
Election Expenses .....	183.29	
Insurance .....	1,128.00	
Legal Fees .....	528.00	
Laboratory Testing .....	862.00	
Principal on Debt .....	3,600.00	
Interest on Debt .....	<u>3,190.00</u>	<u>\$ (59,989.86)</u>

**Transfer to Tank Maintenance Fund** ... **(2,000.00)**

**Transfer to Water Systems Update** ..... **(10,000.00)**

**Cash on Hand - December 31, 1992** .... **\$ 33,338.16**

# **OFFICERS OF EPSOM SCHOOL DISTRICT**

## **MODERATOR**

**Paul Martell**

## **DISTRICT CLERK**

**L. Gail Brown**

## **SUPERINTENDENT OF SCHOOLS**

**Paul DeMinico**

**Assistant Supt. of Schools**

**Thomas Haley**

**Business Administrator**

**Suzanne Monat**

## **SCHOOL BOARD**

**Gregory Vrakatitsis**

**Term Expires 1993**

**Gary Bemmer**

**Term Expires 1994**

**Dianna Parichand**

**Term Expires 1995**

**Principal**

**Bruce Farr**

**Treasurer**

**Debra Gay**

**Auditor**

**Sue Bickford**

**Truant Officer**

**Shirley Parker**

**School Nurse**

**Joan Parker**

**MINUTES**  
**ANNUAL SCHOOL DISTRICT MEETING**  
**MARCH 12, 1992**

The Annual meeting of the Epsom School District was held on March 12, 1992 at the Epsom Central School. The meeting was called to order at 7:00 P.M. by Moderator Paul Martell at which time he reviewed rules of order to be followed. The following school board officials introduced themselves: Board members Greg Vrakatitsis and Gary Benner, Board Chairwoman, Dianna Parichand, Superintendent, Paul DeMinico, School District Clerk, Gail Brown and Epsom Central Principal, Bruce Farr.

**Article 1: TO HEAR THE REPORTS OF AGENTS AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.**

Chairwoman Dianna Parichand apologized to Rose Borden for the typographical error in last year's annual report. She then reported on things happening at Epsom Central School: greatly improved CAT test scores in all areas of education, accomplishments of volunteers, new approaches and techniques being utilized by teachers, mainstreaming special education students, support services provided by the SAU and the organization of the PTO. The Board is pleased with teachers' contracts; teachers settled for less than anticipated increases, in many instances with expanded duties.

There be no further reports or discussion, the article was put to a vote and passed.

**Article 2: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.**

The article was accepted as read by William French and seconded by Greg Vrakatitsis. There being no discussion, the article was put to a vote and passed.

**Article 3: SHALL THE DISTRICT ACCEPT THE PROVISIONS OF RSA 198:20-b PROVIDING THAT ANY SCHOOL DISTRICT AT AN ANNUAL MEETING MAY ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY, THE SCHOOL BOARD TO APPLY FOR, ACCEPT AND EXPEND, WITHOUT FORMAL ACTION BY THE SCHOOL DISTRICT, MONEY FROM A STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR PRIVATE SOURCE WHICH BECOME AVAIL-**



## **School District Meeting Minutes (Continued)**

### **ABLE DURING THE FISCAL YEAR.**

**A motion to accept Article 3 as read was made by Beth Doehner and seconded by Greg Vrakatitsis.**

**Gary Matteson asked if this would include and authorize spending funds with matching funds by the town. Superintendent DeMinico explained that this article is no different from the standard article that has been used over the years; that such expenditures may only be used for those purposes for which a school district may appropriate money and must be approved by the Budget Committee. Board member Benner explained that the Board has always had this authority; the only difference is with this article, it won't have to go to vote each year, but will stay until rescission.**

**There being no further discussion, the article was put to a vote and passed.**

**Article 4: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$43,500 FOR THE PURPOSE OF PURCHASING OR LEASING ONE MODULAR CLASSROOM AND INSTALLING AND MAINTAINING SAME.**

**Barbara Parker moved to accept the article as read, which was seconded by Greg Vrakatitsis.**

**Moderator Martell advised that he was in possession of a petition signed by a number of registered voters to have a secret ballot on this article. When Roy Wilcox asked if there was a way to override this petition, Mr. Martell detailed secret ballot procedure which is outlined in New Hampshire RSA 40:4-a and 40:4 b and then read the petition;**

**"We the undersigned registered voters of the Town of Epsom, N.H., do hereby request that Article IV, Article V and consideration of the bottom line figure in the school warrant be voted on, by ballot, at the Epsom School Meeting."**

**Board member Vrakatitsis explained that Article 4 was decided on by the board because Article 5 precludes the Board from purchasing rather than leasing a modular classroom. He also indicated that the \$43,500 cost was for a one year lease and that if Article 4 passes, the Board will recommend that Article 5 not be passed. Board member Benner answered questions about the intended use and that**

## **School District Meeting Minutes (Continued)**

the educational program is suffering because of overcrowding in the classrooms. Mr. Benner detailed the \$43,500 - \$24,000 is for the leasing, \$10,000 is for transportation to the site, and an additional charge for hooking up to water and electricity. Jack Kelleher warned that this article was not recommended by the Budget Committee. Board member Vrakatitsis indicated that our school population has fluctuated over the past 4 to 6 years: 1987-88 had 388 students, 1989 had 345 students, 1991-92 there are 370; 1992-93 is projected at 391. Concerns about additional expense for teacher(s), etc. needed for this portable unit were addressed by Board member Vrakatitsis that next year's plan is to decrease staff by one member, but plan to hire a teacher to staff the portable classroom. Roy Wilcox asked if there would be a need for this portable classroom if the school addition, which will be proposed at a special meeting, because a reality. Greg Vrakatitsis explained that with passage of Article 4, the Board would be in a position to look at all options for lease or purchase. At 7:45 P.M., Article 4 was put to a secret ballot and with a vote of 99 YES and 90 NO, the article passed.

**Article 5: BY PETITION, TO SEE IF THE DISTRICT WILL ADOPT THE FOLLOWING ARTICLE:**

**"TO SEE IF THE DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF \$43,500 FOR THE PURPOSE OF LEASING, INSTALLING AND MAINTAINING ONE MODULAR CLASSROOM."**

Moderator Martell asked if those who signed the petition were present and willing to withdraw said petition. The petition was withdrawn by its petitioners and required no action.

**Article 6: TO SEE WHAT SUM THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT.**

Article 6 was accepted as read and seconded. Moderator Martell reminded voters that he has a petition for secret ballot on the bottom line of the budget.

Board member Vrakatitsis moved to act on the budget with a bottom line of \$2,581,507 as amended by the article just passed. A second came from Board member Benner.

## **School District Meeting Minutes (continued)**

**Mr. Vrakatitsis explained that this year's budget is very lean and detailed those areas where cuts have ben made and those items that have increased; that bids had gone out for buses; the increase in Pembroke Academy tuition; and increases in health insurance premiums. He further moved to increase the budget by \$30,000 which would allow the Board to deal with the teacher and benefit cost to staff the portable classroom. That motion was seconded by Mr. Benner.**

**Discussion on the amendment was that the fifth grade presently has two aides; that would be reduced to one, which would be an approximate \$9,000 reduction and that \$9,000 would be removed from the \$30,000. This addition would increase the total budget approximately \$70,000, but that the board is anticipating returning some money from the 1991-92 budget, which would compensate for that increase. There being no further discussion on the amendment, it was put to a voice vote and passed. Jack Kelleher requested a show of hands which resulted in YES 103, NO 63.**

**Frank Catanese then moved to reduce the bottom line of the budget by \$60,000, which was seconded by Jack Kelleher. In discussion of this amendment, Mr. Catanese referred to his hand out (see coy attached), indicating his option that the budget should not be amended without voters having all the facts. He then detailed some of the amounts and figures included in this year's school budget and ways that money could be saved. Further discussion centered on ways of utilizing funds in a more economic fashion and concerns about there being surplus anticipated for the 1992-93 school year, but that if this amendment passes, they will have to find ways in which to make cuts. One question asked if we get \$65,000 worth of service from the SAU. Barbara Loughman, attorney for the district addressed the issue of overspending the budget. After further discussion the Moderator asked for a vote on the amendment to decrease the budget by \$60,000, which resulted in YES 67, NO 95. The budget is not altered by this amendment.**

**Discussion on the budget included questions about individual line items, special education items.**

**When petitioners refused to withdraw their petition, a secret ballot vote on the bottom line of the budget in the amount of \$2,611.507 passed in the affirmative with YES 114, NO 49.**



**School District Meeting Minutes (Continued)**

**Article 7: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.**

**There being no discussion, the article was put to a vote and passed.**

**Article 8: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

**There being no further business to come before the meeting, Sonia Noyes moved to adjourn, which drew a second by William French. The meeting adjourned at 10:20 P.M.**

**Respectfully submitted,  
L. Gail Brown  
Epsom School District Clerk**



*State of New Hampshire*

**EPSOM SCHOOL DISTRICT WARRANT**

**To the Inhabitants of the School District in the Town of Epsom,  
qualified to vote in District affairs:**

**You are hereby notified to meet at the American Legion in said  
District, on the NINTH (9th) day of March 1993 at 10:00 o'clock in the  
forenoon, to act upon the following subjects:**

- 1. To chose a member of the School Board for the ensuing three years.**
- 2. To chose a Treasurer for the ensuing one year.**

**The polls are to open at 10:00 A.M. and will close not earlier than  
7:00 o'clock P.M.**

**All other School District business to be conducted at the regular  
School District Meeting as otherwise posted.**

**Given under our hands at said Epsom this 22nd day of February,  
1993.**

**Gary Benner  
Dianna Parichand  
Gregory Vrakatitsis**

**EPSOM SCHOOL BOARD**

## *State of New Hampshire*

To the Inhabitants of the School District in the Town of Epsom,  
qualified to vote in District affairs:

You are hereby notified to meet at the Epsom Central School,  
Black Hall Road in Epsom, N.H., on the Twentieth (20th) day of March,  
1993 at 9:00 o'clock in the morning to act upon the following subjects;

1. To see if the District will vote to raise and appropriate the sum of \$1,983,000.00 for the construction, furnishing and equipping of a new addition to and the renovation of the Epsom Central School, and to authorize issuance of not more than \$1,983,000.00 of bonds or notes therefor in accordance with the Municipal Finance Act (RSA Chapt. 33); to authorize the School Board to contract or apply for, obtain and accept Federal, State, or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, and to authorize the School Board to negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further to authorize the School Board to take any other action or to pass any other vote relative thereto. (BUDGET COMMITTEE RECOMMENDS APPROVAL)

2. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

3. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

4. To see if the District will vote to raise and appropriate the sum of \$91,500.00 (\$43,000 modular; 30,000 teacher, 9,500 aide, 5,600 supplies, 2,500 equipment, 900 miscellaneous) for the purpose of establishing a public kindergarten for all eligible children in the District. The program will be voluntary for all children. (BUDGET COMMITTEE DOES NOT RECOMMEND APPROVAL)

5. To see if the District will vote to raise and appropriate the sum of \$86,000.00 for the purpose of purchasing or leasing two (2) modular classrooms and installing and maintaining same. (BUDGET COMMITTEE DOES NOT RECOMMEND APPROVAL)

6. To see if the District will vote in accordance with RSA 671:4 to increase the membership of the Epsom School Board from 3 to 5 members, said increase in membership to be effective at the March, 1994 election, two (2) members shall be elected to the School Board for three (3) years, and one (1) member shall be elected to the School

## **School District Warrant 1993 (Continued)**

**Board for two (2) years.**

**7. To see if the District will vote to authorize the Treasurer, with the approval of the School Board, to appoint a Deputy Treasurer. Said Deputy shall be sworn, shall have the powers of the Treasurer, and may be removed at the discretion of the Treasurer.**

**8. To see what sum the District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for School District officials and agents and for the payment of statutory obligations of the District.**

**9. To choose Agents and Committees in relation to any subjects embraced in the Warrant.**

**10. To transact other business that may legally come before said meeting.**

**Given under our hands and seal this 22nd day of February, 1993.**

**Gary Benner  
Dianna Parichand  
Gregory Vrakatitsis**

**EPSOM SCHOOL BOARD**

# BUDGET

## Epsom School District

Purpose of Appropriation	Net		Projected		School Board's		Budget Committee	
	Budget	1992-93	Budget	1992-93	Budget	1993-94	Recommend	Not Recommended
							1993-94	1993-94
<b>1000 INSTRUCTION</b>								
<b>1100 Regular Programs:</b>								
110 Teacher's Salaries	634,409.00	644,052.00	721,034.00	721,034.00				
114 Aides	32,793.30	28,936.00	28,936.00	28,936.00				
563 Tuition to P.A.	745,207.00	710,720.00	695,440.00	695,440.00				
610 Instructional Supplies	16,189.00	16,148.00	16,935.00	16,935.00				
630 Textbooks	12,352.00	11,755.00	10,464.00	10,464.00				
741 New Equipment	0.00	0.00	10,218.00	10,218.00				
742 Replacement of Equipment	316.00	316.00	379.00	379.00				
890 Kindergarten	0.00	0.00	91,500.00	91,500.00				91,500.00
All Other 1100 Objects	12,140.00	11,652.89	12,479.00	12,479.00				
SUBTOTAL 1100	1,453,406.30	1,423,579.89	1,587,385.00	1,495,885.00				91,500.00
-----								
<b>1200 Special Programs:</b>								
110 Teacher Salaries	71,021.00	70,871.00	87,189.00	87,189.00				
114 Aide Salaries	50,155.00	51,521.00	51,521.00	51,521.00				
569 Special Ed. Tuition	189,824.22	172,991.00	186,286.00	186,286.00				
All Other 1200 Objects	3,098.00	3,098.00	2,557.00	2,557.00				
SUBTOTAL 1200	314,098.22	298,481.00	327,553.00	327,553.00				0.00



# Epsom School District Budget (Continued)

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## 1410 Co-Curricular Activities:

110 Salaries - Stipends .....	4,400.00	4,400.00	4,400.00	4,400.00
All Other 1410 Objects .....	2,952.00	2,952.00	3,100.00	3,100.00
SUBTOTAL 1410 .....	7,352.00	7,352.00	7,500.00	7,500.00
-----	-----	-----	-----	0.00

## 1600 Adult Education:

310 Adult Ed. - Instruction ...	440.00	440.00	1,440.00	1,440.00
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## 2000 SUPPORT SERVICES

### 2120 Guidance:

330 Contracted Services .....	18,410.00	18,410.00	19,150.00	19,150.00
All Other 2120 Objects .....	24,454.00	24,454.00	39,079.00	39,079.00
SUBTOTAL 2100 .....	42,864.00	42,864.00	58,229.00	58,229.00
-----	-----	-----	-----	0.00

### 2130 Health:

110 Health - Salary .....	25,162.00	25,162.00	26,050.00	26,050.00
All Other 2130 objects .....	702.00	702.00	609.00	609.00
SUBTOTAL 2130 .....	25,864.00	25,864.00	26,659.00	26,659.00
-----	-----	-----	-----	0.00

### 2190 Other Pupil Services

890 Assembly .....	650.00	650.00	650.00	650.00
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# Epsom School District Budget 1993

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## 2210 Improvement of Instruction:

270 Course Reimbursement .....	3,750.00	3,750.00	3,750.00
320 In-Service Training .....	1,900.00	2,500.00	2,500.00
All Other 2210 Objects .....	1,475.00	2,275.00	2,275.00

SUBTOTAL 2210 ..... 7,125.00 8,525.00 0.00

## 2220 Educational Media

110 Salary .....	11,985.00	12,553.00	12,553.00
615 General Reference Material .....	3,899.00	4,046.00	4,046.00
All Other 2220 Objects .....	575.00	575.00	575.00

SUBTOTAL 2220 ..... 16,459.00 17,174.00 0.00

## 2290 Other Instructional Services:

580 Travel & Conference .....	4,550.00	4,550.00	4,550.00
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## 2310 School Board Services:

381 Board Salaries .....	1,000.00	1,000.00	1,000.00
520 Professional Liability Insurance .....	0.00	0.00	0.00
810 N.H.S.B.A. Dues .....	2,230.00	2,354.00	2,354.00
All Other 2310 Objects .....	6,549.00	6,938.00	6,938.00

SUBTOTAL 2310 ..... 9,779.00 10,292.00 0.00

## 2320 School Administrative Unit #53

351 S.A.U. Management Services .....	66,380.00	76,170.00	76,170.00
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2400 School Administration Services:

110 Salary, Principal .....	46,171.00	46,171.00	48,020.00	48,020.00
111 Salary, Assist. Principal .....	18,381.00	1,800.00	19,321.00	19,321.00
115 Salary, Secretary .....	14,283.80	14,284.00	14,284.00	14,284.00
All Other 2400 Objects .....	5,975.00	5,975.00	6,175.00	6,175.00
SUBTOTAL 2400 .....	84,810.80	68,230.00	87,800.00	87,800.00

2540 Operation/Maint. of Plant:

110 Salaries, Custodian .....	32,120.50	33,699.00	35,299.00	33,699.00
531 Telephone .....	3,101.00	3,138.00	3,235.00	3,235.00
610 Supplies .....	5,730.00	7,485.00	7,784.00	7,784.00
652 Electricity .....	21,340.00	20,095.00	19,900.00	19,900.00
653 Oil .....	10,718.00	8,844.00	10,548.00	10,548.00
520 SMP Insurance .....	8,377.00	7,710.00	8,481.00	8,481.00
741 Non-Instr. New Equipment .....	2,452.00	2,300.00	6,158.00	1,158.00
742 Non-Instr. Repl. Equipment .....	650.00	650.00	534.00	534.00
All Other 2540 Objects .....	19,451.00	18,843.00	12,877.00	12,877.00
SUBTOTAL 2540 .....	103,939.50	102,764.00	104,816.00	98,216.00

2550 Pupil Transportation:

513 Contracted Services .....	62,804.00	62,804.00	62,804.00	62,804.00
110 Bus Drivers Salaries .....	32,298.40	33,405.00	33,405.00	33,405.00
513 Handicapped Transportation .....	33,459.00	33,459.00	27,631.00	27,631.00
All Other 2550 Objects .....	9,111.00	9,023.00	9,073.00	9,073.00
SUBTOTAL 2550 .....	137,672.40	138,691.00	132,913.00	132,913.00

# Epsom School District Budget 1993

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## 2900 Other Support Services:

211 Health Insurance .....	97,016.00	115,201.00	143,766.00	143,766.00
212 Dental Insurance .....	5,225.00	4,936.00	5,844.00	5,844.00
213 Life Insurance .....	1,954.00	1,954.00	2,026.00	2,026.00
214 Workmen's Compensation .....	15,677.00	15,677.00	21,400.00	21,400.00
222 Teacher's Retirement .....	19,645.00	15,645.00	17,004.00	17,004.00
230 F.I.C.A. ....	80,513.78	80,513.78	83,128.00	83,128.00
260 Unemployment Compensation .....	2,912.00	2,912.00	2,912.00	2,912.00
290 Salary Increments .....	0.00	0.00	8,096.00	8,096.00
All Other 2900 Objects .....	0.00	0.00	0.00	0.00

SUBTOTAL 2900 ..... 222,942.78 236,838.78 284,176.00 284,176.00 0.00

## 4000 ACQUISITION & CONSTRUCTION

### 4200 Site Improvements:

Site Improvements ..... 101.00 1,500.00 1.00 1.00

4600 460 Modulars ..... 33,700.00 33,700.00 86,000.00 86,000.00 86,000.00

465 Building Improvements ..... 5,300.00 0.00 1.00 1.00

SUBTOTAL 4000 ..... 39,101.00 35,200.00 86,002.00 2.00 86,000.00

### 5000 OTHER OUTLAYS

830 Principal ..... 1.00 0.00 1.00 1.00

### Fund Transfers:

840 Interest ..... 1.00 0.00 50,653.00 50,653.00

SUBTOTAL 5000 ..... 2.00 0.00 50,654.00 50,654.00 0.00



# Epsom School District Budget 1993

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5240 880 To Food Service Fund .....	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
6100 Prior Year Payables .....	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
TOTAL APPROPRIATIONS .....	2,537,437.00	2,485,483.67	2,872,490.00	2,688,390.00	184,100.00

## ESTIMATED REVENUES

SECTION II		*REVISED	SCHOOL BOARD'S	BUDGET
REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES		REVENUES	BUDGET	COMMITTEE BUDGE
		CURRENT YEAR	ENSUING FISCAL YEAR	ENSUING FISCAL YEA
770	Unreserved Fund Balance	107,727	-0-	
3000	Revenue from State Sources	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
3110	Foundation Aid	184,425	145,118	
3120				
3130				
3140				
3210	School Building Aid	7,001	8,801	
3220	Area Vocational School			
3230	Driver Education			
3240	Catastrophic Aid	5,217	11,485	
3250	Adult Education			
3270	Child Nutrition	2,547	2,527	
	Other (Identify)			
4000	Revenue From Federal Source	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
4410	ECIA - I & II	4,492	4,492	
4430	Vocational Education			
4450	Adult Education			
4460	Child Nutrition Program	19,155	19,155	
4470	Handicapped Program			
	Other (Identify)			
5000	Other Sources	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
5100	Sale of Bonds or Notes		1,983,000	
5230	Trans. From Cap. Projects Fund			
5250	Trans. From Cap. Reserve Fund			
5255	Trans. From Expendable Trust Fund			
1000	Local Rev. other than Taxes	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1300	Tuition			
1500	Earnings on Investments	3,356	31,356	
1700	Pupil Activities			
	Other (Identify) LUNCH SALES	47,368	47,368	
	SUPPLEMENTAL APPROPRIATION (CONTRA)			
	TOTAL SCHOOL REVENUES & CREDITS	381,288	2,253,322	2,253,322
	DISTRICT ASSESSMENT	2,230,219	2,675,730	2,491,630
	TOTAL APPROPRIATIONS LESS TOTAL REVENUES AND CREDITS	2,611,507	4,929,052	4,744,952

\* Enter in these columns the numbers which were revised and approved by DRA and which appear on the current tax rate papers.

10% LIMITATION OF APPROPRIATIONS  
(SEE RSA 32:8, 8-a)

Please disclose the following items (to be excluded from the 10% calculation):

\$ \_\_\_\_\_ Recommended Amount of Collective Bargaining Cost Items.  
(RSA 32:8-a)

RSA 273-A:1, IV " 'Cost Item' means any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted."

\* Includes Bond

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# DETAILED STATEMENT OF RECEIPTS

## 1991-1992

<u>Date</u>	<u>From Whom</u>	<u>Description</u>	<u>Amount</u>
<b>1991</b>			
7/18	Eris Tirrell	BC/BS	\$ 279.74
	SAU #53	Reimbursement	383.00
	Epsom Lunch	Sales	(9.00)
		Interest	587.91
	Miscellan.Voids	Prior Year	145.00
8/21	Eris Tirrell	BC/BS	279.74
	NH Retirement	Retiree BC	383.34
	Franklin Sch.Dist.	Reimbursement	658.02
	State Treasurer	Lunch-June	785.00
8/30	Town Treasurer	Appropriation	5,000.00
	Epsom Lunch	Sales	1,142.65
		Interest	379.13
9/06	Town Treasurer	Appropriation	95,000.00
9/14	NHASBP	Reimbursement	25.00
	Eris Tirrell	BC/BS	279.74
	Town Treasurer	Appropriation	25,000.00
	Epsom Lunch	Sales	(12.60)
	Epsom Lunch	Sales	4,991.60
		Interest	171.37
10/03	NH Retirement	Retiree BC	383.34
	Town Treasurer	Appropriation	100,000.00
10/18	Eris Tirrell	BC/BS	279.74
	State Treasurer	Basic Spec. Ed.	7,487.17
	State Treasurer	Foundation Aid	65,729.91
	NH Retirement	Retiree BC	383.34
	SAU #53	Reimbursement	90.00
	Epsom Lunch	Sales	12.60
	Epsom Lunch	Sales	4,814.95
	Epsom Lunch	Sales	(9.00)
	Epsom Lunch	Sales	(9.00)
		Interest	274.54
11/01	Town Treasurer	Appropriation	60,000.00
11/12	Town Treasurer	Appropriation	265,000.00
11/18	Town Treasurer	Appropriation	90,000.00
	State Treasurer	Education Grant	458.00
	State Treasurer	Building Aid	11,750.34
	Eris Tirrell	BC/BS	279.74
	SAU #53	Reimbursement	3,197.52
	State Treasurer	Lunch-Sept.	2,467.00
11/25	NH Retirement	Retiree BC	383.34
	Epsom Lunch	Sales	18.00
	Epsom Lunch	Sales	4,149.85

# Detailed Statement of Receipts (Continued)

Date	From Whom	Description	Amount
<b>1991</b>			
12/09	State Treasurer	Lunch-Oct.	2,652.00
	Eris Tirrell	BC/BS	279.74
12/14	NH Retirement	Retiree BC	383.34
12/19	Town Treasurer	Appropriation	75,000.00
12/23	State Treasurer	Block Grant	241.29
	Town Treasurer	Appropriation	30,000.00
	Epsom Lunch	Sales	(9.00)
	Epsom Lunch	Sales	3,153.65
		Interest	135.94
<b>1992</b>			
1/09	State Treasurer	Lunch-Nov.	2,082.00
	NH Retirement	Retiree BC	383.34
	Eris Tirrell	BC/BS	306.74
	Town Treasurer	Appropriation	85,000.00
1/24	Town Treasurer	appropriation	65,000.00
1/30	SAU #53	Reimbursement	15.89
	Epsom Lunch	Sales'	(13.75)
	Epsom Lunch	Sales	4,587.75
		Interest	173.06
	Miscellan. Voids	Prior Year	12.38
2/06	Ito, Hishahiro	Tuition Reimbursement	4,800.00
	State Treasurer	Lunch-Dec	1,700.00
	Eris Tirrell	BC/BS	241.32
	State Treasurer	Special Ed	17,742.90
	State Treasurer	Foundation	55,474.18
	State Treasurer	Catastrophic Aid	1,748.64
	Town Treasurer	Appropriation	43,000.00
2/21	NH Retirement	Retiree BC	415.82
	Bank of NH -Reimb	Interest on Bond	220.70
	Town Treasurer	Appropriation	93,000.00
	Epsom Lunch	Sales	3,218.90
		Interest	202.82
3/03	Town Treasurer	appropriation	315,000.00
3/06	State Treasurer	Lunch-Jan.	2,310.00
	Eris Tirrell	BC/BS	241.32
3/19	Town Treasurer	Appropriation	85,000.00
	NH Retirement	Retiree BC	415.82
	Epsom Lunch	Sales	13.75
	Epsom Lunch	Sales	5,107.65
	Epsom Lunch	Sales	(37.90)
		Interest	242.21
4/03	Town Treasurer	Appropriation	85,000.00
4/16	Chichester Sc. Dist.	Reimburse Tuition	236.69



# Detailed Statement of Receipts (Continued)

Date	From Whom	Description	Amount
<b>1992</b>			
4/16	NH Retirement	Retiree BC	415.82
	Eris Tirrell	BC/BS	241.32
	State Treasurer	Lunch-Feb.	1,745.00
	Epsom Lunch	Sales	46.90
	Epsom Lunch	Sales	3,326.85
		Interest	183.93
5/01	Town Treasurer	Appropriation	60,000.00
5/14	State Treasurer	Building Aid	11,750.34
	State Treasurer	Foundation Aid	60,602.05
	State Treasurer	Special Ed	12,615.03
	State Treasurer	Lunch-March	2,468.00
	State Treasurer	Block Grant	2,400.00
	State Treasurer	Title II	1,250.00
	Eris Tirrell	BC/BS	241.32
5/15	NH Retirement	Retiree BC	415.82
5/26	Town Treasurer	Appropriation	60,000.00
	Epsom Lunch	Sales	4,390.75
		Interest	173.82
6/01	Town Treasurer	Appropriation	295,000.00
	Eris Tirrell	BC/BS	241.32
	DLM Inc.	Reimbursement	59.90
6/12	SAU #53	Reimbursement	424.00
	State Treasurer	Lunch-Apr.	1,863.00
	NH Retirement	Retiree BC	350.30
6/24	Town Treasurer	Appropriation	221,675.00
6/26	Comp.Funds of NH	Reimbursement	932.00
	SAU #53	Tuition - Hooksett	3,294.00
6/30	W. Pelillo	BC/BS	100.00
	Eris Tirrell	BC/BS	241.32
	State Treasurer	Lunch Reapportionment	1,203.00
	Epsom Lunch	Sales	(13.10)
	Epsom Lunch	Sales	1,966.16
		Interest	314.93
		<b>TOTAL</b>	<b>2,487,505.14</b>

# **SCHOOL ADMINISTRATIVE UNIT BUDGET**

**1993-1994**

## **Estimated Revenues**

<u>Account</u>	<u>Number</u>	<u>Description</u>	<u>Amount</u>
770		Unreserved Fund Balance	
		June 30, 1992 . . . . .	\$ 20,000.00
4000		REVENUE FROM FEDERAL SOURCES	
	4410	Elementary & Secondary Education	
		Title I - Pine Haven . . . . .	\$270,000.00
	4450	Adult Education . . . . .	3,023.00
	4470	Handicapped Foundation	
		(P.L. 94-142) . . . . .	138,908.00
		Other 89:313 . . . . .	2,099.00
		Pre-School Incentive . . . . .	13,800.00
1000		LOCAL REVENUE EXCLUSIVE	
		OF DISTRICT SHARE	
		Tuition/Transportation . . . . .	505,354.00
		TOTAL REVENUES . . . . .	\$953,184.00

## **ESTIMATED EXPENDITURES**

Function	Object	Purpose of Expenditure	
1000		INSTRUCTION	
	1200 All	Special Programs . . . . .	\$ 36,061.00
2000		SUPPORT SERVICES	
	2110 All	Attendance and Social Work . . . . .	2,000.00
	2190 All	Other Pupil Services . . . . .	763,637.00
2200		INSTRUCTIONAL STAFF SERVICES	
	2210 All	Improvement of Instruction . . . . .	1,501.00
2300		GENERAL ADMINISTRA. SERVICES	
	2310 All	School Administrative Unit Board . . . . .	5,852.00
	2320 All	Office of the Superintendent . . . . .	188,683.00
	2330 All	Special Area Administrative Services . . . . .	89,181.00
	2390 All	Other Gen. Admin. Services . . . . .	44,397.00
2500		BUSINESS SERVICES	
	2520 All	Fiscal . . . . .	87,829.00
	2540 All	Operation & Maintenance (Plant) . . . . .	21,870.00
	2550 All	Pupil Transportation . . . . .	31,916.00
	2590 All	Other Business Services . . . . .	1,294.00
2600		Managerial Services . . . . .	30,438.00
2900		Other Support Services . . . . .	136,791.00
		Total Estimated Revenues . . . . .	\$1,441,450.00
		Less Estimated Revenues . . . . .	953,184.00
		AMOUNT to be shared	
		By Districts . . . . .	\$ 448,266.00

# REPORT OF THE SCHOOL DISTRICT TREASURER

For Fiscal Year

July 1, 1991 to June 30, 1992

Cash on Hand July 1, 1991 .....	\$ 126,846.33
Received from Selectmen .....	\$2,152,675.00
Revenue from State Sources ...	268,524.85
Received from Other Sources ..	<u>66,305.29</u>
TOTAL RECEIPTS .....	<u>\$2,487,505.14</u>
Total Amount Available for Fiscal Year .....	2,614,351.47
Less for School Board Orders Paid .....	<u>2,474,668.94</u>
BALANCE ON HAND June 30, 1989 .....	\$ 139,682.53

Linda Martel  
District Treasurer

## STATISTICAL REPORT

Half Day in Session	360
Total Enrollment	395
Percent of Attendance	96.3
Average Daily Attendance	354.1

## DISTRICTS' SHARE OF SAU

District	1991 Equalized Valuation	Valuation Percentage	91-92 Pupils	Pupil %	Combined %	District Share
ALLENSTOWN						
	\$126,505,925	15.8	578	17.5	16.7	\$ 81,540
CHICHESTER						
	101,560,197	12.7	249	7.5	10.1	49,315
DEERFIELD						
	164,846,381	20.5	422	12.8	16.6	81,052
EPSOM						
	160,817,555	20.0	368	11.2	15.6	76,170
PEMBROKE						
	<u>249,098,459</u>	<u>31.0</u>	<u>1680</u>	<u>51.0</u>	<u>41.0</u>	<u>200,189</u>
TOTAL	\$802,828,517	100.0	3297	100.0	100.0	\$488,266

# **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

## **- Good Schools Need Adequate Space -**

In preparing this report I read the reports of the past 6 years, and, of no real surprise, I noted that reference to and concerns about classroom and building space were made in most of the past reports. While I am sure you realize that the citizens of Epsom supported the renovation of the lower level of Epsom Central School back in 1988, you may also recall that the space created at that time was only part one of a 2 part plan to address the need for space.

Limitations in instructional space at Epsom Central School remain the most pressing issue of the school district. In the Space Needs Committee Report, dated January 20, 1992, the Committee recommended the following action:

1. Act now to address the space problems at Epsom Central School;
2. Build additional classrooms to handle the overcrowding at Epsom Central School;
3. Build a multipurpose room for school and community use, and
4. Plan additional, temporary modular classroom space for 1992-93.

The need for the Epsom Community to address the problems of school space is, once again, at hand now. School enrollment and town population are expected to increase according to the latest projects and the New Hampshire Office of State Planning.

I urge you to attend the March 20, 1993 Annual School District Meeting and vote to approve the bond issue to resolve this long standing issue.

\* \* \* \* \*

Attention to the instructional program offered to Epsom's students as well as various teaching techniques employed by faculty continue as a most important focus of our efforts as public educators. Curricular and instructional effectiveness are continuously reviewed at classroom and grade levels. Also, Epsom's teachers and administrators participate in school-wide studies of both major academic disciplines and the philosophical underpinnings which guide instruction. These initiatives are based on formal short and long-term plans as well as direction established by the school board's annual goals.



## **Superintendent's Report (Continued)**

During the past year, the faculty at Epsom Central has completed a comprehensive review of the school's language arts program resulting in the development of a redesigned curriculum which emphasizes articulation among the discipline's several strands. The completed curriculum, which encompasses grades one through eight, is currently integrated into daily instruction. The Epsom faculty members have also joined with other SAU #53 teachers in cooperatively designing a science framework which seeks to shift instructional emphasis toward a more thematic-based, hands-on approach. While each district will remain autonomous in determining specific curricular offerings, all will share common philosophical and structural foundations. Teachers in grades six through eight continue to study the large body of research available through the New England Middle School Council in order to incorporate attributes of middle school philosophy which they feel may positively supplement and broaden the scope of programs offered to early adolescents.

While the State of New Hampshire has discontinued sponsorship of the California Achievement Test, Epsom Central School continues to use it as an integral part of students' overall assessment continuum. Students in grades 2, 4, 6 and 8 have continued to score above the national average in all cases, often bettering the anticipated levels established by the accompanying Test of Cognitive Skills.

During the past school year, regular and special educators have worked collaboratively to develop and expand services for students with special needs. Epsom uses several state grants to support this collaboration. At the preschool level, grant funds provide the services of a preschool liaison. The preschool liaison assists parents of children with handicaps as these children prepare to enter the elementary school. Epsom Central School uses another grant to provide students with educational testing in order for teachers to plan their teaching strategies and deliver related services.

In addition, Pembroke Academy has received a grant which will fund support for students as they investigate post secondary educational opportunities. These funds are used to help younger high school students as they plan and make decisions about their lives after graduation.

The Epsom School District continues to receive Federal Chapter I funds to support its tutorial programs in reading and math. the FY 1992 allocation of \$40,971 funds two certified tutors and one instructional assistant as well as instructional and assessment materials.

## **Superintendent's Report (Continued)**

**During the 1991-92 school year, 39 students received tutorial services in reading and 19 received services in math. Epsom will be part of the Long Range Planning study of Chapter I to determine the direction of the program for the next 5 years in view of the projected decrease in funding based on the 1990 census.**

**Citizen participation at Epsom Central School is a very valuable component of the success at the school. I wish to express my thanks to all of those who have given so freely of their time to the success of Epsom Central School. Please feel free to contact Mr. Bruce Farr, principal, should you wish to become more actively involved in your school.**

**The demand for good teachers and good teaching is quite apparent. Parents and teachers are the most important people in the educational lives of children. For your schools to do the kind of job expected by you, we need to take measures to retain the best teachers and hire quality teachers. Your support of the new teacher contract is essential if we are to achieve this goal. I strongly urge you to support our efforts in providing a quality education for the children of Epsom by voting in favor of the School Board's proposed budget.**

**I cannot conclude this report without recognizing the contributions of Steve Arling and Tom Lallish. It was a privilege to have known and worked with both men who gave freely of their time and energy for the improvement of Epsom Central School.**

**On behalf of my office staff, I thank you for your continued support of the Epsom School District and of SAU #53. I look forward to working with you in providing the very best education for the children of Epsom.**

**Respectfully submitted:  
Paul DeMinico, Ed.D.  
Superintendent of Schools**

## **PRINCIPAL'S REPORT**

**The 1991-92 school enrollment for grades blend - 8 was 355, and we had 39 students promoted from 8th grade.**

**We welcomed Tom Annis - social studies 7/8 to our staff.**

**The Language Arts Curriculum committee completed a three year extensive revision of the curriculum guide. The completed compendium stresses equal emphasis on the components and promotes a consistent framework for instruction in reading, writing, English, spelling and penmanship.**

**The P.T.O. had a busy year. Thanks to the community for making the following fund raising projects successful. P.A. scholarship, freezer for school S.U.N. Spot Program, and an audio system for the school. Membership is open to all Epsom residents.**

**E.C.S. received an Artist in Residence Grant for the school year 91-92. Catherine Young, who is a published poet, worked with students in grades 3-6. The poetry they wrote was published using different techniques for display and combined to form classroom poetry books.**

**Student Council sponsored a Thanksgiving food drive and went caroling at Christmas.**

**Drama Club worked hard on their production of the Wizard of Oz.**

**Sixth graders raised money through wreath sales and other fund raisers to return to Sargent Camp - an environmental science camp.**

**Sports teams had high participation from sixth through eighth graders.**

**Yearbook staff produced a wonderful booklet reviewing the events of the year.**

**Fourth graders studied N.H. history and toured the colonial parts of Epsom.**

**Stephen Eisenhower, grade 4, was a winner in the state school bus poster contest. Stephanie LaFramboise, grade 3, and Adrienne Drolet, grade 6, were state high honors winners in the United States Environmental Protection Agency Ecology Poster Program.**

### **Principal's Report (Continued)**

**The year was brought to a close by holding an Honors Celebration for grades 6-8 to recognize students' successes of being an honor student.**

**Please feel free to visit our school. Community groups are welcome to use our facilities for meetings throughout the year.**

**On behalf of the staff, students, and myself, I would like to thank the many volunteers that have given numerous hours to help make our programs successful ones. I would also like to express my appreciation to parents, school staff and the citizens of Epsom for their continued support.**

**Respectfully submitted,  
Bruce Farr, Principal**



**EPSOM SCHOOL DISTRICT  
GRADUATION CLASS OF 1992**

**Travis Benninghove  
Jason Brown  
Jeremy Burgess  
Michael Carignan  
Tristan Dow  
Nicole Goyette  
Elizabeth Farrah  
Joshua Fredyma  
Joel French  
Elizabeth Godin  
Cathy Hubbard  
Jason Hughes  
Stephnie Johnson  
Clint Kachnowski  
Melony Kaylor  
Stacey Keeler  
Keith Levesque  
Allan Lugg  
Chad McKenney**

**Melissa Moore  
Rebecca Miller  
Kelli Mullen  
Scott Nickerson  
Kristina Parichand  
Jessica Pride  
Heather Paul  
Joseph Perkins  
Ryan Quimby  
Dameon Raymond  
Merissa Rudkin  
Craig Stephen  
Kristina Sullivan  
Frank Sylvester  
John Taylor  
Tara Towle  
Nadine Trovato  
Joshua Virgin  
Adam Welch**

**Jason Warren**

# SUPERINTENDENT'S SALARY 1991-1992

Allenstown .....	\$10,334.00
Chichester .....	5,797.00
Deerfield .....	11,153.00
Epsom .....	9,136.00
Pembroke .....	26,591.00

## Assistant Superintendent's Salary

Allenstown .....	\$ 8,990.00
Chichester .....	5,043.00
Deerfield .....	9,703.00
Epsom .....	7,948.00
Pembroke .....	<u>23,132.00</u>
Total .....	\$54,816.00

## Business Administrator's Salary

Allenstown .....	\$ 7,343.00
Chichester .....	4,119.00
Deerfield .....	7,924.00
Epsom .....	6,492.00
Pembroke .....	<u>18,894.00</u>
Total .....	\$44,772.00

# EPSOM CENTRAL SCHOOL 1991 - 1992

POSITION	NAME	SALARY
Bus Driver	Batchelder, Ruth .....	\$ 6,726.00
Bus Driver	DeMeritt, Sylvia .....	6,651.00
Bus Driver	Harest, Claudia .....	6,651.00
Bus Driver	Yeaton, Etta .....	6,651.00
Custodian	Florence, Robert .....	19,936.00
Custodian	Rousseau, Gerard .....	11,340.00

# EPSOM TEACHER ROSTER

## 1992 - 1993

<b>Subject</b>	<b>Teacher's Name</b>	<b>Salary</b>	<b>Degree</b>	<b>Step</b>
Grade 8	Allen, Janet	\$29,862.00	BA	12
Grade 7	Anderson, Harmony	30,712.00	BA	20
Grade 6	Annis, Thomas	21,462.00	BA	2
Math Specialist	Barton, Debbie	LOA	BA	10
Grade 7	Bauer, Lisa	25,162.00	BA	6
Grade 5	Cadarette, Ronna	25,162.00	BA	6
Grade 5	Cicchetto, Helen	25,162.00	BA	6
Grade 3	Colby, Steve	21,812.00	BA+30	1
Grade 2	Damelio, Cynthia	29,012.00	BA+15	10
Grade 8	Dougherty, Richard	22,352.00	BA+30	3
Grade 1	Elliott, Linda	26,812.00	BA+15	7
Grade 2	Freese, Pamela	28,262.00	BA	10
Physical Education	Hamilton, Beth	23,362.00	BA	4
Art	Hoglund, Shella	20,650.00	MA(80%)	4
Grade 3	Kohl, Kelli	24,612.00	BA+30	4
Music	Leary, Kathy	17,857.00	BA+15(60%)	11
Grade 1	Lesieur, Lynn	25,912.00	BA+15	6
Grade 2	Mason, Susan	31,962.00	BA+30	14
Math	Nitchie, Betty	12,330.00	MA(50%)	11
Grade 4	Rowe, Francine	31,462.00	BA+15	16
Adv. Math	Saulnier, Rebecca	33,162.00	MA	19
Grade 1	Severance, Jamie	24,612.00	BA+30	4
Language Arts	Smith Shlrley	30,612.00	BA+15	12
Grade 4	Snell, Judy	29,0012.00	BA	11
Grade 6	Valley, Linda	20,562.00	BA	1
Grade 6	Wiley, Louise	27,512.00	BA+15	8
Resource Room	Richardson, Donna	23,362.00	BA	4
Resource room	Tousley, Margaret	27,612.00	MA	6
Speech Therapist	Prickett, Anita	19,897.00	MA(60%)	13
Guidance Counselor	Brigden, Rose	18,410.00	MA(60%)	1
Nurse	Pozner, Joan	25,162.00	BA	6
Media Generalist	Miles, Linda	11,985.00	MA(40%)	9
Principal	Farr, Bruce	46,171.00	MA	6
Asst. Principal	Saulnier, Rebecca	1,800.00		

## **EPSOM CENTRAL SCHOOL NURSE'S REPORT**

**There were over 2,500 visits to the Health Office during the school year for first aid, illnesses, health counseling, and social issues. Screening programs continued in the areas of hearing, vision, scoliosis, blood pressure, pediculosis and nutritional assessments. Referrals to physicians, dentists and community agencies were made and follow-up care was offered.**

**Students continued to receive financial assistance from the School Nurse Student Health Association in the areas of medical and dental care. There are private funds secured through the cooperation of the Suncook Bank and several area businesses and organizations throughout the district. The support of this program is greatly appreciated. The efforts of the Chichester-Epsom Lions Club are also an integral part of our resource system for those families in need of assistance. We thank them for their continued support. All students have been properly immunized for school attendance. Students continue to be made aware of their personal health needs and the importance of their own health and immunization history.**

**Involvement in the Special Education Program occurred weekly for medical referrals and we participated in the Child-Find program where approximately 20 children were screened, including pre-school and kindergarten aged children. This program is very successful in determining special needs for early intervention.**

**The Pittsfield Medical Professional Association again conducted "athletic physicals" at school with 56 students participating. We thank them for their continuing support.**

**Comprehensive health education continues for all students with the focus on encouraging students to take responsibility for themselves and others. We continue to offer Health Awareness classes for the eighth grade and units on Human Growth and Development for grades 5-8. First Aid and CPR was taught in the sixth grade by Louise Wiley, who is a Certified Red Cross Instructor. The Epsom Rescue Squad demonstrated rescue methods and the Epsom Fire Department presented fire safety demonstrations. We thank them for sharing their knowledge and expertise in both emergency situations in the classroom.**

**The guidance counselor, staff members and nurse continue to recognize the need for a comprehensive drug education program. Our school has continued to benefit from the expertise of a Student Assistant Counselor from Project Second Start in Concord. She presented self-esteem building activities at various levels with the assistance of the guidance**



## **Nurse's Report (Continued)**

counselor. Implementation of the "Here's Looking at You 2000" program and the Lions Club "Quest Program" began this year under the guidance of trained staff members. These programs are designed to focus on the development of self-esteem, sound decision making and awareness of the impact of addictive substances.

A committee was formed for the purpose of revising a policy for HIV/AIDS infection. This policy has been submitted to the school board for approval.

The staff of Epsom Central, being concerned about their own health issues, participated in Cholesterol screening and were offered the opportunity to participate in a newly formed "Wellness Program", which focused on nutritional and exercise oriented activities.

All of our programs have been successful as a result of the caring and cooperation of the school staff, volunteers and community organizations. We also appreciate the continued support of the School Board, the Superintendent and our Principal, Bruce Farr, as well as the many parents and volunteers who have assisted us this year.

**Joan Pozner, R.N.**  
**School Nurse**

BRENT W. WASHBURN, CPA  
Route 9, Box 228  
Concord, New Hampshire 03301

The School Board  
Epsom School District  
Epsom, New Hampshire

**Members of the Board:**

I have audited the general purpose financial statements of the Epsom School District as of, and for the year ended June 30, 1992, and have issued my report thereon dated December 15, 1992.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States, and Office of Management and Budget Circular A-128, "Audits of State and Local Governments." Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatements.

In planning and performing my audit of the general purpose financial statements of the Epsom School District for the year ended June 30, 1992, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of Epsom School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with general accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and may not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures in the following categories.

## C.P.A. Report (Continued)

Cash Receipts, Cash Disbursements, General Ledger  
Accounts Payable (Purchasing/Receiving), Payroll

For all of the internal structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation. I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgement, could adversely affect the entity's ability to record, process summarize and report financial data consistent with the assertions of management in the general purpose financial statements.

### Reportable conditions:

#### 1: Inventory of Fixed Assets

**Criteria:** Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

**Condition:** The School District does not have a schedule of assets controlled by the School District. Schedule of assets purchased by Federal grants has been maintained.

**Cause:** The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

**Recommendation:** The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

**Management Response:** A study completed by Dick Goodman of the New Hampshire School Board Association confirmed the need for a new computer system for the School Administrative office. Fixed Asset reporting software will be a requirement of the system that is ultimately purchased.

#### 2: School Lunch Sales

**Criteria:** The school lunch sale represents a significant portion of the food service revenue. Accurate revenue data is essential to prepare reliable financial statements.

**Condition:** The food lunch director controls all aspects of food service activities, including collection and depositing of money, issuing of lunch tickets, static of meals served, reporting to State, etc.



**Causes:** The separation of duties is not practicable in this area, and the district has not invested in control mechanisms at the point of sale.

**Recommendation:** The district investigate the feasibility of control procedures that would reconcile the revenue received with the lunch tickets issued. The scope of the audit testing will be limited to reconciling recorded receipts with the bank statement. The audit option is being modified due to the scope limitation on testing food service revenue.

**Management Response:** The food service directors have been advised to train their assistant in all activities involving money. Their assistants would perform these activities and both employees would audit each other's tabulations periodically.

3:

Unsecured Cash

**Criteria:** The internal control procedures are designed to safeguard the assets of the School District.

**Condition:** The bank balance as per the bank statements at times was over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$392,431.

**Cause:** The need for manageable requests from the Town for money appropriated results in large deposits (See item 4).

**Recommendation:** The cash flow be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School Board to negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets. The vendor and payroll activities be separated into two different banks.

**Management Response:** Several collateralization agreements have been presented to the school district's attorneys, however we have not yet found one that they will approve to secure district funds. The Treasurer is monitoring cash needs and moving funds between accounts to meet obligations, but still keep balances as low as possible.

4:

Cash Flow

**Criteria:** The internal control procedures are designed to safeguard the assets of the School District.

**Condition:** In the month of June 30, 1992, the School District received from the Town \$516,675 which represented 24% of the amount due from the Town for the entry school year (See item 3).

**Cause:** The reduction of timely tax payments to the Town makes payment of Town obligation more difficult.

**Recommendation:** Although an analysis of the cash needs of the School District has been communicated to the Town officials, a more positive and timely response is needed to meet the financial needs of the School District.

**Management Response:** We agree with the auditor's recommendation.



5: Identification Number

**Criteria:** The Federal Identification Number is designed to identify and separate school district activity from other organizations activities.

**Condition:** At the Bank of New Hampshire - Suncook there are two accounts Number 1503447480 and Number 1500969080 -- which have been opened using the school district's Federal Identification Number, but it appears that the accounts belong to the P.T.O.

**Cause:** In the past banks have not been very concerned about the Federal Identification of accounts, but new Federal regulations require banking institutions to have correct Federal Identification Numbers.

**Recommendation:** The P.T.O. or other related organization change the identification number on the accounts from the school district to their identification number. If the p.T.O. does not have a Federal Identification Number, it should obtain one and use it to identify its accounts.

**Management Response:** P.T.O. funds will from this point on, be deposited into the Principal's student activities checking account. Separate files and sub-ledger will be maintained for these funds, and the need for a separate identification number will be eliminated.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above. However, I believe none of the reportable conditions described above is a material weakness.

I also have discussion about other matters involving procedures associated with internal control structure and its operation that have not been reported to management, but they were designed to assist management in making decisions on improvements to the system of internal control.

This report is intended for the information of management, the School Board, the cognizant audit agency, and other Federal audit agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

I extend my thanks to the officials and employees of the Epsom School District for their assistance during the course of my audit.

Brent W. Washburn

# BIRTH REGISTRATIONS IN THE TOWN OF EPSOM, N.H.

For the Year Ending December 31, 1992

Date	Place of Birth	Name of Child	Name of Father	Name of Mother
1/19/92	Concord	Tyler Jonathan Angolane	Barry Thomas Angolane	Irene Rose Verville
1/25/92	Concord	Kendallyn Myers Peck	Theron Wendall Peck III	Cindy Lee Keays
1/28/92	Concord	Steven Gerard Brasley	Gerard Roland Brasley	Linda Cecile Marquis
2/04/92	Portsmouth	Drew David Stock	Roger William Stock	Christina Rose Gregoire
2/11/92	Manchester	Jasmine Simone Tillman	Edward Donald Tillman	Diedre Yolande Burris
2/07/92	Concord	Chelsea Marie Jarest	Charles Remi Jarest	Claudette Claire Lamy
2/19/92	Concord	Matthew William Bosiak	William Joseph Bosiak	Kathy Berta Tranfaglia
3/28/92	New London	Brianna Marie Bosiak	George Thomas Bosiak	Suzanne Marie Yeaton
4/01/92	Exter	Lauren Joyce Naugle	Stephen Charles Naugle	Vichelle Marlene Hartt
4/09/92	Manchester	Christina Rebecca Aube	Normand B. Aube	Cynthia J. Dubowski
4/14/92	Concord	Kelsey Ann Dobe	David James Dobe	KellyLee Dail
4/19/92	Concord	Timothy Stephen Smith	Stephen Chandler Smith	Ruth Catherine Seeley
4/27/92	Concord	Zakariah James Roy	Frederick Joseph Roy	Dawn Ann Clark
5/04/92	Concord	Dalton Lee Sirtine	Robert Patrick Sirtine	Beth Ann Kiley
5/20/92	Concord	Bryce Raymond Yeaton	Mark Alan Yeaton	Denise Lucille Soucy
5/21/92	Concord	Alyssa Rose Grandmont	Michael Elie Grandmont Jr.	Lori Lee Demary
6/06/92	Concord	Molly Kathryn Todd	Michael Merrill Todd	Megan O'Sullivan
6/27/92	Concord	Bethany Elizabeth Yeaton	Daniel Albert Yeaton	Sherry Candace Jackson
7/26/92	Concord	Justin Thomas McGourty	John Joseph McGourty	Dawn Marie O'Gara
7/30/92	Concord	Benjamin Roy Kroll	Robert Harold Kroll	Diane Joyce Pollison
7/31/92	Manchester	Samuel Michael Lindh	Michael Richard Lindh	Robyn Ann Poirier
8/04/92	Concord	Rachel Jordan Revitsky	Philip Eugene Revitsky	Stacie Lee Griggs
8/07/92	Concord	Cody Daniel Ames	Daniel David Ames	Suzan Laurie Whitman

# **Birth Registrations (Continued)**

<b>Date</b>	<b>Place of Birth</b>	<b>Name of Child</b>	<b>Name of Father</b>	<b>Name of Mother</b>
8/15/92	Manchester	Destinee Ann Holdsworth	Jan Michael Holdsworth	Susan Barbara Fauteux
8/20/92	Concord	Michael Patrick Harris Jr.	Michael Patrick Harris	Karen Jo-Anne Bellen
8/25/92	Concord	Ryan Nicholas Wessels	Wilfred John Wessels	Susan Ellen Diglio
8/25/92	Concord	Amy Elizabeth Comparetto	Keith Thomas Comparetto	Teresa Kay Lynn
9/04/92	Derry	Kelsey Rosemarie Hannaford	Robert Galvin Hannaford	Lisa Lynn Allard
9/16/92	Concord	Matthew Robert Brown	Robert Anthony Brown	Theresa Mary Laderbush
9/17/92	Concord	Christopher Scott Veinotte	Scott Francis Veinotte	Brenda Lee Hatch
9/20/92	Concord	Fletcher Stevenson Ellis	Gordon Richard Ellis	Pamela Lee Fletcher
9/26/92	Manchester	Meghan Rae Griggs	Richard Walter Griggs	Darci Rae Ford
10/4/92	Concord	Jessica Rose Hering	Richard Anson Hering	Kathleen Rose McCooley
10/4/92	Concord	Margaret Greg Williamson	Joseph Baldwin Williamson	Margaret Greg Stewart
10/21/92	Concord	Kaileah Michelle Tolken	Steven Joseph Tolken	Pamela Jean Metcalf
10/27/92	Concord	Derek William Nerdhal	Michael Edwin Nerdahl	Marie Therese Fredette
11/4/92	Concord	Amanda Joyce Letendre	Chester Bernard Letendre	Rhonda Louise Goodine
11/6/92	Concord	Travis Michael Pitcher	Charles David Pitcher	Denise Anne Lesmerises
11/11/92	Concord	Brooke Sutton Holzmacher	Lee James Holzmacher	Debra Alison Sutton
12/2/92	Concord	Joseph Elliot Fitzgerald	Richard W.Fitzgerald Jr.	Kathleen J.Kitson
12/18/92	Manchester	Jocelyn Marie Cray	Wesley Allan Cray	Dawn Lee Bouchard



# MARRIAGES

For Year Ending 1992

DATE	PLACE OF MARRIAGE	NAME OF GROOM NAME OF BRIDE	RESIDENCE AT TIME OF MARRIAGE
1/10	Chichester,NH	Michael L.Hall	Epsom,NH
2/15	Epsom,NH	Jean B. Campbell Gary C.Longley	Epsom,NH Epsom,NH
4/11	Barnstead,NH	Valerie D.Billings Richard H. Gibson	Epsom,NH Epsom,NH
4/16	Chichester,NH	Judith V. Jackson Robert A. Cooper	Epsom,NH Epsom,NH
4/18	Epsom,NH	Pamela L. Knowles Robert N.Yetton	Epsom,NH Epsom,NH
4/25	Antrim,NH	Wendy L.Hubbard Andrew J. Spaschak	Epsom,NH Epsom,NH
5/9	Chichester,NH	Laurie A. Belser Gerard R.Audet	Epsom,NH Epsom,NH
5/22	Pittsfield,NH	Joyce M. Cheever Richard W.Fitzgerald Jr.	Bridgewater,NH Epsom,NH
6/6	Concord,NH	Kathleen S. Kitson David E. Brooks	Epsom,NH Epsom,NH
6/13	Concord,NH	Tracy S. Sargent Chester B.Letendre Jr.	Epsom,NH Epsom,NH
6/14	Epsom,NH	Rhonda L. Goodine Michael P.Guerin	Epsom,NH Epsom,NH
		Memory D. Robinson	Epsom,NH



6/14	Concord,NH	Raymond R. Cooper	Killaloe,Ontario
6/27	Manchester,NH	Esther M. Costa	Epsom,NH
6/27	Epsom,NH	Anthony M.Certello	Epsom,NH
7/18	Epsom,NH	Teresa L.Hebert	Epsom,NH
7/25	Epsom,NH	Lawrence E.Fife	Epsom,NH
8/15	Epsom,NH	Kristine A. Scwab	Epsom,NH
8/15	Epsom,NH	Mark D.Still	Epsom,NH
8/28	Epsom,NH	Carla M. Beard	Epsom,NH
8/28	Epsom,NH	James G. Bumford	Epsom,NH
8/29	Epsom,NH	Diana L.Williamson	Epsom,NH
		Anthony W. Coomber	SanDiego, CA
		Janiece G. Foss	Boscawen,NH
		Maurice J.Guertin	Epsom,NH
		Margaret E. Paquette	Epsom,NH
		Douglas E. Schveys	Sunnyvale, CA
		Sandra Kinsley	Sunnyvale, CA
		Fred V. Smith	Epsom,NH
		Tammy Jo King	Bangor,ME
		Michael D. Keeler	Epsom,NH
	Concord,NH	Karen N. Watson	Epsom,NH

9/5	Henniker, NH	Douglas J. Crow	Epsom, NH
9/12	Dover, NH	Tamara M. Krenn	Epsom, NH
9/26	Epsom, NH	Peter W. MacCallum	Epsom, NH
9/26	Epsom, NH	Tracy L. Matteson	Epsom, NH
10/3	Epsom, NH	Robert L. Boisvert Sr.	Epsom, NH
12/4	Epsom, NH	Susan M. Brown	Epsom, NH
12/9	Epsom, NH	Daniel A. Rott	Epsom, NH
		Karen S. Abmire	Syracuse, NY
		James W. Findlay Jr.	Epsom, NH
		Donna J. Lemay	Epsom, NH
		Scott A. Spaulding	Nashua, NH
		Patricia E. Cates	Epsom, NH
		John T. Skorupski	Epsom, NH
		Sandra J. Miller	Epsom, NH

# DEATHS REGISTERED IN THE TOWN OF EPSOM, N.H.

For the Year Ending December 31, 1992

DATE	NAME OF DECEASED	FATHERS NAME	MOTHERS NAME
1/11/92	Pearl Agnes Haie	Henry L. Hardy	Lilla Heath
1/18/92	Marie E. Bodge	George Warren	Clara Brown
1/23/92	Edith W. Rice	Arthur Orrill	Mary Hahn
1/31/92	Jessie E. Barnard	James Collins	Jessie Clemens
2/03/92	Grover C. Bean	Grover Bean	Evangeline Shyne
2/06/92	Paul Paddleford	Frank Paddleford	Medie Girard
2/08/92	Margaret R. Tripp	Gerard N. Russell	Fannie Carter
2/15/92	Milford Higgenbotham	Oscar Higgenbotham	Minnie Jackson
2/15/92	Raymond E. Chamberlin	Curtis Chamberlin	Alice Annabelle
3/25/92	Richard V. Ashton	George F. Ashton	Helen Archer
3/25/92	Gertrude Mary Garand	William Faust	Margaret Leonard
4/06/92	Harley Nelson Lovering	James E. Lovering	Ilda M. George
4/26/92	Forrest H. Bumford	Forrest G. Bumford	Regina Lorange
4/29/92	Kenneth H. Fontaine	Paul Fontaine	Shirley Stone
5/03/92	Raymond Wendall Tilton	Joseph N. Tilton	Mary Alice Rollins
5/23/92	Etta Barbour	U-K Hollett	U-K
5/24/92	Ruth E. Chamberlin	George Swain	Ada Rossiter
5/30/92	Robert A. Martin	James A. Paul	Ruth Rosi
6/07/92	Arthur E. Richards	John E. Richards	Edith Dwinells
6/17/92	Priscilla C. Knowles	Carlton C. Barton	Lois B. Witham
6/23/92	Molly M. Foley	John J. Madden	Erma Bertheane
7/02/92	Charles W. Warren	Charles L. Warren	Susan Pride
7/19/92	Perrin F. Smith	Frank D. Smith	Mary A. Newell
7/22/92	Millard John Yeaton	William Yeaton	Florence Fowler

# Registered Deaths (Continued)

DATE	NAME OF DECEASED	FATHERS NAME	MOTHERS NAME
7/31/92	Marquerite Dugan	Timothy Dugan	Katherine Crabbe
8/5/92	Ernest Lachapelle	John Lachapelle	Ellen Whitman
8/11/92	Stephen Arling	John Arling	Corrine Ann Catlin
8/12/92	Doris B. Stevens	William C. Burnham	Hattie A. Pike
3/22/92	Barbara A. Anderson	Nathan Pratt Arnold	Margaret G. Ashbrook
8/26/92	Garfield Daniel Hyde	Milton G. Hyde	Ethel M. Roberts
8/29/92	Harold M. Fifield	Fred Fifield	Anna Harrison
9/01/92	Chauncey E. Emery	Fred W. Emery	Maudie Blodgett
9/17/92	Viola M. Robinson	William Dexter	Annie Leveridge
9/29/92	Eugene Cantara	Louis Cantara	Adelia Grandmont
10/3/92	Margaret Alva Hapworth	Henry James Trider	Lila Patriquin
10/16/92	Rothae G. Baker	Samuel Gerrish	Annie Hoitt
10/31/92	Tillie M. McLaughlin	Michael Szeneta	Ann U-K
10/31/92	Ruth Helms	Joseph Kennsly	Margaret Durkin
11/30/92	Clarence H. Page	Horatio Page	Annie Barton
11/25/92	Lillian Sirrine	Herman H. Hallock	Sara Young
11/29/92	Mary Louise Norris	William Weiss	Emily Tubesing
12/10/92	Evelyn M. Scott	John B. Fortin	Josephine Fortin
12/16/92	Reginald Atkins	Vernon Atkins	Abbie H. French
12/20/92	Thomas P. Lalish	John Lalish	Mary Tkach
12/21/92	Fleecy Peggy Montgomery	Orin Littlefield	Louise Botting
est.			
7/18/89	Earl H. Gaige	Earl W. Gaige	Margaret McBain



## **CABLE COMMITTEE REPORT**

The Cable Committee, consisting of 7 members, was established through a vote at the 1992 town meeting. Its purpose: better service to present subscribers and to establish service to those areas that were not serviced. After walking the cable lines, our goals were to obtain service for Pembroke Road, New Orchard Road, Sleepy Hollow Road, complete Route 107 to the Deerfield line, Lyers Avenue, Route 28 North of the Circle to the Chichester line, a small portion of Short Falls Road, and other miscellaneous areas where possible.

It rapidly became apparent the Committee was going backward instead of forward which led to asking aid from Town Counsel. It was not until after a meeting between Town Counsel, Lakes Cablevision's Attorney, President and Vice President of Lakes and Marilyn Flanders, that a working relationship started.

The Committee is pleased to report that 95% of the above goals were obtained by the end of 1992 with the exception of Pembroke Road. After investigation, Lakes Cablevision finally agreed Pembroke Road was serviceable, but not without a large cost factor. Since Continental Cablevision's line ended at the Pembroke line, contact was made to ascertain if there was interest on their part. A contract is being formulated as of this writing, and would appear, if the contract is beneficial to both sides, cable will be in this year. In 1992 a total of 1142 homes were able to have cable with 690 actual subscribers.

1993: Starting in 2/93, New Rye Road will be extended. Between Feb.-Mar./93 they will start on Lords Mill Road. Lakes is presently looking into Center Hill Road and hopefully we will be able to extend it up through Echo Valley.

Lakes Cablevision will be cooperating with the "Infothon" project, which is part of the Library's 100th Anniversary. Public Access on Channel 2 for local viewing of town meetings, budget hearings, etc. in 1993 are excellent possibilities. When success is established notices will be in the local paper of times and dates.

Lakes Cablevision has come along way during this past year; mostly due to the efforts of Exec. Vice President, William Schmalberger. Our thanks to him for his fair negotiating ability. Both Lakes and the Committee will continue to work together for the betterment of Cable T.V. in Epsom.

Also, our thanks to those NEW subscribers who were so patient waiting for results. Should you have any wishes or complaints, please forward a letter to the Committee through the Selectmen's Office.

The Cable Committee

## **TOWN CENTER COMMITTEE REPORT 1992**

At the March 1992 Town Meeting, Epsom townspeople voted to create a site plan for a new Town Center. That vote directed the Town Center Committee to investigate the development suitability of a parcel of land on Rt. 28 (given to the Town in 1990 by Mr. Andrew Andreattola), and to be funded by accumulated interest from the Lillian Morrison Town Trust Fund. This report will describe the purpose, the process, and the product of the 1992 Town Center Committee.

The idea behind a Town Center is that it would create a central location for Town Affairs. By grouping many town functions together on one site, a center of "Community" activities is created; a place for townspeople to come together. Town Hall/Town Clerk offices, the Town Library, meeting rooms, and recreational facilities would give reason for repeated use by citizens. The goal of the Committee is to provide the Town with realistic and prudent plans, so that the project can be built in phases as it is needed and as it can be afforded at some time in the future. We did not make a guess as to how long the Town Offices can remain in the current leased location, nor did we try to predict how soon the proposed widening of Rt. 4 will effect the Town Library. Our goal is to create plans that will long serve as a useful basis for development of the site. Careful planning can allow construction to proceed piecemeal, yet achieve the same results as if built all at once.

The process of making a site plan involved soliciting input from town residents and those who would be working in the buildings (such as Town Office, Police, and Library staff). The architectural firm of Sherman, Greiner, Halle' rendered the site design as it assisted all facets of Committee work. Evaluating the space needs and interactions of these different functions led to estimated building sizes for both a Town Hall/Police Station building and a Library building. Actual buildings were not designed, only the size of the building footprints were needed for site planning. Utility engineering, landscape design, site materials, required State and Federal permits, and cost estimates were then developed. Citizen participation was paramount in the many Committee and Public Information meetings.

The completed site plan that the Committee brings to this year's Town Meeting shows the proposed placement of buildings, parking, and utilities. Preliminary engineering of septic systems, driveways, parking, and building access points has established that all uses planned for the Rt. 28 site will indeed fit.

## **Town Center Report (Continued)**

**As the New Hampshire Department of Transportation (DOT) continues planning for the upgrade and widening of Rt. 4, the Town of Epsom must take an active role in making sure that proposed improvements do not eliminate the ability of our "Main Street" to function. It is not clear if the DOT will want to remove the Town Library in order to make road improvements to the Gaboro Road intersection. However, as discussions between the DOT and the Town get underway, the Town has its options well defined by the fact that the Town Center plans show what Epsom intends to do on the Rt. 28 site. Planning ahead for our own needs is the best security the Town has that we can achieve the best solution for the Town Library.**

**The Town Center Committee proposes no funding for any plans, studies, or construction for the 1993 fiscal year.**

**Respectfully submitted,**

**Town Center Committee**

**Priscilla Thompson  
Robert Oderwald  
Gary Matteson  
Mark Hodgdon  
Constance Pitcher  
Theresa Wirtz**

**Sharon Dupuis  
Rev. Berwyn Daniel  
Robert Yeaton  
John Kelleher  
Richard Todd  
Ashton Welch**



## ***CITIZEN AS CUSTOMER***

**A *Citizen* is the most important person ever in this office...in person, by phone or by mail.**

**A *Citizen* is not dependent on us, we are dependent on them.**

***Citizens* are not an interruption of our work, they are the purpose of it.**

**We are not doing them a favor by serving them, they are doing us a favor by giving us the opportunity to do so.**

***Citizens* are not persons against whom we try to win arguments or match wits, *Citizens* are always right.**

***Citizens* bring us their wants. It is our responsibility to handle them.**

Submitted by  
Marilee Ellsworth



# **PARK COMMISSION REPORT**

**1992**

**Maurice Patterson, Chairman**

**Norman Birch**

**Jim Pero**

**George S. Foster, III**

**Richard Todd**

**Phil Revitski**

**Allan Bull**

**This year, the Park Commission increased the number of Commissioners to 7. Newly appointed Commissioners are Richard Todd, Phil Revitski and Allan Bull. These residents share the same concern as the other members. The Park Commission wants to develop Webster Park so that a greater cross section of the Community will be able to enjoy the facilities.**

**Regretfully, 1992 saw resignations submitted from long time Park Commissioners Gary Benner and Robert Parichand. Both of these individuals have been active Commissioners and they will be missed. The Park Commission would like to publicly thank them for their many years of dedicated service.**

**Some of the buildings at Webseter Park were found to have serious structural deficiencies. As a result, the old Bandstand was demolished and a new multi-purpose Bandstand/Reviewing Stand/Stage was built in its place -- complete with a handicap ramp. The new building is larger and with the roof design, functions much better as a Bandstand.**

**E.Y.A.A. worked to improve the road behind the Bandstand and upgraded the Playing Field. For a number of years Epsom Youth Athletic Association has given of their time and resources to help us at Webseter Park. Thanks folks for all that community spirit!**

**The Pavilion needs additional maintenance, for which money has been allotted for in 1992, but the Commission felt repairs would be better accomplished in the Spring of 1993. This is reflected in the money returned to the General Fund.**

**The Park Commission had improvements made to the road leading down to the Pavilion and a steel cable installed to help eliminate the unauthorized use of said road. The Park Commission had hoped that the limited access would eliminate much of the vandalism that was taking place at the Pavilion. This has limited the access to those who**

## **Park Commission Report (Continued)**

felt it necessary to drive their vehicles in the Pavilion and peel out on the cement floor. It has slowed but not stopped the vandalism that persists with the destruction of picnic tables at Webster Park. Twelve new tables were made for the Park in 1992.

Due to repeated complaints regarding residents using the playing field at Webster Park as a "Pet Walk", the Park Commission has installed a designated "Pet Walk" located just behind the cemetery at the entrance to the Park.

Some of the projects the Commission would like to address in 1993 are as follows:

1. Repair of the Pavilion
2. Installation of a Community Bulletin Board at the Park
3. Trimming of Pine trees along the Park Road
4. Design a Nature Walk through the Park.
5. Improve Playground area.
6. Possible Kitchen/Storage area added to Pavilion
7. Permanent Park Benches throughout the Park

With growing demands placed on the Park for Commercial as well as Residential use the Park Commission is considering users fees for Commercial use.

The Commission would also like to express their sincere thanks to the many individuals and organizations who helped build the new Bandstand and for their assistance in keeping the Park ready for use throughout 1992.

Anyone wishing to work with the Park Commission on the above mentioned projects in 1993 are asked to contact any member of the Park Commission. Your help and assistance is always appreciated.

Respectfully submitted

Epsom Park Commission

## TOWN CLERKS NOTES

*As Town Clerk, I would like to assure you there is more to this position than registering cars and licensing dogs, although these are the most common things that the public sees. The Town Clerk's job also includes filling out marriage licenses and burial permits, compiling and keeping all records of the Town as well as being present at Town meeting and all elections. This includes preparing ballots, as well as absentees, keeping minutes, reporting to newspapers and other assorted duties. I do work about 20 hours a week after hours to keep up with the paper work. As most of you know, it is practically impossible to do all the book work and record keeping with continual interruptions. I was told at one Budget Committee meeting this year, that a "Town Clerk doesn't do anything without collecting a fee for it." Most of my income is derived from fees and I see nothing wrong with having those who are using the services paying for them. As most of you are aware, I am available practically 24 hours a day, 7 days a week by way of a phone call. I do have many citizens call for appointments or information and I prefer that to trying to stay open enough hours to please everyone. But I really have to take issue with the point that I receive a fee for everything I do because it is definitely not true!*

*I have submitted a Warrant Article this year for a Town Clerk Computer Program that was voted on and approved back in 1990. At the time, I had not fully explored all the options and when I decided on the program that I wanted, I did not have enough money to purchase it. As the approval had been for a purchase I could not lease or rent. Therefore, the money that had been appropriated was returned to the General Fund.*

*This year the cost has increased, but it is a better program and it does give us more options. The Program will allow us to send out notices to the people who elect the option of registering their vehicles by mail. They will be required to pay the postage for this service and it would most likely be about \$1.00 to cover the cost of the 3 mailings. It will give us redbook information in the computer so we won't have to go through pages trying to match up your car with the correct weight and list price (this will help us all out -- especially if you are the next person in line when we can't find a car in the book) This program also allows us to process your title and do all of your registrations by only typing in your information once. It will also enable us to check on your dogs at the same time. This is an option that some people will appreciate and others won't, but as the rabies problem is becoming more prevalent, and the dog officer is taking a more active role in licensing dogs this should be an advantage to all of us in the long run.*

*I did include one more warrant article that was approved by the Selectmen. I feel we should put some money aside to preserve the books that make up our vital records. It is expensive to have a book done but they do a fantastic job of restoring any pages that need it and treating the page with a process that keeps the acid in the ink from deteriorating the paper. These books are of great historical significance and should be preserved for the future.*

*I do like my position and I appreciate your continuing support and input.*

*Merilee Ellsworth, Town Clerk*





## TAX COLLECTOR'S NOTES

*I would like to thank the people of Epsom for their patience and support this year. When I took office as Tax collector in 1991, I did not realize how much work this position entailed. I had a lot of problems, made some mistakes, and learned a lot in 1991 and a lot more in 1992. It was the summer of 1992 before I got the computer to balance with my books, the treasurers, and the audit for 1991. Most of the problems stemmed from the fact that I had no idea of what a Tax Collector did. I thought, like most everyone else, it was just a matter of printing up tax bills, sending them out, and collecting money, but throughout the term I learned differently. The legalities of liens and a complicated computer program add to the complexities of this position. I have submitted a Warrant Article to have the Tax Collector ELECTED for a 3 year term instead of a 1 year term. As I am just beginning to feel somewhat comfortable in this position and I am starting my third (3rd) year, I feel that you need this time to become sufficiently familiar with everything necessary to fulfill this position to the best of one's ability.*

*I do feel the Tax Collector should be an ELECTED position as we seem to have taken enough power away from the taxpayer. I feel ELECTED officials are accountable to the people electing them while APPOINTED officials are accountable to the people who appoint them.*

*This year we have gotten off to a good start. The Treasurer and I have worked out some of our problems with the computer and have all ready balanced the month of January. I have written a Warrant Article for an increase in the Tax Collector's salary as it was cut in half in 1991 when I took office. I felt, including this as a Warrant Article, it would allow us the opportunity to discuss it at Town Meeting.*

*I also asked to have money included in my budget this year to take a five-day course to become a certified Tax Collector. It takes 3 years to complete the Certification and there are scholarships available if the Town does not feel they can afford to pay. I do enjoy my position and thank you for your continuing support.*

*Merilee Ellsworth, Tax Collector*



# 100 HOUR INFO-THON

**EPSOM PUBLIC LIBRARY**  
**CENTENNIAL**  
**JUNE 16-20, 1993**